

**Borough of Kutztown
Planning Commission
Minutes of November 14, 2016**

A regular meeting of the Planning Commission was held on Monday, November 14, 2016, at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:00 by Ms. Lisa Ladd-Kidder, Chairperson. Members present were: Ms. Lisa Ladd-Kidder, Mr. Tim Haring, Dr. Chris Habeck and Mrs. Pat Snyder. Mr. Allan Oberholtzer was absent. Also present: Mr. Dan Eslinger, Director of Community Development, Ms. Carolann Moody, Recording Secretary and Mr. Carl Lobb.

Public Comment on Non-Agenda Items

There were no comments.

Comments from Planning Commission Members

There were no comments.

Approval of Minutes

Motion by Mrs. Pat Snyder seconded by Mr. Tim Haring to approve the minutes as written. The motion was passed by unanimous vote.

New Business/Action Items

● **Discuss the Letter from the Berks County Water & Sewer Association (BCWSA)**

Ms. Lisa Ladd-Kidder stated that she sent copies of the BCWSA letter, a copy of her questions as well as Ms. O'Hare's answers to Planning Commission members. Ms. Ladd-Kidder mentioned that she felt Ms. O'Hare's answers were direct and reasonable. She said that Mr. Oberholtzer had responded via email stating that he didn't have any problems with the BCWSA letter. The remaining members had no additional questions or concerns and were in favor of the BCWSA proposal. Ms. Ladd-Kidder said that she would convey the PC's opinion to the Water/Wastewater Committee.

● **Online Maps of Kutztown**

Ms. Ladd-Kidder mentioned that the materials from the BCWSA excluded the locations of the intake and ground water wells for security reasons and did not label the individual system protection zones. She stated that in the Borough's Comprehensive Plan, the wells are pinpointed and they are also online. She said that she reviewed the Wellhead Protection Plan and felt that the map should not be online. Members of the Planning Commission agreed with her. Mr. Dan Eslinger suggested she speak with Mrs. Gina Wiand regarding having that

information removed from the website. He also said that the Comp Plan was approved in 2012 and 2022 is the next Comp Plan and suggested whoever will be creating the new Comp Plan to keep security issues in mind.

Old Business/Updates

- **Update on Recruitment of New Planning Commission Members**

Ms. Lisa Ladd-Kidder mentioned that she spoke with former Planning Commission member, Karen Feridun if she would be interested in rejoining the Planning Commission, and she said that she would be interested. Ms. Ladd-Kidder said that she is hoping to have her application at the December meeting and stated that Ms. Feridun was a well-respected member in the past and is very happy to have her help out.

Ms. Ladd-Kidder stated that when the Quarry issue came up, she realized that there is a lot that happens in the Borough that she is unaware of and things that happen at the Planning Commission that others don't know about. Therefore, she is recommending that the other committee chairs be included on the distribution list for the meeting agenda. All Planning Commission members were in agreement with Ms. Ladd-Kidder's suggestion.

Ms. Ladd-Kidder mentioned that Mr. Kevin Snyder of the Public Works Committee had asked the EAC for their opinion on a new product called "Ice Be Gone Magic". Ms. Ladd-Kidder reviewed some of the ingredients of this new product, which is to be used as an additive to regular rock salt. Todd Underwood of the EAC recommended that Borough Council request a complete list of ingredients and studies that back up the company's claims for this product before Borough Council makes any decisions to use this product. Ms. Ladd-Kidder said that she agrees with Todd's approach in that we need to know more before we apply this product. She also suggested that the residents be informed if a new product is chosen, so they would have a chance to comment if they choose.

Off Agenda

Mr. Dan Eslinger mentioned that there is a company working for Sprint that seeks to install more small cell towers in order to relay signals to larger cell towers. Mr. Dave Horvath from the Borough IT Department said this is the way of communications in the future. He said that there has to be a network of smaller towers throughout communities to relay signals to get to the larger towers. Mr. Eslinger said that Mr. Keith Mooney has been asked to draft an ordinance, which will be an amendment to our current Zoning Ordinance. He is at the stage now where he is requesting input and suggestions from Borough Council and the committees in terms of what they would want in the ordinance. There was a brief discussion regarding what these cell towers would look like, their environmental and/or health concerns, where they would be placed, as well as if they are used by multiple cellular businesses. Mr. Eslinger recommended the possibility of hiring a consultant to provide direction on this project. He also said that he has information that he will forward to Planning Commission members and will keep everyone up to date on any information he receives.

Ms. Ladd-Kidder also mentioned she noticed on Greenwich Street that there is more than one sign installed in the middle of the sidewalk and questioned if PENNdot ever responded to correct the sign. Mr. Eslinger said that the street sign had been corrected and that Mr. Brian Bailey is dealing with PENNdot on the remaining issues.

Mr. Dan Eslinger mentioned that at the request of the Police Department, the Community Development Office was asked to contact the developer of Hill Top and request they put up no trespassing signs above the barriers due to people going up there. No action can be taken by the Police Department unless it is posted.

Adjournment

With no further business to discuss a motion was made by Dr. Chris Habeck seconded by Mr. Tim Haring to adjourn the meeting. The motion carried and the meeting was adjourned at 7:52p.m.

Respectfully submitted,

Ms. Carolann Moody
Recording Secretary