

September 18, 2007
Kutztown, PA

A regular meeting of the Kutztown Borough Council was called to order at 7:35 p.m. in the Kutztown Municipal Building by the President, Mr. Malcolm A. Eidle, with other members of Borough Council present: Mr. Edwin K. Seyler, Mr. Brendan D. Strasser, Mr. James F. Schlegel, Mr. Mark R. Gangewere, Mr. Kevin J. Snyder and the Mayor, Ms. Sandra Green. Mr. Timothy G. Dietrich, Borough Solicitor; Mr. Richard F. Celmer, representing the Borough's planning and water/wastewater engineering firm of Spotts, Stevens, & McCoy, Inc.; Mr. Jaymes Vettraino, Borough Manager/Treasurer; Mr. Theodore R. Cole, Chief of Police; Mr. Richard J. Diehm, Director of Planning and Zoning; Mr. Frank P. Caruso, Director of Information Technology; Mrs. Gina M. Wiand, Director of Marketing Communications and Customer Relations/Assistant Borough Secretary; Ms. Rachael Birckbichler, Director of Community Development; Ms. Carmen Bloom, Student Ambassador to Council; Mr. Stephen Kenney, Student Ambassador to the Mayor; Mr. Robert Watrous, Dean of Student Services and Campus Life at Kutztown University; Kutztown University representative Jerry Silberman; LeAnn Silberman; Kutztown University student Dominic Costanza; People for Richmond Area Future representative Austin Crow; PA Environmental Council representative Jeanne Barrett Ortiz; Residents David Baver, Judith Emerich, Lorn Mastra, Shirley Herring, Donny Sheetz, Bruce Baver, Alan Kenney, Amy Bray, Paul and Eleanor Leinbach, Jay Druckenmiller, Craig Koller, Aimee Bollinger, Sarah Edmonds, Daniel Leathersich;

Ms. Michelle Park, reporter for the Reading Eagle; and Ms. Rosemary Kokolus, reporter for The Kutztown Area Patriot were also present.

President Eidle called for a moment of silence to honor the memory of Kutztown University student Kyle G. Quinn.

Mayor Green swore in Carmen Bloom as the student ambassador assigned to Council and Stephen Kenney as the student ambassador assigned to the Mayor.

President Eidle asked if there was anyone who wished to address Council before proceeding with the agenda.

Dominic Costanza announced that Kutztown University's Greek Council would like to participate in Borough community service projects. Mr. Vettraino suggested that he work with the student ambassadors to organize projects.

David Baver gave his opinion on Kutztown University students and excessive alcohol consumption. He also proposed a 25mph speed limit for West Walnut Street and a 15mph speed limit for Sacony Alley.

Don Sheetz voiced concern about parking problems on College Garden Drive. Mr. Snyder said that this topic will be addressed at the Public Works Committee meeting.

Susan Davenport asked if a newspaper notice about the Foundry was brought on by the Borough. Mr. Vettraino responded that it was not.

A motion was made by Mr. Gangewere, seconded by Mr. Seyler, Resolved, To approve the following Consent Agenda:

- Ratify and accept the Minutes of the August 21, 2007, Council Meeting.
- Review and accept the Borough Community Development and Public Safety Report for August, 2007.

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- Ratify the request of Stephen Hobaugh to complete an Eagle Scout project along the Sacony Trail.
- Approve the second quarter sewer bill credit for 251 Trexler Avenue in the amount of \$1,156.37.
- Approve the second quarter sewer bill credit for 237 Wentz Street in the amount of \$340.13.
- Approve the second quarter sewer bill credit for 409 West Main Street in the amount of \$69.36.
- Ratify the execution of a three-year contract with Secure-a-home, Inc., Reading, PA, for a 24-hour monitoring service for the Public Works Building, at a cost of \$395.00 per year.
- Ratify the execution of the amended 2008 police contract, which incorporates a few incidental mutually-agreed-upon changes.
- Accept the employment resignations of the following seasonal employees: Karla Bailey, effective August 5, 2007; Erin Borrell, effective August 30, 2007; Michael Charnick, effective August 2, 2007; Daniel Erb, effective August 24, 2007; Patrick Erb, effective September 3, 2007; Hanna Fritz, effective September 3, 2007; Steve Hudak, effective September 3, 2007; Brent Koller, effective August 18, 2007; Joe Pecha, effective August 17, 2007; Daniel Pfof, effective August 30, 2007; Rebecca Redline, effective August 18, 2007; Kim Reif, effective September 3, 2007; Lisa Reilly, effective September 3, 2007; Jamie Ryan, effective August 30, 2007; Allison Scheidt, effective August 19, 2007; Ryan Scheidt, effective September 3, 2007; Lindsay Shive, effective August 23, 2007; Kacy Tuite, effective August 23, 2007; Misty Tuite, effective September 3, 2007; Dallas Wanner, effective August 5, 2007; and Ashley Woodard, effective August 13, 2007.
- Ratify the advertisement to reschedule the October Personnel Committee meeting from October 10, 2007 at 8:00 a.m. to October 11, 2007 at 7:00 a.m.
- Authorize the appropriate Borough officials to execute a letter of understanding with Long, Barrell & Co., LTD, for the 2007 year end audit.
- Authorize the appropriate Borough officials to execute a service agreement with D & E Communications for 11 telephone lines.

