BOROUGH OF KUTZTOWN  
WATER/WASTEWATER COMMITTEE MEETING  
MINUTES OF JANUARY 9, 2019

A regular meeting of the Water/Wastewater Committee was held on January 9, 2019 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler. Members present were: Mr. Ed Seyler and Mrs. Arabel Elliott. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Troy Smith, Water Plant Manager; Mr. Jarrad Burkert, Wastewater Plant Manager; Mr. Jim Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: Mr. William Taft representing New Enterprise Stone and Lime, Ms. Lisa Ladd-Kidder and Mr. Walter Hess.

APPROVAL OF MINUTES
The December 12, 2018 minutes were reviewed by members. Motion by Mrs. Elliott and seconded by Mr. Seyler to approve the December 12, 2018 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS
There were no public comments.

WATER UTILITIES
Water report:
Gallons pumped for December 2018 – 18,962,000
Daily average pumped December 2018 – 611,677
Precipitation for December 2018 – 3.6"

Replacement of Sump Pump at Pump Station #4
Mr. Smith explained that the water meter at pump station #4 went bad and the sump pump had been found to no longer be working. Mr. Smith replaced the sump pump under the maintenance budget.

USDA Loan & Project Clarification for Water and Wastewater
Mr. Smith explained that turbidity levels are climbing and the Borough may not be able to wait to replace the filter media until the USDA loan would be approved. Mr. Smith emphasized his concern with future water quality, and with the unknown length of the partial government shutdown, Mr. Smith requested permission to move forward with the project without the loan. He explained it will take time for DEP permitting and asked that HRG be allowed to start the permitting process and for the contractor to purchase and store the materials on site. The Committee directed Mr. Smith to move forward with the permitting process but to obtain an additional quote for the project.
Discuss Having HRG Complete Our Annual Water Protection Program Update
Formerly Done by SSM
Mr. Smith requested that HRG complete this project. Committee members questioned if
HRG has done this type of project before and if HRG works with Larry Lloyd and RAWA
(Reading Area Water Authority). Mr. Smith will talk with HRG regarding these
questions.

Off Agenda Items
Mr. Smith reported that the chlorine room heater recently failed. The cost to purchase a
new heater is $1,880.00 with the Electric Department completing the replacement work.
Motion by Mrs. Elliott and seconded by Mr. Seyler to approve the heater replacement
project. The motion passed by unanimous vote.

WASTEWATER UTILITIES
Sewer report:
Influent flow for December 2018 – 44,052,000
Effluent flow for December 2018 – 42,821,000
Daily average Influent Flow December 2018 – 1,421,000
Melted precipitation December – 5.5”

Authorize HRG to Complete the 2018 Chapter 94 Report
Mr. Burkert noted this is a yearly report. Motion by Mrs. Elliott and seconded by Mr.
Seyler to authorize HRG to complete the 2018 Chapter 94 Report. The motion passed
by unanimous vote.

Update on Funding Projects:
- Sludge Dewatering
  Mr. Burkert explained the unit will be on Costars and the project will need a DEP
  permit. The Committee approved Mr. Burkert to move forward with the permitting
  process as long as the permit(s) won’t expire before the needed funding is
  received.
- Briar Cliff & College Gardens I&I/Pump Station Rehab.
  Mr. Burkert noted that Keystone will be doing the panel design.

Update on Raw Pump #3
Mr. Burkert explained the pump is in the assembly process and is scheduled to be
installed the week of January 14, 2019.

Discuss Effluent Flow Meter Issues
Mr. Burkert reported he is having difficulty locating a meter that will work with the current
design setup.

Off Agenda
Mr. Burkert stated the latest signed sludge contract contained an option to extend the
contract for an additional year. Motion by Mrs. Elliott and seconded by Mr. Seyler to
extend the sludge contract for the additional year with a price increase of $.074/gallon
and to forward to Borough Council for approval. The motion passed by unanimous vote.

Mr. Burkert explained there was a pipe collapse on College Garden Drive and M&A Excavating was brought in to complete the work.

ADJOURNMENT
There being no further business to discuss, motion by Mrs. Elliott and seconded by Mr. Seyler to adjourn the meeting. The motion carried and the meeting was adjourned at 9:05 p.m.

cc: W/WW Committee
    Gabriel Khalife, Borough Manager
    Troy Smith, Water Plant Manager
    Jarrad Burkert, Wastewater Plant Manager
    Jim Schlegel, Mayor