

**BOROUGH OF KUTZTOWN
COMMUNITY DEVELOPMENT AND PUBLIC SAFETY
COMMITTEE MEETING
MINUTES OF APRIL 12, 2016**

A regular meeting of the Community Development and Public Safety Committee was held on Tuesday, April 12, 2016, at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 PM by Mr. Scott Piscitelli, Chairperson. Members present were: Mr. Scott Piscitelli, Mr. Richard Diehm and Dr. Derek Mace. Also present: Mr. Dan Eslinger, Director of Community Development; Sandra Green, Mayor; Mr. Craig Summers, Chief of Police and Ms. Carolann Moody, Recording Secretary. Public Attendance: Mr. Edwin Seyler Councilman, Mr. Rodney Freeman representing Kutztown Area Transportation Services, Mr. Cole Mitchell, Student Ambassador to Borough Council, Ms. Michelle Lynch from the Reading Eagle, Mr. Mike Russo representing Emergency Management, Mr. Eric Diehl representing the Kutztown Fire Company, Ms. Shena Corrado and Mr. Eric Boyer.

PUBLIC COMMENTS

Mr. Eric Diehl introduced himself to committee members as the new Chief of the Kutztown Fire Company and mentioned that they will be making an effort to have a representative at the monthly Community Development/Public Safety meeting. Chief Diehl also handed out a list of the new officers to committee members.

APPROVAL OF MINUTES

Members reviewed the March 8, 2016 committee meeting minutes. Motion by Mr. Diehm and seconded by Dr. Mace to approve the February 9, 2016 minutes as written. The motion was passed by unanimous vote.

PLANNING AND ZONING

Food Truck Regulations Research

Mr. Eslinger mentioned that there is a second food truck in town that they have received the required Transient Retail Business License and they park their truck behind Shorty's. Mr. Eslinger reviewed some of the other community's regulations and mentioned that they all seem to be reaching out like the Borough of Kutztown is. Mr. Eslinger stated that they are not currently causing problems and/or litter, therefore, if the Borough wants to regulate them,

then the Borough needs to be more specific on what they want to regulate. Mr. Eslinger also mentioned that Bloomsburg has a pilot program in place in that they are charging \$400 to \$600 for the duration of the program, which entitles the food trucks to a permit allowing them to park in borough owned parking lots. Dr. Mace stated that he does enjoy the food trucks, but does not want to energize night time in Kutztown. After a brief discussion it was decided that Mr. Eslinger will continue to research.

Mr. Eslinger mentioned that he wanted to remind the committee that the Zoning Appeal for the race track will be held on April 27, 2016 at 7:00PM in the train station.

Mr. Eslinger also mentioned that the Zoning Appeal scheduled for March 31, 2016 for the Hookah Lounge at 145 Highland Avenue has been withdrawn due to the building being sold.

CODE ENFORCEMENT

DCR Report – March, 2016

Mr. Eslinger reviewed the report. There was a brief discussion regarding the DCR's related to KutzPatty's Day. Mr. Eslinger reviewed the DCR process with committee members and there was a brief discussion regarding the landlord meeting scheduled for Wednesday, April 13, 2016. Mr. Eslinger stated that he and Mr. Matt Hafer will be at that meeting. There were no additional questions or comments.

COMMUNITY DEVELOPMENT

● Monthly Report – March, 2016

Mr. Eslinger reviewed the report. There were no questions or comments.

● Budget Report – 1st Quarter, 2016

Mr. Eslinger reviewed the report. There were no questions or comments.

KCP/MAIN STREET REPORT

The Landlord Forum is scheduled for tomorrow, April 13, and will be held at the train station at 7:00PM. The Block Party is this coming Sunday from 1:00 until 6:00. Planning for the Kutztown Kruizz and Dinner on Main is coming along.

POLICE

● Year to Date Arrest Report – March, 2016

Chief Summers reviewed the report. There were no questions or comments.

● Police Incidents Reported – March, 2016

Chief Summers reviewed the report. There were no questions or comments.

● Community Service Award Resolution for Horace Foraker

- **Community Service Award Resolution for Sydney Shade**
- **Lifesaving Award Resolution for Officer Walter Skavinsky**

Chief Summers reviewed the Resolutions with committee members and mentioned that the Mayor will read them into record at the Borough Council meeting. Motion was made by Dr. Mace and seconded by Mr. Diehm to recommend Borough Council approve all three Resolutions. The motion was passed by unanimous vote.

- **Budget Report – 1st Quarter, 2016**

Chief Summers reviewed the report. There were no questions or comments.

Chief Summers mentioned that Officer Hirko retired suddenly on March 25, 2016 and that the Chief will go through Civil Service to replace him. Chief Summers also stated that it is a six or seven month process to hire an officer.

Chief Summers stated that there was a meeting concerning the Bike 150 race yesterday, and although he was not there, he was told that Kutztown approved everything. He was told that the bike route is a different route than the parade route and that they did not pay the municipalities from last year. Chief Summers also mentioned that someone from the Bike 150 organization may come to the Borough Council meeting. Chief Diehl then stated that a map was submitted and they are planning on coming through Kutztown. After a brief discussion, Chief Summers stated that he will look further into it.

- **Saint Patrick's Day Weekend**

Chief Summers reviewed the statistics from Saint Patrick's Day Weekend (42 arrests ~ 15 non-students and 27 students; 10 underage drinking; 9 public drunkenness; 8 disorderly conduct; 4 noise violations with 9 arrests; 6 all others including drugs, theft, domestic, DUI, vandalism and scattering rubbish).

Chief Summers mentioned that there were no problems on campus and that prior to KutzPatty's Day weekend, he sent a letter to Chief Dillon of the Kutztown University Public Safety Department and copied the President of Kutztown University, Dr. Kenneth Hawkinson, requesting assistance for the weekend. Chief Summers stated that Liquor Control Enforcement and State Police were in town, however, he doesn't know their statistics from the weekend. Mayor Green stated that Dr. Hawkinson does want her to continue to forward him the information on the incidents that occur in town. Chief Summers mentioned that after reviewing the forwarded information from the Mayor, Dr. Hawkinson has thrown out repeat offenders.

After a lengthy discussion regarding KutzPatty's Day and suggestions for next year, it was decided to invite Dr. Hawkinson to a meeting after graduation.

MAYOR'S REPORT

Mayor Green stated there were many students on roofs during KutzPatty's Day weekend and suggested a roof/occupancy ordinance because at the moment there is nothing in the building code to restrict the number of people in a single family dwelling or keep them off the roofs. Mayor Green also mentioned that she will be attending KU President, Dr. Hawkinson's inauguration on April 15th.

EMERGENCY MANAGEMENT:

Mr. Mike Russo stated that the total reimbursement from winter storm Jonas was \$27,000, which has been submitted to President Obama to sign off on.

Mr. Mike Russo also mentioned that the Emergency Management Center is being relocated to the multipurpose room in borough hall and that move is almost complete.

MISCELLANEOUS:

Mr. Eslinger stated that Brian Bailey, Public Works Superintendent mentioned to him that cameras were run underground on East Main Street where the storm sewers are and there are significant problems that need to be address before East Main Street gets paved.

ADJOURNMENT

With no further business to discuss a motion was made by Dr. Mace and seconded by Mr. Diehm to adjourn the meeting. The motion carried and the meeting was adjourned at 9:04 p.m.