- Ratify approval for the payment of bills and necessary transfers of funds which have been provided to Borough Council in the Accounts Payable G/L Distribution Report, including payment dates August 18, 2007, to September 14, 2007, as summarized below:

General Fund	\$ 273,456.64
Refuse and Recycling Fund	\$36,338.56
Fire Protection Tax Fund	\$38.99
Recreation Tax Fund	\$62.35
Road Tax Fund	\$156.13
Water Fund	\$49,531.37
Electric Fund	\$404,418.66
Sewer Fund	\$155,732.86
Telecommunications Fund	\$86,458.51
Highway Aid Fund	\$97,000.00

Passed by unanimous vote.

Austin Crow, a member of the group Citizens for Richmond Area Future, addressed Council on the latest developments concerning the proposed expansion of Lehigh Cement's Richmond Quarry No. 5. He stated that Richmond Township voted to oppose the quarry and he urged the Borough to join other communities in opposing this project.

Under Borough Planning Commission, Mr. Strasser noted that David Walker's term on the Borough Planning Commission expires in October, 2007, and that he has been notified.

Mr. Strasser also noted that Rose Stroker's term on the Borough Planning Commission expires in December, 2007, and that she has been notified.

Under Community Development and Public Safety Committee, a presentation was given by Jeanne Barrett Ortiz, Director of the PA Environmental Action Council (EAC) Network, to provide information on setting up a local EAC. She spoke about how to get started, people to get involved, the roles of those involved and municipal support.

Mr. Strasser suggested setting up a multi-municipal EAC and that it should be

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considered by the Community Development and Public Safety Committee, as well as the Public Works Committee.

Mr. Vettrains delivered a presentation regarding the Pennsylvania Economy League's State System of Higher Education Host Municipality Study. The presentation covered the following topics: Positive Impacts of a University; Pennsylvania Economy League (PEL) Comprehensive Study; The Control Group (a group of municipalities in Pennsylvania that are most similar to the host municipalities, though do not host a university); Revenue Impact; Kutztown vs. Control Group Revenue; Expense Impact; Kutztown vs. Control Expenses; Kutztown vs. Control Summary; PEL Conclusion; PEL Suggestions; and How Kutztown is Moving Forward.

Mr. Vettrains clarified that although Maxatawny Township is the host municipality for Kutztown University, the Borough of Kutztown is considered an impacted municipality.

Several residents commented on their feelings about Kutztown University and its students' behavior. Bob Watrous explained that the problems faced by Kutztown are common to college towns, and the Borough and Kutztown University are working together to find solutions.

Mr. Strasser noted that over the next few weeks, Hometown Utilicom Channel 2 will air a session conducted at the Pennsylvania League of Cities and Municipalities conference regarding what Franklin & Marshall College has done to assist and revitalize downtown Lancaster. He said that although the situations are not totally comparable, it is a good model, and he urged people to watch it.

