

**BOROUGH OF KUTZTOWN
COMMUNITY DEVELOPMENT AND PUBLIC SAFETY
COMMITTEE MEETING
MINUTES OF JUNE 14, 2016**

A regular meeting of the Community Development and Public Safety Committee was held on Tuesday, June 14, 2016, at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 PM by Mr. Scott Piscitelli, Chairperson. Members present were: Mr. Scott Piscitelli, Mr. Richard Diehm and Dr. Derek Mace. Also present: Mr. Dan Eslinger, Director of Community Development; Sandra Green, Mayor; Mr. Craig Summers, Chief of Police and Ms. Carolann Moody, Recording Secretary. Public Attendance: Mr. Rodney Freeman representing Kutztown Area Transportation Services, Mr. Brian Berlanda and Mr. David Shefter representing the 2nd Story Blues Alliance, Mr. Dave Johnson representing Kutztown University, Mr. John Schmoyer, Mr. Gary Bond and Mr. Steve Bond.

PUBLIC COMMENTS

Mr. Steve Bond mentioned that he recently purchased the property at 326 Highland Ave and would like to pave the alley that leads to his garage, which would require vacating Cherry Alley. Mr. Dan Eslinger stated that there are several alleys on the Borough map that have never been opened. Mr. Eslinger also mentioned that the previous owners of this property were granted permission to pave the alley, it was just never done. There was a brief discussion regarding utilities, reassessment of the property length of the driveway.

Motion by Mr. Diehm and seconded by Dr. Mace to recommend Borough Council vacate Cherry Alley between Vine Alley and Highland Avenue contingent upon there being no conflict with the Borough utilities. The motion was passed by unanimous vote.

Mr. John Schmoyer mentioned that Borough Council has already approved the use of the Kutztown Borough Community Park for the Blues Festival on August 21, 2016. He also mentioned that representatives from the Blues Festival would like to include a beer truck at this year's event. Mr. Brian Berlanda mentioned that he is representing the 2nd Story Blues Alliance and is in charge of coordinating the music for the event and that Mr. David Shefter would be in charge of coordinating the food and if approved, the beer truck for the event. Mr. David Shefter mentioned that the area for the beer would be fenced off, much like a beer garden, having one point of entry and one point of exit. Identification will be taken item for item, there will be no bracelets. Chief Summers questioned if they will be providing their own security and if they have a LCB License. Mr. Shefter stated that he does have his catering license and Mr. Berlanda stated they will have their own security. There was a brief discussion regarding last year's event, parking and pavilion rentals.

Motion by Mr. Diehm and seconded by Dr. Mace to recommend Borough Council approve the beer garden within the controlled and enclosed area as stated by Mr. John Schmoyer. The motion passed by unanimous vote.

FIRE COMPANY

No Report

APPROVAL OF MINUTES

Members reviewed the May 10, 2016 committee meeting minutes. Motion by Mr. Diehm and seconded by Dr. Mace to approve the May 10, 2016 minutes as written. The motion was passed by unanimous vote.

PLANNING AND ZONING

CODE ENFORCEMENT

DCR Report – May, 2016

There were no DCR's for May.

- **Discuss Large Item Pick-Up Policy and Illegal Dumping**

Mr. Eslinger mentioned that this was a very bad year for trash left behind by the college students leaving town. He mentioned that there were trash bags torn open to look for value items and the contents were dumped and this was an issue all over town. Mr. Eslinger also stated that with the help of Mr. Matt Hafer, the community is looking better. He also mentioned that illegal dumping was a big problem, due to people not knowing the rules. There was a brief discussion regarding the excess trash, how to get rid of it and the pricing of larger items that are thrown out.

COMMUNITY DEVELOPMENT

- **Monthly Report – May, 2016**

Mr. Eslinger reviewed the report. There were no questions or comments.

- **Update on East Main Street**

Mr. Eslinger mentioned that despite the storm sewers being in rough shape, the contractors are still on schedule to have the East Main Street project completed before the start of the Kutztown Folk Festival. He stated that there are only four or five residents that may require a lien on their property and also mentioned that Mr. Matt Hafer did a wonderful job working with the residents and contractors on this project.

- **Update on Grease Trap Inspections Program**

A letter is being finalized and scheduled to be mailed out by the end of this week to all restaurants and food handling establishments regarding the Grease Trap Inspections Program. Council will be copied on the letter, which will be requesting recipients to respond within 10 days to schedule an inspection. Mr. Jarrad Burkert, Plant Manager of the Wastewater Treatment Plant has been educating the public and updating information on the Borough website. Mr. Jarrad Burkert and Mr. Matt Hafer will be meeting with personnel at Kutztown University to discuss their food service program.

KCP/MAIN STREET REPORT

Kutztown Thriving, which is a subcommittee of the Kutztown Community Partnership has been bringing good publicity to Kutztown. They planted a floral garden at the Greenwich Street Park, which is the triangular plot at the intersection of Greenwich Street and Constitution Boulevard.

POLICE

● Year to Date Arrest Report – May, 2016

Chief Summers reviewed the report. There were no questions or comments.

● Year to Date Offenses Reported – Jan thru May, 2016

Chief Summers reviewed the report. There was a brief discussion regarding new cameras and memory. Chief Summers also mentioned that a camera will be set up out front, which will be recorded but not monitored, and will be designated as an “exchange zone”.

● Cost Estimate for KU Sesquicentennial Parade

Chief Summers reviewed the estimate with the committee and mentioned that some of the cost will be shared with the Reading 120 Bike Race. Chief Summers also stated that he will use all officers and CSO's for the event, however, he will stagger start times to avoid overtime. Chief Summers mentioned he will mail a letter the Bike Race committee requesting ½ payment before the parade and the balance after all the expenses have been calculated. There was a brief discussion regarding a possible detour for the bike race if the parade runs late and Mr. Dave Johnson mentioned that Kutztown University would like to sweep the street after the parade and questioned if that would be a conflict with the union. Committee members were appreciative of the idea and Mayor Green stated she will get an answer for Mr. Johnson.

● Dangerous Dogs

Chief Summers reviewed an incident that occurred in the Borough involving a dog that broke their chain, did not bite anyone, but the people walking by were frightened by the dog. Chief Summers mentioned that barking, snarling and growling is not against the law, however after a warning for the first offense, officers do cite owners when dogs get loose.

MAYOR'S REPORT

Mayor Green stated that she just got back from a Sustainable Community conference.

EMERGENCY MANAGEMENT:

No Report

MISCELLANEOUS:

Dr. Derek Mace mentioned that he had a meeting regarding Kutztown producing their own electric, possibly solar generated, that would help in making Kutztown a sustainable community. Studies have been done to see if Kutztown would be able to produce electric via wind, however, that has been found to be insufficient and cannot be done here.

Dr. Derek Mace stated that President Hawkinson is considering the idea of having students register their party when they want to have one, then the University and the Police Department would be aware of them. If a registered party would get out of hand, the students would have the opportunity to shut the party down. If a party is not registered and the University or Police Department found out about it, the party would be shut down. Student Government is not in favor of this idea. There was a brief discussion regarding repercussions for violations, student housing and turning student housing back into single family housing.

ADJOURNMENT

With no further business to discuss a motion was made by Dr. Mace and seconded by Mr. Diehm to adjourn the meeting. The motion carried and the meeting was adjourned at 9:12 p.m.