

**BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF NOVEMBER 9, 2016**

A regular meeting of the Water/Wastewater Committee was held on November 9, 2016 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler and Ms. Peggy Devlin. Also in attendance: Mr. Gabriel Khalife, Borough Manger; Mr. Jarrad Burkert, Wastewater Plant Manager; Mr. Troy Smith, Water Plant Manager; and Ms. Jill Remick, Recording Secretary. Public Attendance: Mr. Rusty Taft of New Enterprise Stone and Lime Co. Inc. and Ms. Lisa Ladd-Kidder of Kutztown.

APPROVAL OF MINUTES

The October 12, 2016 minutes were reviewed by members. Motion by Ms. Devlin and seconded by Mr. Seyler to approve the October 12, 2016 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS

Ms. Ladd-Kidder explained she would like all committees to share agendas prior to meetings. It was noted that most Borough committee agendas are available on the Borough website prior to the meeting date. Ms. Ladd-Kidder stated she will forward the Planning Commission agenda to committee chair people.

AUTHORIZE THE ADVERTISEMENT OF AN ORDINANCE TO INCREASE THE WATER AND SEWER RATES 5% FOR 2017

Motion by Ms. Devlin and seconded by Mr. Seyler to authorize the advertisement of an increase to Borough water and sewer rates by 5% respectively. The motion passed by unanimous vote.

WATER UTILITIES

Water report:

Gallons pumped for October 2016 – 19,204,000

Daily average for October 2016 – 619,483

Melted precipitation for October 2016 – 1.9”

There were no comments.

UPDATE ON NITRATE RESIN SAMPLE RESULTS FROM LAYNE CHRISTENSEN

Mr. Smith explained all four vessel results came back clean. Mr. Smith stated he will test annually.

OFF AGENDA

Mr. Smith explained the Kutztown area is under a drought watch and the Borough is asking residents for a voluntary 5% reduction in water use. Mr.

Seyler requested a flyer be placed in the December billing and a Swiftreach call be implemented.

WASTEWATER UTILITIES

Sewer report:

Influent flow for October 2016 – 25,841,000

Effluent flow for October 2016 – 23,924,000

Daily average Influent flow October 2016 – 736,806

Melted precipitation October 2016 – 1.6”

There were no comments.

UPDATE ON ORGANIC OVERLOAD CAP, DEP DMR COMMENTS AND HIGHLAND AVE. PUMP STATION HYDRAULIC OVERLOAD COMMENTS FROM DEP

Mr. Burkert stated he received a letter from DEP stating the Borough’s organic overload plan has been accepted by DEP, and he will check with SSM on the status of a reply letter in regards to DEP’s Chapter 94 comments. Mr. Burkert also explained the Borough has sent a comment letter in regards to the Highland Avenue hydraulic overload and he is awaiting a response from DEP.

DISCUSS LAKESIDE SCREEN STATUS AND OPTIONS

Mr. Burkert explained the current Lakeside Screen is over 19 years old and is no longer usable. He explained the pricing to purchase parts and do the work in-house versus the pricing for an outside company to do the rebuild, and noted there will be issues with obtaining replacement parts in the future for a 19 year old piece of equipment. Mr. Burkert stated the purchase price for a new unit is \$104,000.00, not including installation. Committee members reviewed the pricing and directed Mr. Burkert to pursue purchasing a new Lakeside Screen and obtain pricing for installation. Mr. Burkert noted he will also notify DEP that estimates have been received and the Borough is pursuing a replacement screen.

CLEANING AND TELEVISIONING UPDATE FOR THE SOUTH EAST QUAD OF THE BOROUGH

Mr. Burkert explained the work will begin Monday, November 14, 2016 and run through Thursday, November 17, 2016.

EPWPCOA EVENT UPDATE

The event will be held Friday, November 18th and Mr. Burkert asked for assistance from a CSO in regards to directing traffic/parking and sign coordination from Mr. Brian Bailey.

OFF AGENDA

Committee members discussed the requested sewer credit for 409 W. Main St., in the amount of \$1,619.76. Motion by Ms. Devlin and seconded by Mr. Seyler to recommend Borough Council take action to approve the requested sewer credit,

since the water was not processed through the Wastewater Treatment Plant. The motion passed by unanimous vote.

ADJOURNMENT

With no further business to discuss a motion was made by Dr. Mace and seconded by Ms. Devlin to adjourn the meeting. The motion passed and the meeting was adjourned at 8:18 by Mr. Seyler, Chairman.

Cc: W/WW Committee
Borough Council
Borough Mayor
Gabriel Khalife, Borough Manager
Gina Wiand, Borough Secretary
Dale Kramer, Water Plant Manager
Jarrad Burkert, Wastewater Plant Manager
Darryl Jenkins, SSM
Steve Riley, Entech
Keith Mooney, Solicitor