A regular meeting of the Water/Wastewater Committee was held on March 13, 2019 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler. Members present were: Mr. Ed Seyler, Dr. Derek Mace and Mrs. Arabel Elliott. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Jarrad Burkert, Wastewater Plant Manager; and Ms. Jill Remick, Recording Secretary. Public Attendance: Mr. William Taft representing New Enterprise Stone and Lime, and Ms. Lisa Ladd-Kidder.

APPROVAL OF MINUTES
The February 13, 2019 minutes were reviewed by members. Members discussed the inclusion of a paragraph submitted by Ms. Ladd-Kidder and directed Ms. Remick to type a general paragraph noting the metal testing. The Committee will review the February minutes at the April meeting.

PUBLIC COMMENTS
There were no public comments.

WATER UTILITIES
Water report:
Gallons pumped for February 2019 – 19,957,000
Daily average pumped February 2019 – 712,750
Precipitation for February 2019 – 2.0”

Approve Filtration Media Replacement Permit and Fee
Mr. Smith submitted a brief statement explaining that HRG has completed the permit application for the project and a $1,000.00 check will be need to move forward with submission of the application. Motion by Dr. Mace and seconded by Mrs. Elliott to recommend Borough Council submit the required $1,000.00 to The Commonwealth of Pennsylvania to move forward with the project. The motion passed by unanimous vote.

Discuss Purchase of Hach Turbidimeters
Mr. Smith submitted a brief statement requesting approval to purchase the Hach Turbidimeters and related equipment which will cost $25,915.71. Mr. Smith noted this equipment was listed in the 2019 budget. Motion by Dr. Mace and seconded by Mrs. Elliott to approve the purchase of the Hach Turbidimeters and related equipment in the amount of $25,915.71. The motion passed by unanimous vote.

AWOP Award
Mr. Smith submitted a statement which noted the Water Treatment Plant received the Area Wide Optimization Program award for the 9th year. This award was the result of the filtration and process equipment utilized by the department and the work of the Water Treatment Plant personnel.

Discuss Access Ladder/Catwalk to Brine Maker
This topic was tabled until the April meeting.

Off Agenda Items
Mr. Smith provided Committee Members with the details of a water leak at the foundry which explained there was a large water leak which was not processed through the Wastewater Treatment Plant. Motion by Dr. Mace and seconded by Mrs. Elliott to recommend Borough Council approve a sewer credit in the amount of $7,883.76 since the water was not processed through the Wastewater Treatment Plant. The motion passed by unanimous vote.

WASTEWATER UTILITIES
Sewer report:
Influent flow for February 2019 – 38,504,000
Effluent flow for February 2019 – 39,775,000
Daily average Influent Flow February 2019 – 1,375,000
Melted precipitation February 2019 – 3.3”

Update on DRBC Docket & DEP NPDES Permit
Mr. Burkert explained he is still waiting to receive these items.

Update on Raw Pump #3
Mr. Burkert explained the issue has been located and repaired.

Update on Blockage on College Blvd.
Mr. Burkert forwarded the televised pictures which showed the blockage was due to a large quantity of tree roots which infiltrated the line. The repair work has been completed.

Update on Briar Cliff, College Gardens and Sludge Press Projects
Mr. Burkert distributed HRG engineer’s report which included the capital/construction cost estimates for each project. It was noted the costs listed were for equipment and construction costs only and did not include the engineering costs.

Mr. Burkert explained the Committee will need to take action to move forward with the USDA funding application process. Motion by Mrs. Elliott and seconded by Dr. Mace to recommend Borough Council support and authorize the Borough of Kutztown to pursue USDA funding in the form of a loan and/or grants to pursue the following projects: Briar Cliff Collection System Repairs, Briar Cliff Pump Station Improvements, College Garden Drive Collection System Repairs, College Garden Drive Pump Station Improvements, and the Sludge Press Project. The motion passed by unanimous vote.
Update on Future Capital Improvements Outline
Mr. Burkert explained he met with HRG and reviewed his capital improvement items and HRG will draft a projections and recommendations report.

Off Agenda Items
Mr. Burkert explained NaturaLawn is looking to be connected to the Borough’s water and sewer systems and explained he is still working to determine the point of connection, which will decide if NaturaLawn will be a Borough of Kutztown customer or a KMA customer.

Mr. Burkert briefly noted that the Wastewater and Water Department will be saving costs by switching HVAC companies.

Mr. Burkert explained his idea of printing the KU student posters regarding the proper items to flush down a toilet and stated he would like to post them in the park bathrooms. Dr. Mace also suggested contacting the department head at the University to have some posters printed there and posted in the student dorms as a form of educating the students/public.

ADJOURNMENT
There being no further business to discuss, motion by Mrs. Elliott and seconded by Mr. Seyler to adjourn the meeting. The motion carried and the meeting was adjourned at 8:45 p.m.

c: W/WW Committee
     Gabriel Khalife, Borough Manager
     Troy Smith, Water Plant Manager
     Jarrad Burkert, Wastewater Plant Manager
     Jim Schlegel, Mayor