A motion was made by Mr. Strasser, seconded by Mr. Snyder, Resolved, To adopt the following Resolution:

RESOLUTION 35-2007

A RESOLUTION OF THE BOROUGH OF KUTZTOWN, COUNTY OF BERKS, COMMONWEALTH OF PENNSYLVANIA, SUPPORTING THE RECOMMENDATIONS OF THE PENNSYLVANIA ECONOMY LEAGUE STUDY ENTITLED IMPACT ON THE COST AND FINANCING OF GOVERNMENT SERVICES IN THE SELECTED HOST MUNICIPALITIES OF THE PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION

WHEREAS, Borough of Kutztown and other communities who host universities that are part of the State System of Higher Education have long recognized that there are quality of life benefits and area-wide economic benefits to those institutions, and

WHEREAS, the host municipalities have long believed that there are economic costs to the host community of a State System of Higher Education university, and
WHEREAS, the municipalities of Bloomsburg, Edinboro, Lock Haven, Millersville and West Chester retained the services of the Pennsylvania Economy League (PEL) to perform an independent analysis to determine if there is an economic impact to serving as a host community, and

WHEREAS, the Borough of Kutztown was included in the statistical analysis of the study and is similar to the municipalities that were included as Case Studies; and

WHEREAS, the University Economic Impact Study completed by the Pennsylvania Economy League (PEL) in December 2006 has verified that communities that host a SSHE university suffer from a revenue loss when compared to control group comparable communities, and

WHEREAS, the Borough of Kutztown has compared its financial data with the control group and has verified that the Borough of Kutztown suffers from a revenue loss when compared to the control group; and

WHEREAS, in the Borough of Kutztown the revenue loss is most specifically due to wage tax paid by students being remitted to their permanent place of residence along with a local government tax system that denies local municipalities the ability to levy an inflation sensitive tax based on sales, business or alcohol, and

WHEREAS, the University Economic Impact Study makes recommendations to correct the revenue problem recognizing that the well being of the communities and the universities are inextricably linked.

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NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Kutztown that the recommendations of the PEL University Economic Impact Study are accepted and endorsed. Be It Further Resolved, That the Pennsylvania Legislature is urged to pass legislation to allow the following recommendations of the Study to be implemented:

1. The Legislature should amend the Local Tax Enabling Act to require at least some of the earned income tax to be paid by students to the municipality of their rental residence.
2. The Legislature should develop a straight forward compensation formula and state budget allocation to compensate host municipalities for the fiscal burden plus require local cooperative agreements for sharing that funding.
3. Collaboration and cooperation should be encouraged between host municipalities and universities.
4. Any new dormitories or apartment complexes to serve students should be constructed to pay real estate taxes to the host community.
5. The Legislature should amend the Local Tax Enabling Act to clarify and confirm that municipalities may impose a tax on creation of a lease in accordance with Commonwealth Court's decision in 2006.
6. The Legislature should allow a local option ten (10) percent tax on alcohol sold by the drink for municipal service needs.
7. Barriers to police cooperation and university police services off-campus should be removed.
8. University-municipal cooperation at all levels should be allowed and encouraged.

IN WITNESS WHEREOF, we, the undersigned authorized officials of the Borough of Kutztown, Berks County, Commonwealth of Pennsylvania, have hereunto set our signatures and affixed hereto the Seal of the Borough.

DULY ADOPTED this 18th day of September, 2007, by the Council of the Borough of Kutztown, Berks County, Commonwealth of Pennsylvania, in lawful session duly assembled.

Passed by unanimous vote.

The student ambassadors delivered a presentation about their plans for the year.

They talked about attending Committee meetings, their most observed issues, event planning and re-establishing a neighborhood crime watch program.

A motion was made by Mr. Strasser, seconded by Mr. Schlegel, Resolved, To schedule a special Community meeting for 7:00 p.m. on Thursday, October 4, 2007, at the Trinity Evangelical Lutheran Church, 357 West Main Street, to hear community comment on public safety concerns. Mr. Vettraino noted that this meeting will replace the Town and Gown meeting, and that it will be advertised as a Special Meeting of Council. Passed by unanimous vote.

A motion was made by Mr. Strasser, seconded by Mr. Snyder, Resolved, To appoint Don Bray to a one-year term on the Housing License Appeals Board, beginning October 1, 2007. Passed by unanimous vote.

A motion was made by Mr. Strasser, seconded by Mr. Snyder, Resolved, To approve the request of Kutztown University Public Safety Chief Mioskie to allow the continuation of his department's control of the traffic signal at the intersection of West Main Street and College Boulevard for the period from August 27, 2007 through May 10, 2008. Passed by unanimous vote.

