

BOROUGH OF KUTZTOWN
PUBLIC WORKS COMMITTEE MEETING
MINUTES OF June 7, 2016

A regular meeting of the Public Works Committee was held on Tuesday, June 7, 2016 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Kevin Snyder, Chairman. Members present were: Mr. Scott Piscitelli and Mr. Ed Seyler. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Brian Bailey, Public Works Superintendent; **Mr. John Schmoyer, Director of Parks and Recreation**; Mr. Joe Rogosky, P.E. of Great Valley Consultants; Mr. Todd Underwood of EAC; Mr. Reno Unger of KCP; Mr. David Shefter of Penn Werner Hotel; Mr. Brian Berlanda of 2nd Story Blues Alliance; Mrs. Sally Sunday and Mr. Eric Boyer.

APPROVAL OF MINUTES

The May 3, 2016 minutes were reviewed by members.

A motion by Mr. Seyler and seconded by Mr. Piscitelli was made to approve the May minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS

Mr. Unger discussed the plans for this year's Kutztown Kruizz and submitted the parade permit for July 30, 2016.

A motion by Mr. Seyler and seconded by Mr. Piscitelli was made to approve the parade permit for the 2016 Kutztown Kruizz for July 30, 2016. The motion passed by unanimous vote.

OLD BUSINESS

No old business to discuss.

NEW BUSINESS

The committee reviewed and discussed the request of the EAC to let the Boy Scout Troop from Blandon camp at North Park September 23, 2016 and do their service project September 24, 2016.

A motion by Mr. Seyler and seconded by Mr. Piscitelli was made to approve allowing the Blandon Boy Scout Troop to camp at North Park on September 23, 2016 and do their service project on September 24, 2016, and to waive any associated fees. The motion passed by unanimous vote.

The EAC also noted that they got the grant they applied for to get signs at North Park and that they plan on adding trees to the park and would need about \$1,000.00 from the Borough to complete their plan.

After some discussion Mr. Khalife and Mr. Bailey stated that they thought there would be enough between the park and shade tree budget to help them with the trees.

The discussion on the University's parade was tabled and directed to the Community Development and Public Safety meeting.

The committee reviewed and discussed the request of Larry Lloyd to contact a neighbor of North Park and send a letter about best management practices and where the property lines were.

A motion by Mr. Seyler and seconded by Mr. Piscitelli was made to approve sending a letter to Mr. Sterner. The motion passed by unanimous vote.

The committee reviewed and discussed the request of Nancy Kasting to use the scooter building June 25, 2016 from 11:00am till 4:00pm.

A motion by Mr. Seyler and seconded by Mr. Piscitelli was made to approve the use of the scooter building on June 25, 2016. The motion passed by unanimous vote.

The committee reviewed and discussed the request of Maria Asteriadou to use the bandshell on July 29, 2016 for a piano concert as part of Kutztown University's summer chamber music festival.

A motion by Mr. Seyler and seconded by Mr. Piscitelli was made to approve the use of the bandshell on July 29, 2016 and to waive any associated fees. The motion passed by unanimous vote.

Mr. Rogosky updated the committee on the status of the East Main Street paving project. He stated that he and Mr. Bailey looked at and discussed different options to make the storm system repairs for the least amount of money but that we would exceed the current paving bid amount to do the project right.

Mr. Khalife stated that he would discuss this at the upcoming finance meeting.

Mr. Rogosky updated the committee on the status of the train station paint project bid. He stated that work should start May 13, 2016 and that the painter would be doing test patches to make sure we have the correct colors.

No Action taken.

Mr. Bailey informed the committee that the Department of Agriculture placed spotted lantern fly traps on some trees along the railroad tracks and at North Park.

No Action taken.

Mr. Bailey informed the committee of some options for a makeup electronic recycling event since the last event ended early due to logistical issues with the recycler.

The committee decided to not add an extra electronic recycling event.

Mr. Bailey informed the committee that the process of upgrading the pool cameras has begun.

No action taken

Mr. Schmoyer informed the committee that Kutztown Strong would like to use the brick pavilion on June 21, 2016; July 21, 2016 and August 18, 2016 for their meeting and would like the fees waived.

A motion by Mr. Seyler and seconded by Mr. Piscitelli was made to approve the use of the brick pavilion on June 21, 2016; July 21, 2016 and August 18, 2016 and to waive the rental fee. The motion passed by unanimous vote.

Mr. Berlanda and Mr. Shefter informed the committee of changes they would like to make to the blues festival in the park this year. They stated that they would like to make it a blues, beer and barbeque event. Mr. Shefter stated that he is approved from the LCB to serve beer from a mobile trailer.

After some discussion Mr. Berlanda and Mr. Schefter were asked to attend the Community Development and Public Safety meeting as the police and Mayor would have to approve the use of alcohol in the park.

OFF AGENDA

Mr. Bailey informed the committee of repairs that were needed for a refuse truck.

No action taken.

ADJOURNMENT

There being no further business to discuss, a motion was made by Mr. Seyler and seconded by Mr. Piscitelli to adjourn the meeting. The motion was carried and the meeting was adjourned at 8:50 p.m.

cc: Kevin Snyder, Committee Chairman, Council President
Scott Piscitelli, Committee Member
Ed Seyler, Committee Member
Peggy Devlin, Councilwoman
Dick Diehm, Councilman
Derek Mace, Councilman
Joe Rogosky, P.E., Great Valley Consultants (email)
Brian Bailey, Superintendent of Public Works
Gabriel Khalife, Borough Manager
John Schmoyer, Seasonal Recreation Director
Sandy Green, Mayor
Steve Diehl, Superintendent of Electric
Dale Kramer, Water Plant Manager
Jarrad Burkert, Wastewater Plant Manager
Craig Summers, Chief of Police
Dave Horvath, Director of IT
Mark Arnold, Telecommunications Director
Gina Wiand, Borough Secretary/Public Relations and Marketing Director
Sue Johnston, Finance Director
Dan Eslinger, Community Development Director/Zoning Officer
Environmental Advisory Committee (email)