

**BOROUGH OF KUTZTOWN  
WATER/WASTEWATER COMMITTEE MEETING  
MINUTES OF FEBRUARY 8, 2017**

A regular meeting of the Water/Wastewater Committee was held on February 8, 2017 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Ms. Peggy Devlin and Dr. Derek Mace. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Jarrad Burkert, Wastewater Plant Manager; Mr. Troy Smith, Water Plant Manager; Ms. Jill Remick, Recording Secretary; and Mr. Jason Newhard, SSM. Public Attendance: Mr. Rusty Taft and Mr. John Brownell of New Enterprise Stone and Lime Co. Inc. and Ms. Lisa Ladd-Kidder, Borough Resident.

**APPROVAL OF MINUTES**

The January 11, 2017 minutes were reviewed by members. Motion by Ms. Devlin and seconded by Mr. Seyler to approve the January 11, 2017 minutes as written. The motion passed by unanimous vote.

**PUBLIC COMMENTS**

There were no public comments.

**WATER UTILITIES**

Water report:

Gallons pumped for January 2017 – 14,655,000

Daily average for January 2017 – 472,741

Melted precipitation for January 2017 – 4.3”

There were no comments.

**Discuss DEP Filter Plant Performance Evaluation Performed on Jan. 24th and Jan. 25th**

Mr. Smith explained that DEP performed an evaluation at the Water Treatment Plant on January 24 – 25, 2017, and the evaluation went well. There will be an exit meeting performed by DEP at which time a printed evaluation will be distributed and discussed. Mr. Smith will notify the Committee when that meeting is scheduled.

**Discuss Sacony Creek Watershed Proposal from Berks Conservancy**

Members reviewed the Sacony Creek Watershed – Water Quality Initiative proposal. Mr. Smith and Mr. Khalife noted this is an annual proposal and the contribution made by the Borough is included in the budget. The proposal and \$20,000 request will be forwarded to Borough Council for their approval.

**Discuss Changes in Operation at Nitrate Plant**

Mr. Smith noted that nitrate levels are low and he is limiting the flow to a minimum. This will save on the cost of salt and electricity etc. Mr. Smith will re-evaluate the levels in the summer.

## **WASTEWATER UTILITIES**

Sewer report:

Influent flow for January 2017– 25,825,000

Effluent flow for January 2017– 26,168,000

Daily average Influent flow January 2017 – 833,065

Melted precipitation January 2017 – 3.2”

There were no comments.

## **UPDATE ON LAKESIDE SCREEN**

Mr. Burkert reported there is a change order for modifications to the electrical controls. The modification/part will cost \$6,672.00. Motion by Ms. Devlin and seconded by Dr. Mace to approve the change order in the amount of \$6,672.00. The motion passed by unanimous vote.

## **Update on Collection System Work**

Mr. Burkert explained he is waiting to receive a quote for the point repair work.

## **Discuss Sewer Credit Request for 722 Seem Drive**

Committee members discussed the requested sewer credit for 722 Seem Drive, in the amount of \$23.47. Motion by Dr. Mace and seconded by Ms. Devlin to recommend Borough Council take action to approve the requested sewer credit of \$23.47 since the water was not processed through the Wastewater Treatment Plant. The motion passed by unanimous vote.

## **Discuss H2O Careers Committee**

Mr. Burkert explained he will be attending an H2O Careers meeting sponsored by EPWPCOA on Friday, February 10, 2017.

## **Review Sludge Hauling Bid Tabulations**

Bids were opened on Tuesday, February 7, 2017. Motion by Dr. Mace and seconded by Ms. Devlin to recommend Borough Council award the Sludge Hauling Bid to the lowest bidder, Potty Pumpers Elite – Miller’s Sanitary Service, at a unit price of .066/gallon, conditional on receipt of required documents.

## **OFF AGENDA**

Mr. Burkert explained there is a Kutztown University student who is interested in a career in wastewater treatment and would like to job shadow for a day or two. The job shadowing would be set up through a University professor that Mr. Burkert has worked with in the past. The committee discussed the need for a general waiver to be drafted and signed by the student.

Mr. Jason Newhard noted that SSM is working on the Chapter 94 report and the six month corrective action plan.

**ADJOURNMENT**

With no further business to discuss a motion was made by Ms. Devlin and seconded by Dr. Mace to adjourn the meeting. The motion passed and the meeting was adjourned at 8:03 by Mr. Seyler, Chairman.

Cc: W/WW Committee

Borough Council

Borough Mayor

Gabriel Khalife, Borough Manager

Gina Wiand, Borough Secretary

Troy Smith, Water Plant Manager

Jarrad Burkert, Wastewater Plant Manager

Darryl Jenkins, SSM

Steve Riley, Entech

Keith Mooney, Solicitor