Off of the agenda, a motion was made by Mr. Strasser, seconded by Mr. Schlegel, Resolved, To authorize the appropriate Borough officials to post the old access road driveway on Route 737, which is on Borough property, as private property/no trespassing. Mr. Strasser also suggested investigating a chain to hang across the driveway and calling the Berks Regional Police about the possibility of additional police patrol in that area. Passed by unanimous vote.

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Mr. Strasser noted that Trick-or-Treat nights are scheduled for October 24 and October 25, 2007, from 6:00 p.m. to 9:00 p.m. The date of October 24 is reserved for Main Street Trick-or-Treat and the date of October 25 is reserved for neighborhood Trick-or-Treat.

Mr. Strasser also noted that the Zoning Hearing for 50 Apple Alley has been continued for Tuesday, October 30, 2007, at 7:00 p.m.

Under Police Committee, Mayor Green submitted the Police Report for August, 2007.

Mayor Green reported the following fines were collected:

District Justice Greth	July, 2007	\$7,359.82
Clerk of Common Pleas	July, 2007	\$100.00
Secretary's Office	August, 2007	\$1,530.00

Under Public Works Committee, a motion was made by Mr. Snyder, seconded by Mr. Schlegel, Resolved, To adopt the following Resolution:

RESOLUTION NO. 36-2007

A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF KUTZTOWN, BERKS COUNTY, PENNSYLVANIA, ADOPTING THE BOROUGH OF KUTZTOWN STREET TREE MAINTENANCE POLICY.

WHEREAS, the Borough of Kutztown (the "Borough") is a municipal corporation existing under the laws of the Commonwealth of Pennsylvania; and

WHEREAS, it is the intent of the Borough to address the maintenance of street trees within the Borough of Kutztown.

NOW, THEREFORE, BE IT RESOLVED AND IT IS HEREBY RESOLVED by the Council of the Borough of Kutztown as follows:

RESOLVED, that the Council of the Borough herewith adopts the Borough of Kutztown Street Tree Maintenance Policy, in form as attached, effective September 18, 2007.

This Resolution supersedes any other Resolution or parts of Resolutions inconsistent with this Resolution.

DULY ADOPTED AS A RESOLUTION this 18th day of September, 2007, by the Council of the Borough of Kutztown, Berks County, Pennsylvania, in a lawful session duly assembled.

Passed by unanimous vote.

Off of the agenda, a motion was made by Mr. Snyder, seconded by Mr. Gangewere, Resolved, To introduce and authorize advertisement of a proposed Ordinance amending §212-77 of the Kutztown Code, so as to revise and restate in its entirety the no stopping, standing or parking area on Industrial Avenue. Passed by unanimous vote.

Under Personnel Committee, a motion was made by Mr. Seyler, seconded by Mr. Snyder, Resolved, To accept Linwood Hamm's written commitment to resign and retire from Borough employment, effective January 11, 2008, with regret. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Gangewere, Resolved, To accept Richard Diehm's written commitment to resign and retire from Borough employment, effective October 24, 2008, with regret. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Gangewere, Resolved, To approve the proposed draft position description for an Electric Department Student Intern, with the understanding that there may be some minor changes made by the Borough Manager. Passed by unanimous vote.

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A motion was made by Mr. Seyler, seconded by Mr. Strasser, Resolved, To authorize a nonpaying student internship for Community Development and the drafting of a position description. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Schlegel, Resolved, To reclassify Janet Yost from a Part-time Library Clerk at an hourly wage of \$9.50 to a Part-time Assistant to the Library Director/Librarian at an hourly wage of \$11.32, effective September 23, 2007. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Snyder, Resolved, To acknowledge receipt of the 2008 MMO reports, and take action on the proposed Resolution authorizing an employee contribution for 2008 for the uniformed pension plan. Passed by unanimous vote.

Under Electric and Telecom Committee, Mr. Gangewere had nothing to report.

Under Water and Wastewater Committee, Mr. Schlegel had nothing to report.

Under Finance and Technology Committee, President Eidle had nothing to report.

