

**BOROUGH OF KUTZTOWN
TELECOMMUNICATIONS AND INFORMATION
TECHNOLOGIES COMMITTEE MEETING
MINUTES OF December 6, 2016**

A regular meeting of the Telecommunications and Information Technologies Committee was held on December 6, 2016 in the multipurpose room of the Kutztown Borough Hall Building.

The meeting was called to order at 6:00 pm by Mr. Richard Diehm, Chairperson

Members present were: Mr. Richard Diehm, Mr. Scott Piscitelli and Ms. Margaret Devlin

Also in attendance: Mr. Mark A. Arnold, Telecommunications Director and David Horvath, IT Director

Public attendance: None

APPROVAL OF MINUTES

The November 1, 2016 minutes were reviewed and a motion was made by Mr. Piscitelli and seconded by Ms. Devlin to approve the minutes. The motion passed by unanimous vote.

PUBLIC COMMENTS

None

OLD BUSINESS FOR IT DEPARTMENT

None

NEW BUSINESS FOR IT DEPARTMENT

Mr. Horvath reported that the Time Clock, Accela and GIS projects are still on track.

Mr. Horvath discussed the IT budget and suggested creating a savings budget to better prepare for hardware replacements.

OLD BUSINESS FOR TELECOM DEPARTMENT

None

NEW BUSINESS FOR TELECOM DEPARTMENT

Mr. Arnold presented the new rates for Fox channels WTXF 29 and Big Ten Network. A motion was made by Mr. Piscitelli and seconded by Ms. Devlin to present the new rates to council for approval. The motion passed by unanimous vote.

Mr. Arnold discussed the Commercial Communications Facilities ordinance.

OFF AGENDA

None

ADJOURNMENT

There being no further business to discuss a motion was made by Mr. Piscitelli and seconded by Ms. Devlin to adjourn the meeting. The motion passed and the meeting was adjourned at 7:00 pm.