

January 16, 2018
Kutztown, PA

A regular meeting of the Kutztown Borough Council was called to order at 7:32 p.m. in the Kutztown Train Station by the president, Mr. Kevin Snyder, with other members of Borough Council present: Mr. Edwin Seyler, Mr. Richard Diehm, Mr. Scott Piscitelli, Ms. Arabel Elliott and the Mayor, Mr. James Schlegel. Mr. Derek Mace was absent. Mr. Keith Mooney, Borough Solicitor; Mr. Gabriel Khalife, Borough Manager/Treasurer; Ms. Andrea Rahn, Assistant Borough Secretary; Kutztown Area Transport Services representative Rodney Freeman; Kutztown Community Partnership representatives Allison Fuller, Jerry Schearer and Janet Yost; Deputy Tax Collector Jerilyn Wehr; and residents Andrew Arnold and Patt McCloskey were also present.

The swearings-in of Officer Robert C. Hrickzo, Jr. and Elected Official Derek Mace were deferred until the next meeting.

President Snyder asked if there was anyone who wished to address council before proceeding with the agenda. There were no public comments.

A motion was made by Mr. Piscitelli, seconded by Mr. Seyler, Resolved, To approve the Consent Agenda, consisting of the following items:

-) Review and accept the Minutes of the December 19, 2017 Borough Council meeting.
-) Review and accept the Minutes of the January 2, 2018 Reorganization Borough Council meeting.
-) Review and accept the Borough Community Development Report for December, 2017.
-) Ratify approval for the payment of bills and necessary transfers of funds, which have been provided to Borough Council in the Accounts Payable G/L

Distribution Report, including payment dates from December 16, 2017, through January 5, 2018.

Passed by unanimous vote.

Mayor Schlegel swore in Deputy Tax Collector Jerilyn Wehr.

Under Borough Planning Commission, there was nothing to report.

Under Environmental Advisory Commission, there was nothing to report.

Under Community Development and Public Safety Committee, the following fines were collected:

District Justice Greth	November, 2017	\$7,490.32
Clerk of Common Pleas	November, 2017	\$315.95
Secretary’s Office	December, 2017	\$3,650.00

A motion was made by Mr. Piscitelli, seconded by Mr. Diehm, Resolved, To enact and ordain the following Ordinance:

ORDINANCE NO. 1-2018

AN ORDINANCE OF THE BOROUGH OF KUTZTOWN, COUNTY OF BERKS, COMMONWEALTH OF PENNSYLVANIA, AMENDING THE CODE OF THE BOROUGH OF KUTZTOWN, BY ADDING A PROVISION TO SECTION 212-66 ENTITLED “STOP INTERSECTIONS”, BY PROVIDING FOR THE CREATION OF THREE (3) STOP INTERSECTIONS AT THE INTERSECTION OF NORTH ELM STREET AND SEEM DRIVE AND REPEALING INCONSISTENT PROVISIONS.

Passed by unanimous vote.

Mr. Piscitelli noted that a report of the Borough of Kutztown Civil Service Commission expenses for 2017 has been distributed to Council.

Under Public Works Committee, there was nothing to report.

Under Personnel Committee, a motion was made by Mr. Diehm, seconded by

11869

Ms. Elliott, Resolved, To approve a 3% wage increase for Library Director Janet Yost. Passed by unanimous vote.

A motion was made by Mr. Diehm, seconded by Mr. Piscitelli, Resolved, To take action on the Memorandum of Understanding, with AFSCME, to approve the rollover vacation request from Shelley Grim. Passed by unanimous vote.

A motion was made by Mr. Diehm, seconded by Mr. Piscitelli, Resolved, To appoint Peggy Devlin as a member of the Civil Service Commission, whose term shall expire February 1, 2024. Passed by unanimous vote.

A motion was made by Mr. Diehm, seconded by Mr. Seyler, Resolved, To appoint Arabel Elliott as a member of the Police Pension Advisory Committee, whose term shall expire December 1, 2019. Passed by unanimous vote.