Under Miscellaneous, a motion was made by Mr. Strasser, seconded by Mr. Snyder, Resolved, To adopt the following Resolution:

RESOLUTION NO. 38-2007

A RESOLUTION OF THE BOROUGH OF KUTZTOWN, BERKS COUNTY, PENNSYLVANIA, AMENDING AND RESTATING IN ITS ENTIRETY THE POLICY AND PROCEDURES REGARDING PUBLIC RECORDS SUBJECT TO THE RIGHT-TO-KNOW ACT IN ACCORDANCE WITH RESOLUTION NO. 29-2002 ADOPTED BY THE COUNCIL OF THE BOROUGH OF KUTZTOWN ON JANUARY 28, 2003.

WHEREAS, Resolution No. 29-2002 adopted by the Council of the Borough of Kutztown on January 28, 2003, sets forth provisions for amendments, modifications or changes to the Policy and Procedures Regarding Public Records Subject To The Right-To-Know Act by further Resolution of Borough Council; and

WHEREAS, the Council of the Borough of Kutztown desires to amend and restate in its entirety the Policy and Procedures Regarding Public Records Subject To The Right-To-Know Act.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Kutztown, Berks County, Pennsylvania, and it is hereby adopted by the authority of same, that the Policy and Procedures Regarding Public Records Subject To The Right-To-Know Act be, and it is hereby, amended in its entirety so as to read:

BOROUGH OF KUTZTOWN

POLICY AND PROCEDURES REGARDING PUBLIC RECORDS SUBJECT TO THE RIGHT-TO-KNOW ACT

The Borough Council of the Borough of Kutztown ("Borough") does by this resolution adopt the following policy and procedures ("Policy") to effectuate reasonable rules and procedures to assure compliance with 65 P.S. Section 66.1 *et seq.*, P.L. 390, No.212, June 21, 1957, amended June 17, 1971 (P.L.160, No.9) and amended by an Act enacted June 29, 2002 (P.L._____, No.100,) and as may be amended from time to time hereafter, commonly known as the Pennsylvania "Right-to-Know" Act (the "Act"):

- (1) All records, but only those records, which are defined as a "Public Record" under the Act shall be made available to citizens in accordance with this Policy. All requests for public records of the Borough under this Policy shall be specific in identifying and describing each public record requested. The Right-to-Know Act does not require and, therefore the Borough will not be required to create a public record which does not exist; or to compile, maintain, format or organize information contained in a public record in a manner in which the Borough does not currently compile, maintain, format or organize that information. All requests for public records shall be submitted in writing. Request forms are provided by the Borough, copies of which are available at the Borough Hall.
- (2) Pursuant to the terms of the Act, certain records are not "Public Records" and will not be made available to the public, including but not limited to, records pertaining to investigations, records as to which dissemination is prohibited by law or order or decree of court, or records as to which dissemination would operate to prejudice or impair a person's reputation or personal security.

- (3) The initial determination as to whether a particular record is a "Public Record" shall be made by the Borough official having custody of the record in question. If deemed necessary by such official, such determination will be made in consultation with the Borough Solicitor. If the Borough official and/or Borough Solicitor determines that a particular record contains information which is subject to access as well as information which is not subject to access, that particular record will be made available in redacted form.
- (4) "Public Records" will be available for inspection during normal business hours at the office of the Borough official having custody of the "Public Records" in question or at such other Borough office as Borough officials shall designate. Written requests for access to such "Public Records" will be answered within five (5) business days. If the Borough does not respond within five (5) business days from the date of the request, the request will be deemed denied.
- (5) Written requests for the inspection of "Public Records" which (a) require redaction before access can be made available; (b) are extensive and not readily available at Borough public counters, (c) require retrieval from storage or (d) require identification through a clerical search by Borough personnel ("Extensive Requests"), will also be answered in five (5) business days, and if not, be deemed denied. Thereafter, if the Borough determines the requested documents are "Public Records", the Borough will provide the requested documents subject to the "Extensive Request" within thirty (30) days. Any requester who disagrees with a decision of the Borough official and/or Borough Solicitor to deny access to a particular record may file written exceptions to the decision with the Borough officer within fifteen (15) days of the mailing date of the Borough's response. The written exceptions must state all grounds upon which the requester bases his or her position that the record is a public record and must address any grounds stated by the Borough for delaying or denying his or her request. The Borough official will review the written exceptions and provide the requester with a final decision on the accessibility of the public record within thirty (30) days of the mailing date of the written exceptions. Any requester

who disagrees with such final decision may file a petition for review within thirty (30) days of such final decision in the Court of Common Pleas of Berks County or in the District Court for Magisterial District 23-3-04.

