

November 15, 2016  
Kutztown, PA

A regular meeting of the Kutztown Borough Council was called to order at 7:33 p.m. in the Kutztown Train Station by the President, Mr. Kevin Snyder, with other members of Borough Council present: Mr. Derek Mace, Mr. Edwin Seyler, Ms. Peggy Devlin, Mr. Richard Diehm, Mr. Scott Piscitelli, and the Mayor, Ms. Sandra Green. Mr. Keith Mooney, Borough Solicitor; Mr. Darryl Jenkins, representing the Borough's planning and water/wastewater engineering firm of SSM Group, Inc.; Mr. Gabriel Khalife, Borough Manager/Treasurer; Ms. Gina M. Wiand, Borough Secretary/Public Relations and Marketing Director; Mr. Daniel Eslinger, Community Development Director/Zoning Officer; Police Chief Craig Summers; Kutztown University Student Ambassador to Council, Cole Mitchell; Kutztown University Student Ambassador to the Mayor, Patrick Moyer; Environmental Advisory Commission member Jeri Carroll; Maxatawny Township representative Steve Wilson; Northeastern Berks Emergency Medical Service representatives Amy Evans, Steve Demchyk and Douglas Demchyk; Weston Lehigh Landscape representative Chris Berg; Kutztown Area Transport Services representatives Rodney Freeman and Cheri Keim; residents Charles Leibensperger and Eric Boyer; Ms. Laura Quain, reporter for Berks-Mont News; and Mr. Ron Devlin, reporter for the Reading Eagle, were also present.

President Snyder recognized Charles Leibensperger for 19 years of dedicated service as Kutztown Fire Chief and presented him with a clock plaque.

President Snyder asked if there was anyone who wished to address Council before proceeding with the agenda. There were no public comments.

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A motion was made by Ms. Devlin, seconded by Mr. Diehm, Resolved, To approve the Consent Agenda, consisting of the following items:

- ) Review and accept the Minutes of the October 18, 2016 Borough Council meeting.
- ) Review and accept the Borough Community Development Report for October, 2016.
- ) Ratify approval for the payment of bills and necessary transfers of funds which, have been provided to Borough Council in the Accounts Payable G/L Distribution Report, including payment dates from October 15, 2016, through November 10, 2016, as summarized below:

General Fund	\$875,057.11
Refuse and Recycling Fund	\$56,352.17
Fire Protection Tax Fund	\$7.69
Recreation Tax Fund	\$21.43
Road Tax Fund	\$30.79
Water Fund	\$134,710.83
Electric Fund	\$348,341.18
Sewer Fund	\$380,468.91
Telecommunications Fund	\$84,285.79

Passed by unanimous vote.

Under Borough Planning Commission, there was nothing to report.

Under Environmental Advisory Commission, there was nothing to report.

Under Community Development and Public Safety Committee, the Monthly Police Report for October 2016 was submitted.

The following fines were collected:

District Justice Greth	September, 2016	\$10,717.73
Clerk of Common Pleas	September, 2016	\$390.94
Secretary's Office	October, 2016	\$6,000.00

A motion was made by Mr. Piscitelli, seconded by Mr. Diehm, Resolved, To execute the one year lease agreement option for the Community Development Office located at 324 West Main Street. Passed by unanimous vote.

A motion was made by Mr. Piscitelli, seconded by Ms. Devlin, Resolved, To waive the electrical and plumbing permit fees for the Kutztown Community Library. Passed by unanimous vote.

A motion was made by Mr. Piscitelli, seconded by Mr. Diehm, Resolved, To make a \$500.00 donation to the Animal Rescue League. Passed by unanimous vote.

A motion was made by Mr. Piscitelli, seconded by Mr. Seyler, Resolved, To authorize the Borough Solicitor to work with the Police Chief and Director of Community Development to improve the Borough Litter Ordinances. Passed by unanimous vote.

Under Public Works Committee, a motion was made by Mr. Seyler, seconded by Mr. Piscitelli, Resolved, To approve the Kutztown Community Partnership's parade permit application for the Christmas in Kutztown event, to be held on December 3, 2016. Passed by unanimous vote.

A motion was made by Ms. Devlin seconded by Mr. Piscitelli, Resolved, To award the bid received from Quality Disposal, for 2017 yard waste and dumpster service, in the amount of \$20,000.00, contingent upon review of all paperwork. Passed by unanimous vote.

A motion was made by Mr. Piscitelli, seconded by Mr. Seyler, Resolved, To approve the purchase of enough Ice B' Gone to treat 150 tons of salt at a cost of \$30.00 per ton. NOTE: This is a test to see how this product will work for the Borough. Passed by unanimous vote.

A motion was made by Mr. Piscitelli, seconded by Ms. Devlin, Resolved, To approve Payment No. 3, to EJB Paving for the East Main Street Improvements project, in

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the amount of \$308,003.51. Passed by unanimous vote.

A motion was made by Mr. Piscitelli, seconded by Ms. Devlin, Resolved, To approve the request from the Silverbacks Rugby Club to use the Park Multipurpose Field for their 2017 spring season. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Ms. Devlin, Resolved, To approve a \$500.00 donation to the Berks County Solid Waste Authority. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Diehm, Resolved, To introduce and authorize advertisement of the proposed Resolution amending refuse rates. Passed by unanimous vote.

