

**BOROUGH OF KUTZTOWN
PUBLIC WORKS COMMITTEE MEETING
MINUTES OF February 7, 2017**

A regular meeting of the Public Works Committee was held on Tuesday, February 7, 2017 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:32 p.m. by Mr. Kevin Snyder, Chairman. Members present were: Mr. Scott Piscitelli, Mr. Ed Seyler. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Brian Bailey, Public Works Superintendent; Mr. John Schmoyer, Director of Parks and Recreation; Mr. Joe Rogosky, P.E. of Great Valley Consultants; Ms. Allison Fuller and Mr. Kelly Neyhart of KCP; Mr. Chris Berg of Western Lehigh; Mr. John Folk; Ms. Deborah Clauss and Mr. Eric Boyer.

APPROVAL OF MINUTES

The December 6, 2016 minutes were reviewed by members.

A motion was made by Mr. Piscitelli and seconded by Mr. Seyler to approve the December minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS

Mr. Neyhart informed the committee that KCP was planning on having the Kutztown Kruizz on July 29, 2017 and it would follow the same format as last year with Main Street being closed from 9:30 a.m. until 5:00 p.m. and then moving to the park for the concert in the Bandshell.

A motion was made by Mr. Piscitelli and seconded by Mr. Seyler to approve the Kutztown Kruizz. The motion passed by unanimous vote.

Ms. Clauss gave a presentation to place a skate park where the roller rink stood. She stated that she had a designer make up plans to fit a skate park in the same footprint that the roller rink stood on. She also stated that she could raise the funds for the project and gave some rough insurance costs for the Borough to have the park.

A motion was made by Mr. Seyler and seconded by Mr. Piscitelli to have Mr. Khalife look into the insurance cost of adding a skate park to the Kutztown Park. The motion passed by unanimous vote.

OLD BUSINESS

No old business to discuss.

NEW BUSINESS

The committee reviewed and discussed the presentation Mr. Folk gave on adding an 18 hole disk golf course to the park.

A motion was made by Mr. Piscitelli and seconded by Mr. Seyler to have Mr. Khalife look into the insurance cost of adding a disk golf course to the Kutztown Park while Mr. Folk updated his price quote for review. The motion passed by unanimous vote.

The committee reviewed and discussed the parade permit for KCP to hold their annual block party.

A motion was made by Mr. Seyler and seconded by Mr. Piscitelli to approve the parade permit. The motion passed by unanimous vote.

The committee reviewed and discussed the request of Radius Corporation to enter into a lease agreement for land owned by the Borough on the northeast corner of Railroad Street and Peach Street.

A motion was made by Mr. Seyler and seconded by Mr. Piscitelli to approve entering into a 5 year lease agreement with Radius Corporation for the Borough's land on the northeast corner of Railroad Street and Peach Street contingent upon approval of the lease agreement language by the Borough's solicitor. The motion passed by unanimous vote.

The committee reviewed and discussed the request from the Grange for possible donations to the park.

Mr. Snyder asked Mr. Bailey to contact the Grange to discuss some possible options.

The committee reviewed and discussed the quotes for the annual weed spray contract.

A motion was made by Mr. Seyler and seconded by Mr. Piscitelli to award Natural Lawn of America the 2017 weed spray contract as they were the lowest quote. The motion passed by unanimous vote.

Mr. Rogosky reviewed the 2017 streets project and schedule.

The committee asked Mr. Bailey to contact Trinity Church to let them know we are looking to work on North Baldy Street.

Mr. Bailey reviewed how the salt additive was working and stated he would like to treat the untreated salt in the storage bin. Mr. Berg provided information if the Borough was interested in obtaining tanks on site to store the liquid. Mr. Berg also stated that Western Lehigh was willing to apply brine pre-treatment on some Borough roads to see if the Borough would be interested in doing that in the future.

A motion was made by Mr. Seyler and seconded by Mr. Piscitelli to treat the salt in the storage bin and try the pre-treatment. The motion passed by unanimous vote.

Mr. Schmoyer reviewed the 2017 concert series.

A motion was made by Mr. Seyler and seconded by Mr. Piscitelli to approve the 2017 concert series and for Mr. Schmoyer to lock in the dates. The motion passed by unanimous vote.

Mr. Schmoyer explained that KCP was looking to continue running the pool concession stand. Mr. Schmoyer also stated that the Borough should look into holding more events like the swim dance or opening after the swim team practice is over.

A motion was made by Mr. Piscitelli and seconded by Mr. Seyler to approve drafting the lease for the KCP to run the pool concession stand rent free since they are nonprofit civic group in town. The motion passed by unanimous vote.

OFF AGENDA

No off agenda items.

ADJOURNMENT

There being no further business to discuss, a motion was made by Mr. Seyler and seconded by Mr. Piscitelli to adjourn the meeting. The motion was carried and the meeting was adjourned at 9:20 p.m.

cc: Kevin Snyder, Committee Chairman, Council President
Scott Piscitelli, Committee Member
Ed Seyler, Committee Member
Peggy Devlin, Councilwoman
Dick Diehm, Councilman
Derek Mace, Councilman
Joe Rogosky, P.E., Great Valley Consultants (email)
Brian Bailey, Superintendent of Public Works
Gabriel Khalife, Borough Manager
John Schmoyer, Seasonal Recreation Director
Sandy Green, Mayor
Steve Diehl, Superintendent of Electric
Troy Smith, Water Plant Manager
Jarrad Burkert, Wastewater Plant Manager
Craig Summers, Chief of Police
Dave Horvath, Director of IT
Mark Arnold, Telecommunications Director
Gina Wiand, Borough Secretary/Public Relations and Marketing Director
Sue Johnston, Finance Director
Dan Eslinger, Community Development Director/Zoning Officer
Environmental Advisory Committee (email)