

**BOROUGH OF KUTZTOWN
COMMUNITY DEVELOPMENT AND PUBLIC SAFETY
COMMITTEE MEETING
MINUTES OF JANUARY 10, 2017**

A regular meeting of the Community Development and Public Safety Committee was held on Tuesday, January 10, 2017, at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Scott Piscitelli, Chairperson. Members present were: Mr. Scott Piscitelli and Mr. Richard Diehm. Also present: Mr. Dan Eslinger, Director of Community Development; Mr. Craig Summers, Chief of Police; Mrs. Sandy Green, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: Mr. Doug Demchyk representing Northeastern Berks EMS; Mr. Rodney Freeman representing Kutztown Area Transport Services; Mr. Todd Evans representing Kutztown Fire Company; Mr. Mike Russo representing Emergency Management; Ms. Jen Brittingham and Ms. Brianna Cataldi representing the University's chapter of Bring Hope Home; Mr. Eric Boyer, Borough resident.

PUBLIC COMMENTS

University students representing the organization "Bring Hope Home" addressed the committee to ask for approval to hold a 5K on April 30, 2017, which would raise money for the non-profit organization. The route, which included Borough streets, was reviewed by Committee members and the Chief of Police. Chief Summers noted Greenwich Street is a state road which would require a specific detour plan and permission from PennDOT. Committee members discussed other possible routes and directed the applicants to email an alternative route to Chief Summers. Mayor Green volunteered to work with the students on mapping out the alternative route. Motion by Mr. Diehm and seconded by Mr. Piscitelli to approve the request for the Bring Hope Home 5K on April 30, 2017, contingent upon approval of an alternate route by Chief Summers, and to waive any associated fees. The motion passed by unanimous vote.

FIRE COMPANY

No Report

APPROVAL OF MINUTES

Members reviewed the December 13, 2016 Committee meeting minutes. Motion by Mr. Diehm and seconded by Mr. Piscitelli to approve the December 13, 2016 minutes as written. The motion was passed by unanimous vote.

PLANNING AND ZONING

- Wireless Communication Facilities (WCF's)

Mr. Eslinger updated committee members on the most recent information regarding the placement of cell towers and antennas in municipalities and on public right-of-ways. Mr. Eslinger noted the Planning Commission has been discussing the matter and that he has been working with Mr. Keith Mooney to draft the appropriate documents to tighten up the Borough's current zoning codes. A meeting to discuss an ordinance to amend the current zoning code is planned for Thursday, January 12, 2017, which will include Mr. Keith Mooney, Mr. Dan Eslinger, Mr. Steve Diehl and Mr. Gabriel Khalife.

CODE ENFORCEMENT

- DCR Report – December, 2016

Mr. Eslinger reviewed the three DCRs on the December report and briefly reviewed the status of the proposed remedial plans.

COMMUNITY DEVELOPMENT

- Monthly Report – December, 2016

Mr. Eslinger submitted the report for member review. There were no questions or comments.

- Budget Performance Report – Fiscal Year to Date 12/31/16

Mr. Eslinger noted that while finishing 2016 at 100% for expense budget, some line items were over and some line items were under budget. Mr. Eslinger would like to review these items with the Borough Manager and make adjustments for 2017.

- Request from the School District for Waiver of Application Fees for Permits for Proposed Agricultural Barn at the High School

Mr. Eslinger stated he received a letter from the Kutztown Area School District requesting the permit application fees be waived for the proposed agricultural barn at the high school. Motion by Mr. Diehm and seconded by Mr. Piscitelli to recommend Borough Council waive the application fees of: a zoning permit application fee of \$25.00, a building permit application fee of \$35.00, and electrical permit application fee of \$35.00 and plumbing permit application fee of \$35.00. The motion passed by unanimous vote.

KCP/MAIN STREET REPORT

Mayor Green explained the Economic Development Committee mailed a questionnaire with the Borough utility bills which surveyed residents to find out what businesses people would like to see in Kutztown. Mayor Green also noted the Block Party will be April 23, 2017.

POLICE

- Year to Date Arrest Report – Jan thru Dec. 2016

Chief Summers reviewed the report. There were no questions or comments.

- Year to Date Offenses Report – Jan thru Dec. 2016

Chief Summers reviewed the report. There were no questions or comments.

- Budget Performance Report – Fiscal Year to Date 12/31/16

Chief Summers reviewed the report. There were no questions or comments.

Off agenda Chief Summers reviewed the Speed Summary Report for the variable speed sign which was placed on College Blvd. Committee members briefly discussed the report.

MAYOR'S REPORT

No Report.

EMERGENCY MANAGEMENT

No Report

ADJOURNMENT

With no further business to discuss a motion was made by Mr. Diehm and seconded by Mr. Piscitelli to adjourn the meeting. The motion carried and the meeting was adjourned at 8:20 p.m.