

**BOROUGH OF KUTZTOWN
PUBLIC WORKS COMMITTEE MEETING
MINUTES OF May 3, 2016**

A regular meeting of the Public Works Committee was held on Tuesday, May 3, 2016 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Kevin Snyder, Chairman. Members present were: Mr. Scott Piscitelli and Mr. Ed Seyler. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Brian Bailey, Public Works Superintendent; Mr. Scott Anderson, P.E. of Great Valley Consultants; Mr. Jim Schlegel of Kutztown Day; Ms. Laure Bernhard resident.

APPROVAL OF MINUTES

The April 5, 2016 minutes were reviewed by members.

A motion by Mr. Seyler and seconded by Mr. Piscitelli was made to approve the April minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS

Mr. Schlegel informed the committee that 3 or 4 port-o-potties would be needed for Kutztown Day due to the large crowds. The Kutztown Day committee is requesting the Borough pay the rental fee.

Mr. Schlegel was asked to coordinate with Mr. Bailey on the quantity needed, the placement and price of the port-o-potties.

OLD BUSINESS

No old business to discuss.

NEW BUSINESS

The committee reviewed and discussed the possibility of offering free family season pool passes to the 2 KCP volunteer pool snack bar managers and their immediate families for the 2016 season.

A motion by Mr. Piscitelli and seconded by Mr. Seyler was made to approve giving the 2 KCP volunteer pool snack stand managers and their immediate families free family season passes for the 2016 season. The motion passed by unanimous vote.

The committee reviewed and discussed the request of East Penn Manufacturing to donate a family season pool pass for the 2016 season to help with their fund raising for the Relay for Life event.

A motion by Mr. Seyler and seconded by Mr. Piscitelli was made to approve donating a family season pool pass for the 2016 season to East Penn Manufacturing to help with their fund raising for the Relay for Life event. The motion passed by unanimous vote.

The committee reviewed and discussed the request of Laura Bernhard to use the bandshell on May 15, 2016.

A motion by Mr. Seyler and seconded by Mr. Piscitelli was made to approve the use of the scooter building on May 15, 2016 if it is available that day, and if it is not available to let Ms. Bernhard use the bandshell on May 15, 2016. The motion passed by unanimous vote.

Mr. Anderson updated the committee on the status of the 2016 paving project. He stated that there would be a pre-construction meeting sometime next week. He also noted that GVC was working on prices to replace the storm line on E. Main Street that was damaged.

No Action taken.

Mr. Anderson updated the committee on the status of the train station paint project bid. He stated that work should start the week of May 16, 2016.

No Action taken.

Mr. Bailey informed the committee that the field trip for the 4th graders was a success and that the School District was interested in doing it again next year. He also noted that Gina and he were working on ideas for next year's field trip.

No Action taken.

Mr. Bailey informed the committee that May 14, 2016 will be the first electronic recycling event for the year.

No Action taken.

Mr. Bailey informed the committee of the Touch a Truck event held in Reading and the possibility of the Borough sending trucks and educational materials to participate in that event.

After some discussion the committee decided that the Borough should not participate in the event, but noted that maybe we could incorporate some aspects of that event into our field trip for the 4th graders next year.

OFF AGENDA

Mr. Bailey played the video of the damage to the East Main Street storm line for the committee.

No action taken.

ADJOURNMENT

There being no further business to discuss, a motion was made by Mr. Piscitelli and seconded by Mr. Seyler to adjourn the meeting. The motion was carried and the meeting was adjourned at 8:20 p.m.

cc: Kevin Snyder, Committee Chairman, Council President
Scott Piscitelli, Committee Member
Ed Seyler, Committee Member
Peggy Devlin, Councilwoman
Dick Diehm, Councilman
Derek Mace, Councilman
Joe Rogosky, P.E., Great Valley Consultants (email)
Brian Bailey, Superintendent of Public Works
Gabriel Khalife, Borough Manager

John Schmoyer, Seasonal Recreation Director
Sandy Green, Mayor
Steve Diehl, Superintendent of Electric
Dale Kramer, Water Plant Manager
Jarrad Burkert, Wastewater Plant Manager
Craig Summers, Chief of Police
Dave Horvath, Director of IT
Mark Arnold, Telecommunications Director
Gina Wiand, Borough Secretary/Public Relations and Marketing Director
Sue Johnston, Finance Director
Dan Eslinger, Community Development Director/Zoning Officer
Environmental Advisory Committee (email)