

**BOROUGH OF KUTZTOWN
TELECOMMUNICATIONS AND INFORMATION
TECHNOLOGIES COMMITTEE MEETING
MINUTES OF February 7, 2017**

A regular meeting of the Telecommunications and Information Technologies Committee was held on February 7, 2017 in the multipurpose room of the Kutztown Borough Hall Building.

The meeting was called to order at 5:00 pm by Mr. Richard Diehm, Chairperson

Members present were: Mr. Richard Diehm, Mr. Scott Piscitelli and Ms. Margaret Devlin

Also in attendance: Mr. Mark A. Arnold, Telecommunications Director and David Horvath, IT Director

Public attendance: None

APPROVAL OF MINUTES

The January 3, 2017 minutes were reviewed and a motion was made by Ms. Devlin and seconded by Mr. Piscitelli to approve the minutes. The motion passed by unanimous vote.

PUBLIC COMMENTS

None

A motion was made by Ms. Devlin and seconded by Mr. Piscitelli for an executive session for a presentation on TV delivery. The motion passed by unanimous vote. The executive session lasted 1 hour and 51 minutes.

OLD BUSINESS FOR IT DEPARTMENT

Mr. Horvath informed committee Accela will go live Feb. 20th.

Mr. Horvath informed committee a new intern, Emily, has started to work on the ESRI system.

Mr. Horvath informed committee the new Time Clock Plus system will go live the end of Feb.

Mr. Horvath informed committee the server migration to virtualization is ongoing.

Mr. Horvath informed committee he has completed step 1 of the Calix training.

NEW BUSINESS FOR IT DEPARTMENT

Mr. Horvath informed committee a new Dell storage appliance will be installed.

Mr. Horvath informed committee the mobile camera system for the police department vehicles is currently being installed.

Mr. Horvath informed committee the Fortinet appliance can be used a router.

Mr. Horvath informed committee he is conducting trails with anti-virus software Malawarebytes.

Mr. Horvath informed committee he is looking into a possible replacement backup solution to Barracuda.

A motion was made by Ms. Devlin and seconded by Mr. Piscitelli to allow Mr. Horvath to attend Sharkfest, Wireshark/Network troubleshooting training, June 19th through June 22nd. The motion passed unanimously.

Mr. Horvath informed committee he is installing Windows 10 on a test PC to evaluate for upgrade due to Windows 7 EOL.

Mr. Horvath informed committee he is replacing 5 year old thin clients due to EOL.

Mr. Horvath asked committee if Brian could purchase an old unused iPhone from the borough. Committee said he could purchase it for \$1.00.

Mr. Horvath asked committee if the borough would donate on old unused computer to Ray Schell's church. Committee approved.

OLD BUSINESS FOR TELECOM DEPARTMENT

Mr. Arnold informed committee the Fox/NCTC programming agreement is complete.

NEW BUSINESS FOR TELECOM DEPARTMENT

Mr. Arnold informed committee there was interest in HU services in an area currently not served by HU and asked if he should pursue a cost analysis. Committee approved.

OFF AGENDA

Mr. Arnold informed committee HU will sponsor a sign on the Kutztown Legion Baseball field.

ADJOURNMENT

There being no further business to discuss a motion was made by Mr. Piscitelli and seconded by Ms. Devlin to adjourn the meeting. The motion passed and the meeting was adjourned at 7:15 pm.