

**Borough of Kutztown
Planning Commission
Minutes of May 9, 2011**

The meeting was called to order at 7:30 by Ms. Karen Feridun, Chairman. Members present were: Ms. Karen Feridun, Ms. Lisa Ladd-Kidder, Mr. Leon Weber, Ms. Amanda Jensen, Mr. Andy Arnold and recording secretary Mrs. Jill Remick. Also in attendance: Mr. Dan Eslinger, Acting Director of Community Development and Zoning Officer.

Public Comment on Non-Agenda Items

None

Planning Commission Member Comments

Ms. Ladd-Kidder expressed an interest in attending a Public Works meeting to express concerns regarding the municipal parking lots, vehicles being parked in the lots for longer than permitted, and abandon vehicles.

Approval of Minutes

The minutes of April 14, 2011 were reviewed by members. Motion by Ms. Ladd-Kidder, seconded by Ms. Jensen, to approve the minutes as written. Motion passed by unanimous vote.

New Business/Action Items

Zoning Appeal No. Z-11-03

Mr. Eslinger reviewed the application with members regarding 352 West Main Street. The applicants, wish to raze a shed attached to the garage at 352 West Main Street, as well as construct an addition to the garage. The addition would encroach onto an adjoining parcel and into the required side yard setback. The applicants are seeking a variance from §225-14.B.(4) and §225-14.F.(2) of the Kutztown Code. The Zoning Hearing Board meeting to hear the appeal is scheduled for May 24, 2011 at 7:00 pm.

Motion by Ms. Ladd-Kidder, seconded by Ms. Jensen, to recommend Zoning Appeal No. Z-11-03 be denied, based on concerns that the addition would encroach onto an adjoining parcel. Motion passed by unanimous vote.

Old Business/Updates

Comprehensive Plan

Members briefly reviewed what content should be listed in the action plan.

The next work session meeting is set for Monday, May 25th at 7:30.

Reports/Announcements

Ms. Ladd-Kidder gave her report on the April Public Work's meeting. Ms. Ferdiun reported on the EAC.

Adjournment

There being no further business to discuss, the meeting was adjourned at 8:40 by Ms. Feridun, Chairman.

Respectfully submitted,
Mr. Andy Arnold, Secretary
Kutztown Borough Planning Commission