BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF APRIL 10, 2019

A regular meeting of the Water/Wastewater Committee was held on April 10, 2019 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler. Members present were: Mr. Ed Seyler and Dr. Derek Mace. Also in attendance: Mr. Gabriel Khalife, Borough Manger; Mr. Jarrad Burkert, Wastewater Plant Manager; Mr. Troy Smith, Water Plant Manager; Mr. Jim Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: Mr. William Taft representing New Enterprise Stone and Lime and Mr. Walter Hess.

APPROVAL OF MINUTES
The February 13, 2019 and March 13, 2019 minutes were reviewed by members. Motion by Dr. Mace and seconded by Mr. Seyler to approve the February 13, 2019 and March 13, 2019 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS
There were no public comments.

WATER UTILITIES
Water report:
Gallons pumped for March 2019 – 19,746,000
Daily average pumped March 2019 – 636,968
Precipitation for March 2019 – 4.2”

Update on Filtration Media Replacement
Mr. Smith reported that HRG has completed the permit application and the submission fee has been sent to DEP. Mr. Smith received a letter from DEP stating they have received the application and have 60 days to comment on/approve the application.

Discuss Purchase of New Lawn Mower
The Committee discussed the request and directed Mr. Smith to purchase the new mower. The Committee directed Mrs. Wiand to make the sale of the old mower available to employees via submission of sealed bids with the stipulation that Borough Council can reject a low bid.

Discuss Installing Cat Walk on Brine Tank
Mr. Smith explained his Department was in the process of investigating if the resin wasn’t being regenerated properly and checked the salt visually from above the brine tank. It was determined that the tank did not contain salt and the computer results were incorrect when reporting the brine tank contained salt. For safety reasons Mr. Smith is
asking for a cat walk which would be utilized to visually check the brine tank in the future. The Committee directed Mr. Smith to have HRG make up a spec which can be used to bid the project in the future.

**Normal Ave. Water Leak**
Mr. Smith distributed examples of how “leak loggers” can be used to find leaks in the system that aren’t surfacing.

**Off Agenda Items**
Mr. Smith reported he only has two Orion’s in stock and noted once they are used he will not have any way to read newly placed water meters and any failed meter will need to be estimated. Mr. Khalife explained Mr. Money reviewed the Eaton contract for the second time and just submitted his comments that evening. Mr. Mooney’s new comments will be forwarded to Eaton for review. Mr. Smith stressed the importance of moving this project forward in a timely manner.

**WASTEWATER UTILITIES**
Sewer report:
Influent flow for March 2019 – 47,345,000
Effluent flow for March 2019 – 54,388,000
Daily average influent flow March 2019 – 1,527,000
Melted precipitation March 2019 – 4.4”

**Discuss Request for Water/Sewer Connection at 509 College Blvd. – NaturaLawn Request**
Motion by Dr. Mace and seconded by Mr. Seyler to approve allocating one EDU of water and one EDU of wastewater to the Kutztown Municipal Authority for the 509 College Blvd./NaturaLawn project. The motion passed by unanimous vote.

**Update on DRBC Docket & DEP NPDES Permit**
Mr. Burkert explained he is still waiting to receive these items.

**Update on Projects**
Mr. Burkert explained he is continuing to work with HRG to obtain all the needed information for the Dept. of Ag. and he will be meeting with HRG on April 11th.

**Update on Chapter 94 Report**
Mr. Burkert stated the Borough’s report was completed and sent to DEP within the appropriate due date without Maxatawny’s report. Maxatawny forwarded their report to the Borough the week of April 1, 2019. HRG added Maxatawny’s report to the Borough’s report and sent it as an addendum.

**Discuss Future Connections in the Township**
Mr. Burkert and Mr. Khalife explained their concerns regarding sewage that will come in from the Maxatawny connections on Kutztown Road. Mr. Burkert stated the Borough is not currently involved on an Industrial Pre-Treatment Program and it would be costly if
incoming sewage from those connections would escalate the Borough into that type of program.

**Off Agenda Items**
Mr. Burkert explained additional wording will be added to the Borough Code which will clearly explain where the ownership and responsibility of sewer lines and sewer cleanouts begins and ends for property owners. Motion by Dr. Mace and seconded by Mr. Seyler to recommend the updated wording be forwarded to Mr. Mooney for his review. The motion passed by unanimous voted.

Mr. Burkert updated Committee members that ES2 is still working on the calibration issue with the effluent flow meter problem.

Mr. Burkert explained the dog kennel inspector instructed him to upgrade/fix the kennel which is housed at the Plant.

**ADJOURNMENT**
There being no further business to discuss, motion by Dr. Mace and seconded by Mr. Seyler to adjourn the meeting. The motion carried and the meeting was adjourned at 8:35 p.m.

cc: W/WW Committee
   Gabriel Khalife, Borough Manager
   Troy Smith, Water Plant Manager
   Jarrad Burkert, Wastewater Plant Manager
   Jim Schlegel, Mayor