A motion was made by Mr. Diehm, seconded by Mr. Piscitelli, Resolved, To reappoint Gene Mosca as a member of the Telecommunications Advisory Commission, whose term shall expire February 1, 2020. Passed by unanimous vote.

A motion was made by Mr. Diehm, seconded by Mr. Piscitelli, Resolved, To reappoint Randy Jay Haydt as a member of the Telecommunications Advisory Commission, whose term shall expire February 1, 2020. Passed by unanimous vote.

A motion was made by Mr. Diehm, seconded by Ms. Elliott, Resolved, To reappoint David Slabonik as a member of the Telecommunications Advisory Commission, whose term shall expire February 1, 2020. Passed by unanimous vote.

A motion was made by Mr. Diehm, seconded by Mr. Seyler, Resolved, To reappoint Andrew Schlegel as a member of the Kutztown Transportation Authority, whose term shall expire February 1, 2023. Passed by unanimous vote.

An Executive Session to discuss personnel and legal matters was deferred

until the end of the meeting.

Under Finance and Electric Committee, a motion was made by Mr. Seyler, seconded by Mr. Piscitelli, Resolved, To approve the agreement, with the Kutztown Community Partnership, supporting the Community Liaison position in partnership with Kutztown University.

A motion was made by Mr. Seyler to table approving the agreement, with the Kutztown Community Partnership, supporting the Community Liaison position in partnership with Kutztown University, until the next Council meeting. The motion failed for lack of a second.

Mr. Diehm asked to confirm that the agreement is for one year, that any concerns can be addressed during the year, and that it can be reviewed after one year. Mr. Mooney read paragraph one, of the agreement, which clarifies that it is for the year 2018 only.

Mr. Piscitelli asked Council to amend the agreement by removing the words “Kutztown Central Business District,” and replacing it with terms that will focus on all of town in general.

A motion was made by Mr. Piscitelli, seconded by Ms. Elliott, Resolved, To amend the original motion still on the floor, regarding the agreement with the Kutztown Community Partnership, by amending the agreement and removing the words “Kutztown Central Business District,” and replacing it with terms that will focus on all of town in general. All in favor, except for Mr. Seyler, who voted Nay. There being a majority in favor, the motion passed.

Off of the agenda, a motion was made by Mr. Seyler, seconded by Mr. Diehm, Resolved, To introduce and authorize advertisement of the proposed
January 16, 2018 Council Meeting Minutes

11871

Resolution amending labor and equipment rates. Passed by unanimous vote.

Under Telecommunications and Information Technologies Committee, a motion was made by Ms. Elliott, seconded by Mr. Diehm, Resolved, To renew the Level 3 broadband contract for an additional three years. Passed by unanimous vote.

Under Water and Wastewater Committee, a motion was made by Mr. Seyler, seconded by Mr. Piscitelli, Resolved, To approve a sewer credit, for 724 Seem Drive, in the amount of \$117.34. Passed by unanimous vote.

Under Miscellaneous, President Snyder noted the following vacancies:

Code Appeals Board:	One Member Vacancy One Alternate Vacancy
Planning Commission:	Two Member Vacancies
Zoning Hearing Board:	Two Alternate Vacancies
Kutztown Municipal Authority:	One Member Vacancy
Housing License Appeals Board:	Two Member Vacancies Three Alternate Vacancies

An Executive Session to discuss personnel and legal matters was not needed.

A motion was made by Mr. Piscitelli, seconded by Mr. Diehm, Resolved, To adjourn the Council meeting upon vote. Passed by unanimous vote. The meeting ended at 8:13 p.m.

Prepared and Attested by: Andrea Rahn
Assistant Borough Secretary

Kevin Snyder and Andrea Rahn hereby ordered payment of the expenditures listed in the Accounts Payable G/L Distribution Report, including payment dates from December 16, 2017, through January 5, 2018, in accordance with Section 1106 of the Borough Code, Commonwealth of Pennsylvania.

Kevin Snyder

Andrea Rahn