BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF JULY 10, 2019

A regular meeting of the Water/Wastewater Committee was held on July 10, 2019 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Mrs. Arabel Elliott and Dr. Derek Mace. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Jarrad Burkert, Wastewater Plant Manager; Mr. Troy Smith, Water Plant Manager; and Ms. Jill Remick, Recording Secretary. Public Attendance: Mr. William Taft representing New Enterprise Stone and Lime; Mr. Walter Hess, and Borough residents Mrs. Phila Back, Ms. Ladd-Kidder, and Ms. Jeri Carroll.

APPROVAL OF MINUTES
The May 8, 2019 and June 12, 2019 minutes were reviewed by members. Motion by Mrs. Elliott and seconded by Mr. Seyler to approve the May 8, 2019 and June 12, 2019 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS
There were no public comments.

WATER UTILITIES
Water report:
Gallons pumped for June 2019 – 14,698,000
Daily average pumped June 2019 – 489,933
Precipitation for June 2019 – 8.6"

Discuss Quarry Amendment
Mr. Seyler opened the floor to public questions and comments. Ms. Ladd-Kidder and Ms. Carroll requested an environmental attorney and a geologist or hydrologist review the proposed changes to the agreement. Ms. Ladd-Kidder stated there are questions she would like answered by an expert and Mr. Seyler requested she submit her questions so they can be reviewed. Ms. Ladd-Kidder also offered to provide names of attorneys and geologist/hydrologists for the Committee to review. Mrs. Bach distributed wellhead protection information to the Committee.

Update Filter Media Replacement Project
Mr. Smith explained the project is complete and three different water samples will be taken to finish the process.
Off Agenda Items
Mr. Smith explained a local church group would like to have a dunk tank at Kutztown Day and explained he doesn’t have a problem with providing the water for the tank, as this had been done previously. Motion by Dr. Mace and seconded by Mrs. Elliott to approve providing water for the tank for Kutztown Day contingent upon approval from the Kutztown Day Committee, and placement of the tank does not hinder other activities. The motion passed by unanimous vote.

Mr. Smith noted the brine tank ladder has been ordered.

WASTEWATER UTILITIES
Sewer report:
Influent flow for June 2019 – 34,934,000
Effluent flow for June 2019 – 29,738,000
Daily average influent flow June 2019 – 1,165,000
Melted precipitation June 2019 – 6.0"

Update from Justin Mendinsky of HRG Regarding the Dept. of Ag. Funding & Projects
Mr. Mendinsky did not have any new updates regarding the Dept. of Agriculture funding so he will be looking to attend a future meeting when he has additional information to share.

Update on DRBC Docket & DEP NPDES Permit
Mr. Burkert noted there is no update.

Update on Projects/Issues at the WWTP
- **Flow Meters**
  Mr. Burkert explained the new effluent flow meter has been installed and is providing better readings and requested to purchase a new influent flow meter. He noted with these two new meters the Borough will be receiving more accurate readings. Motion by Mrs. Elliott and seconded by Dr. Mace to move forward with purchasing a new influent flow meter. The motion passed by unanimous vote.
- **Penn Valley Sludge Pump**
  Wastewater personnel completed this work.
- **Tank Sealing Trial**
  Mr. Burkert explained the primary tanks are starting to pit so this will need to be a future project.
- **Muffin Monsters**
  This equipment has been received and should be installed by the end of July.
- **Scraper Parts**
  This equipment has been received and Mr. Burkert is hoping to install the parts in July.

Note: KU Students will give a brief presentation on I&I at the July Borough Council Meeting.
Off Agenda Items
There were no off agenda items.

ADJOURNMENT
There being no further business to discuss, motion by Mr. Seyler and seconded by Mrs. Elliott to adjourn the meeting. The motion carried and the meeting was adjourned at 9:28 p.m.

cc:  W/WW Committee
    Gabriel Khalife, Borough Manager
    Troy Smith, Water Plant Manager
    Jarrad Burkert, Wastewater Plant Manager
    Jim Schlegel, Mayor