A regular meeting of the Finance and Electric Committee was held on January 10, 2019 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:37 p.m. by Mr. Ed Seyler. Members present were: Mr. Ed Seyler and Mr. Kevin Snyder. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Steve Diehl, Electric Superintendent; Ms. Sue Johnston, Finance Director; and Ms. Jill Remick, Recording Secretary. Public Attendance: Mr. Craig Dwyer representing Terawatt Energy.

APPROVAL OF MINUTES
The December 13, 2018 minutes were reviewed by members. A motion was made by Mr. Snyder and seconded by Mr. Seyler to approve the December 13, 2018 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENT ON NON-AGENDA ITEMS
Mr. Craig Dwyer, Terawatt Energy, explained his company deals with selling solar projects to municipal power grids. Mr. Dwyer proposed selling energy to the Borough of Kutztown with a small to midsized project that Terawatt Energy is planning in Maxatawny Township. He explained a solar field would be placed in a cornfield on the East Side of Kutztown in Maxatawny Township, behind Weis Market towards the park along South Kemp Road. The Committee stated they will need to look into purchase pricing and analyze the cost/cost savings over the next 25 years to see if the project would be feasible and have a positive financial impact for the Borough.

NEW BUSINESS
- Discuss to Approve Sending Evan Muller, Electric Crew Leader, to the PREA Key Man Conference on Feb. 5th - 7th at State College, PA. for an Approximate Cost of $950.00.
  Motion by Mr. Snyder and seconded by Mr. Seyler to approve sending Mr. Evan Muller to the PREA Key Man Conference on Feb. 5th - 7th in State College, PA. The motion passed by unanimous vote.

  - Discuss the Condition of the E. Main St. Welcome Banners and Purchase of Same.
  Mr. Diehl explained that some of the banners were found to be in poor condition when his crew did the holiday change out and explained the cost to purchase 15 new “Welcome To Kutztown Banners” will be $930.00. Committee members asked Mr. Diehl to obtain a quote from a local printer to see if pricing would be competitive. Motion by
Mr. Snyder and seconded by Mr. Seyler to purchase new banners with an approximate cost of $930.00. The motion passed by unanimous vote.

OLD BUSINESS

- Discuss the Recommendation of Eaton to Provide the Borough with a New AMI Meter Reading System and Send for a Full Council Vote. Note - Dan Scrima from Eaton will be at the Jan. 15th Council Meeting for a Full Council Presentation on the System.
  
  Committee members stated they would like to hear the presentation at Borough Council and asked Mr. Diehl to find out if any of the pricing will be increasing in 2019. Mr. Diehl explained he will check into the pricing but noted that if the project were to be held up too long the meter change outs will not be completed in 2019 and the Borough would then still need to pay Aclara the additional payment for the required TNS system upgrade.

BUDGET PERFORMANCE REPORT/ELECTRIC FUND BUDGET PERFORMANCE


Committee members reviewed the Budget Performance Summary Report. Ms. Johnston reported there were no additional I&I work payouts since last month and the amount paid to date is $28,000.00.

OFF AGENDA

Committee members reviewed commercial utility accounts.

Ms. Johnson noted the debt payment is due February 15, 2019.

Committee members briefly discussed the Moyer Property on Main and Railroad Streets.

ADJOURNMENT

There being no further business to discuss a motion was made by Mr. Snyder and seconded by Mr. Seyler to adjourn the meeting. The motion was passed by unanimous vote and the meeting was adjourned at 8:51 p.m.