- (6) In response to an Extensive Request, the Borough will provide, in advance of producing the "Public Records", a copy of the Borough billing rates, as described in Paragraph (10) hereinbelow, which will be charged for time expended by Borough personnel to retrieve and/or identify such "Public Records", the estimated date of completion of retrieval and/or identification and the estimated cost of such retrieval and/or identification.
- (7) No "Public Records" shall be removed from the custody of Borough officials, unless so ordered by a court having jurisdiction.
- (8) At the discretion of Borough officials, a Borough employee shall be present during the time that any original "Public Records" are inspected and/or copied by any citizen with reimbursement to the Borough of the time of such Borough employee at the billing rates described in Paragraph (10) hereinbelow.
- (9) At the request of any citizen, copies of "Public Records" will be provided by the Borough, at a cost as provided in Paragraph (10) hereinbelow. In the case of Extensive Requests, such costs shall be estimated in advance by the Borough and shall include both the standard copy charge and related clerical and supervisory charges. In the alternative, the requesting party may provide photocopying equipment and/or clerical personnel by making prior, acceptable arrangements with the Borough Manager.
- (10) All copying costs and charges incurred by the Borough in responding to standard requests pursuant to this Policy and all costs and charges for copying, clerical time, supervisory time and document identification and retrieval which are incurred by the Borough in responding to an Extensive Request pursuant to this Policy, shall be charged to and recovered from the requesting citizen at the rates set forth in Section A231-2(C) of Chapter A231 of the Code of the Borough of Kutztown, which establishes such charges.

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- (11) Borough officials may require payment by the requesting citizen of an appropriate deposit, in cash or its equivalent, prior to incurring the costs related to an Extensive Request, provided such costs are estimated to be in excess of One Hundred Dollars (\$100.00).
 - (a) In order to effectuate the duties placed upon the Borough by the Right-to-Know Act and to prevent the waste of Borough resources, time and manpower, any requester who has failed to make payment to the Borough of the fees associated with his/her last request shall receive an estimate of the fees necessary to comply with his/her request and upon payment in full of the estimated cost of complying with said request, the Borough shall process said request and make the subject information available to the requester.
- (12) This Policy shall be applicable to all Borough offices, departments, and records unless otherwise required by law or order of court. This policy shall also be applicable to the Borough Police Department and its records unless otherwise prohibited, restricted or forbidden by statute law, or order or decree of court including but not limited to those statutory requirements governing criminal records and traffic accident reports.
- (13) All written requests for access to records shall be addressed to the Borough Secretary, 45 Railroad Street, Kutztown, PA 19530.
- (14) Borough records which are not deemed to be "Public Records" under the Act shall not be made available to the public pursuant to this Policy, unless otherwise determined by the Council of the Borough, by duly authorized Borough officials, or by court order. Any person making a written request for a document that is ultimately deemed not a "Public Record" will receive written notification of the denial of the request.

BE IT FURTHER RESOLVED, That the foregoing amended and restated Policy and Procedures Regarding Public Records Subject to the Right-To-Know Act shall become effective immediately upon ADOPTION and APPROVAL of this Resolution and shall remain in effect as from time to time amended, modified or changed by further Resolution of this Council.

DULY ADOPTED AS A RESOLUTION this 18th day of September, 2007, by the Council of the Borough of Kutztown, Berks County, Pennsylvania, in lawful session duly assembled.

Passed by unanimous vote.

A motion was made by Mr. Gangewere, seconded by Mr. Strasser, Resolved, To authorize the appropriate Borough officials to execute the Lease and Postage Meter Agreement with Neopost Leasing, Inc., Redwood City, CA, for a five-year agreement for the lease and maintenance of the postage meter. Passed by unanimous vote.

A motion was made by Mr. Schlegel, seconded by Mr. Snyder, Resolved, To adjourn the Council Meeting upon vote. Passed by unanimous vote. The meeting ended at 9:38 p.m.

Prepared and Attested by: Gina M. Wiand
Assistant Borough Secretary

Malcolm Eidle and Gina Wiand hereby ordered payment of the expenditures listed in the Accounts Payable G/L Distribution Report, including payment dates from August 18, 2007, to September 14, 2007, in accordance with Section 1106 of the Borough Code, Commonwealth of Pennsylvania.

Malcolm A. Eidle

Gina M. Wiand