BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF MAY 8, 2019

A regular meeting of the Water/Wastewater Committee was held on May 8, 2019 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler. Members present were: Mr. Ed Seyler, Mrs. Arabel Elliott, and Dr. Derek Mace. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Jarrad Burkert, Wastewater Plant Manager; Mr. Troy Smith, Water Plant Manager; and Ms. Jill Remick, Recording Secretary. Public Attendance: Mr. William Taft and Mr. Mike Clark representing New Enterprise Stone and Lime; and Borough resident Ms. Ladd-Kidder.

APPROVAL OF MINUTES
The April 10, 2019 minutes were reviewed by members. Motion by Dr. Mace and seconded by Mr. Seyler to approve the April 10, 2019 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS
There were no public comments.

WATER UTILITIES
Water report:
Gallons pumped for April 2019 – 21,247,000
Daily average pumped April 2019 – 708,233
Precipitation for April 2019 – 5.0"

Discuss Proposed Amendment to NESL Agreement
Mr. Taft discussed with Committee members two proposed changes to the Conditional Water Supply Agreement. The first change would be to update the name in the Agreement from Eastern Industries, Inc. to New Enterprise Stone and Lime, Inc. (NESL). Mr. Taft then asked the Borough to change the Conditional Water Supply Agreement in regard to the level of PCEs allowed in the discharge water. Mr. Taft is asking the Borough to allow the level of PCEs to be the same as the level allowed under the prevailing governmental drinking water safety standards, rather than the current level allowed by the Agreement, which is 50% of the prevailing governmental drinking water safety standards. Mr. Taft noted that the Agreement would also state that if the quarry’s discharge water were to ever become the Borough’s drinking water then the level of PCE’s allowed would revert back to 50% of the prevailing governmental drinking water safety standards. Ms. Ladd-Kidder asked that the proposed changes be reviewed by the Planning Commission, the EAC and Mr. Larry Lloyd of Berks Nature.
Discuss Use of Well at NaturaLawn
Mr. Smith explained he was contacted by Randy Schroeder who stated NaturaLawn requested to still use their well for on-site mixing of their product only, not for consumption, and MTMA is seeking the Borough’s opinion. The Committee agreed that such a decision is not up to the Borough, but it will be conveyed to the MTMA that for facilities inside of the Borough it is allowed; however, this property is located outside of the Borough so the decision lies with MTMA.

MS4 Regulations/Water Leaks
Mr. Smith updated Committee members that during a recent water leak on South White Oak Street it was determined that the Water Department needed to purchase $800.00 for hazmat supplies. These supplies will be used so the Water Department can properly pump out ditches during water leaks.

Discuss Replacing Valves on S. Whiteoak and Normal Ave.
Mr. Smith explained that during excavation the Water Department found 1 leaking valve and 2 in-operable valves. The cost to purchase the new valves was $12,000.00.

New Salt Vendor
Mr. Smith noted he is changing the Department’s salt vendor. The new vendor will be able to deliver in a timelier manner and the product will cost less than the previous vendor.

Discuss Issuing PO for Filter Media Replacement
Mr. Smith requested permission to issue the purchase order for the filter media materials; however, he is still waiting for DEP to issue the permit. Motion by Dr. Mace and seconded by Mrs. Elliott to move forward with the Filter Media Replacement project and issue the PO for the material in advance of receiving the permit. The motion passed by unanimous.

Off Agenda Items
Mr. Smith explained a Borough resident requested to fill their new pool via a fire hydrant which can pump the water at a faster rate than a garden hose. Mr. Smith noted the hydrant would be metered. Members agreed to allow the pool to be filled via a metered hydrant.

Mr. Smith explained 230 S. Baldy St. experienced air coming in through their water service and had called a plumber to fix the issue. The resident is requesting a credit for the cost of the plumber. Mr. Smith and Mr. Gilmore were called in from the answering service to evaluate the issue. Mr. Smith noted the Water Department had previously been doing work in the area and protocol was followed; however, no other complaints were received. Committee members discussed the credit request and no action was taken to issue the credit.

Mr. Smith stated HRG was able to locate a “Catwalk” apparatus which would be suitable to visually inspect the brine tank. Motion by Mr. Seyler and seconded by Mrs. Elliott to purchase the apparatus. The motion passed by unanimous vote.
**WASTEWATER UTILITIES**

Sewer report:
- Influent flow for April 2019 – 37,003,000
- Effluent flow for April 2019 – 45,802,000
- Daily average influent flow April 2019 – 1,233,000
- Melted precipitation April 2019 – 4.6"

The Committee discussed the influent flow number for April and I&I issues within the system.

**Update on DRBC Docket & DEP NPDES Permit**
Mr. Burkert noted he is still waiting to receive these items.

**Update on NaturaLawn Connections.**
Mr. Burkert stated that once NaturaLawn makes the appropriate payments for escrow his Department will begin the work.

**Discuss/Take Action to Recommend Borough Council Advertise the Ordinance to Amend Section 177-79 (D) of the Borough Code Regarding Maintenance/Repair Responsibilities for Privately Owned Sewer Utilities**
Motion by Mrs. Elliott and seconded by Dr. Mace to recommend Borough Council advertise the ordinance to Amend Section 177-79 (D) of the Borough Code regarding Maintenance/Repair Responsibilities for Privately Owned Sewer Utilities. The motion passed by unanimous vote.

**Discuss Sewer Credit for 42 S. Whiteoak St. in the Amount of $89.50**
Motion by Dr. Mace and seconded by Mrs. Elliott to recommend Borough Council approve a sewer credit of $89.50 since the water was not processed through the Wastewater Treatment Plant. The motion passed by unanimous vote.

**Discuss a Minimum Dollar Amount for Granting Sewer Credit Requests**
Committee members discussed instituting a policy for issuing sewer credits. Motion by Dr. Mace and seconded by Mrs. Elliott to begin the policy of only issuing a calculated sewer credit for credit amounts greater than $49.99, and where the water was not processed through the Wastewater Treatment Plant. The motion passed by unanimous vote.

**Update on WWTP Summer Projects**
Mr. Burkert noted the sludge scraper parts and other materials are starting to arrive and the Wastewater crew will be doing updates throughout the warmer months.

**Discuss the Treatment of Sewage from Township Customers**
Mr. Burkert and Committee members discussed the type of sewage being received from Maxatawny Township’s customers, and future customers, and the need to meet with Maxatawny and MTMA. Mr. Burkert reiterated the Borough is not currently involved in an Industrial Pre-Treatment Program and it would be costly if incoming sewage from
those connections would escalate the Borough into that type of program. The Committee directed Mr. Khalife to contact Mr. Mooney to write a letter to Maxatawny and MTMA regarding the Borough’s concerns and to request a meeting with Maxatawny officials.

Discuss a Possible KU Student Presentation at Council Meeting
Mr. Burkert briefly explained two University students who have been working on a project regarding I&I may be looking to give a presentation at a Borough Council meeting. The students may also be continuing their project into the 2019-2020 semester.

Off Agenda Items
Mr. Burkert stated he is waiting on two different companies in regards to the sludge press and the USDA loan.

ADJOURNMENT
There being no further business to discuss, motion by Dr. Mace and seconded by Mrs. Elliott to adjourn the meeting. The motion carried and the meeting was adjourned at 9:08 p.m.

cc: W/WW Committee
    Gabriel Khalife, Borough Manager
    Troy Smith, Water Plant Manager
    Jarrad Burkert, Wastewater Plant Manager
    Jim Schlegel, Mayor