Under Personnel Committee, a motion was made by Ms. Devlin, seconded by Mr. Seyler, Resolved, To appoint Dennis Hassler as Water Department Crew Leader. Passed by unanimous vote.

A motion was made by Ms. Devlin, seconded by Mr. Diehm, Resolved, To hire Sharon Dalickas, as an Office Clerk, contingent upon passing all required background checks. Passed by unanimous vote.

A motion was made by Ms. Devlin, seconded by Mr. Seyler, Resolved, To reappoint Donald Sechler as a member of the Kutztown Municipal Authority, whose term shall expire December 1, 2021. Passed by unanimous vote.

A motion was made by Ms. Devlin, seconded by Mr. Mace, Resolved, To reappoint Enos Bleiler as a member of the Kutztown Transportation Authority, whose term shall expire December 1, 2021. Passed by unanimous vote.

An Executive Session to discuss personnel and legal matters was deferred until

the end of the meeting.

Under Finance and Electric Committee, the proposed budget for 2017 was introduced.

A motion was made by Mr. Mace, seconded by Ms. Devlin, Resolved, To authorize advertisement that the proposed budget for 2017 is available for public inspection. Passed by unanimous vote.

A motion was made by Mr. Mace, seconded by Mr. Piscitelli, Resolved, To introduce and authorize advertisement of the proposed Ordinance to adopt the 2017 real estate tax rates. Passed by unanimous vote.

A motion was made by Mr. Mace, seconded by Mr. Piscitelli, Resolved, To introduce and authorize advertisement of the proposed Ordinance amending the Code of the Borough of Kutztown by repealing a portion of Article VII, Chapter 200, more specifically Sections 200-60 to 200-68, entitled "Residential Rental Tax." Passed by unanimous vote.

Under Telecommunications and Information Technologies Committee, a motion was made by Mr. Diehm, seconded by Mr. Seyler, Resolved, To increase the Expanded Basic TV package and TiVo Bundles that include Expanded Basic TV, by \$5.00 each, starting with the December billing for January services. Passed by unanimous vote.

A motion was made by Mr. Diehm, seconded by Mr. Seyler, Resolved, To approve the Tribune Broadcasting contract for WPHL 17 and WGNA. Passed by unanimous vote.

Under Water and Wastewater Committee, a motion was made by Mr. Seyler, seconded by Mr. Mace, Resolved, To approve the sewer credit request, for 409 W. Main

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Street, in the amount of \$1,619.76. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Mace, Resolved, To approve the purchase and installation of a Lakeside Screen, in an amount to be determined.

Passed by unanimous vote.

Off of the agenda, a motion was made by Mr. Seyler, seconded by Ms. Devlin, Resolved, To approve the Lakeside Screen installation quote, from Descoco.

Mr. Mooney stated that three quotes would need to be received because of the price of the project.

After further discussion, Mr. Seyler withdrew his motion and Ms. Devlin withdrew her seconding of the motion, and it was the consensus of Council.

Off of the agenda, a motion was made by Mr. Seyler, seconded by Ms. Devlin, Resolved, To authorize the Borough Manager to award the Lakeside Screen installation project to the company with the lowest quote. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Mace, Resolved, To introduce and authorize advertisement of the proposed Resolution amending water rates. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Mace, Resolved, To introduce and authorize advertisement of the proposed Resolution amending sewer rates. Passed by unanimous vote.

Under Miscellaneous, President Snyder noted the following vacancies:

Code Appeals Board:	One Member Vacancy
	One Alternate Vacancy
Zoning Hearing Board:	Two Alternate Vacancies
Borough Planning Commission:	Two Member Vacancies
Housing License Appeals Board:	One Member Vacancy
	Three Alternate Vacancies

Telecommunications Advisory Commission: One Member Vacancy

President Snyder called for an Executive Session at 8:03 p.m. to discuss personnel and legal matters. The Executive Session ended and the meeting reconvened at 8:49 p.m.

Off of the agenda, a motion was made by Ms. Devlin, seconded by Mr. Diehm, Resolved, To approve a 2.75% raise for all administrative employees with the exception of three. Passed by unanimous vote.

Off of the agenda, a motion was made by Mr. Mace, seconded by Mr. Piscitelli, Resolved, To accept the proposal from Hutchinson, Gillahan & Freeh, P.C., to become the Borough's new auditors. Passed by unanimous vote.

A motion was made by Mr. Piscitelli, seconded by Mr. Diehm, Resolved, To adjourn the Council meeting upon vote. Passed by unanimous vote. The meeting ended at 8:51 p.m.

Prepared and Attested by: Gina M. Wiand  
Borough Secretary

Kevin Snyder and Gina Wiand hereby ordered payment of the expenditures listed in the Accounts Payable G/L Distribution Report, including payment dates from October 15, 2016, through November 10, 2016, in accordance with Section 1106 of the Borough Code, Commonwealth of Pennsylvania.

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Kevin J. Snyder

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Gina M. Wiand