A regular meeting of the Kutztown Borough Council was called to order at 7:31 p.m. in the Kutztown Train Station by the President, Mr. Kevin Snyder, with other members of Borough Council present: Mr. Edwin Seyler, Ms. Peggy Devlin, Mr. Richard Diehm, Mr. Scott Piscitelli, and the Mayor, Ms. Sandra Green. Mr. Derek Mace, was absent. Mr. Keith Mooney Borough Solicitor; Mr. Gabriel Khalife, Borough Manager/Treasurer; Ms. Gina M. Wiand, Borough Secretary/Public Relations and Marketing Director; Police Chief Craig Summers; Kutztown University Student Ambassador to Council, Cole Mitchell; Kutztown University Student Ambassador to the Mayor, Christopher Kril; Maxatawny Township representative Steve Wilson; visitor Carlton Wolfinger; New Enterprise Stone & Lime Co., Inc. representative Jeff Detwiler; Kutztown Area Transport Services representative Rodney Freeman; Borough employee Therese Mertz; residents Archie Follweiler, Lisa Ladd-Kidder, Sylvia Wolff, J. Marshall, Jacob Sewall and Allison Fuller; Mr. Darius Pleasant, reporter for the Kutztown Area Patriot; and Mr. Ron Devlin, reporter for the Reading Eagle, was also present.

President Snyder recognized noted that he appointed Peggy Devlin as the new liaison to the Kutztown Community Library.

President Snyder asked if there was anyone who wished to address Council before proceeding with the agenda.

Lisa Ladd-Kidder addressed Council about the water supply agreement that is on the agenda. She stated that she would like for all of the related documents and proposals to be made public and for the Borough to hold a public hearing on the matter.
Carlton Wolfinger asked if the review of the easement agreement for Long Dam Road was complete. Mr. Khalife reported that while it is still under review, it might be voted on during this meeting contingent upon further review.

A motion was made by Ms. Devlin, seconded by Mr. Piscitelli, Resolved, To approve the Consent Agenda, consisting of the following items:

- Review and accept the Minutes of the January 19, 2016 Borough Council meeting.
- Take action on the request from the Kutztown Community Partnership to hold the CommUnity Block Party on April 17, 2016, and to waive any associated fees.
- Take action on the request from Life’s Choices to use the Brick Pavilion on April 16, 2016, for the Celebrate Life fundraiser, at a charge of the Civic Group Rate.
- Take action on the request from the Optimist Club to use the tennis court, hockey rink, Brick Pavilion, bathrooms and park area, as well as the use of six barricades, on March 26, 2016, for their Annual Easter Egg Hunt, and to waive any associated fees.
- Take action on the request from the Cornerstone Community Church to use the Band Shell and Scooter Building on June 12, 2016, from 8:00 a.m. until 1:00 p.m., and July 10, 2016, from 3:00 p.m. until 9:00 p.m.; and to use the Band Shell, Scooter Building and Brick Pavilion on August 28, 2016, from 8:00 a.m. and 1:00 p.m., all at a charge of the Civic Group Rate.
- Ratify approval for the payment of bills and necessary transfers of funds which, have been provided to Borough Council in the Accounts Payable G/L Distribution Report, including payment dates from January 16, 2016 through February 12, 2016, as summarized below:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$260,383.21</td>
</tr>
<tr>
<td>Refuse and Recycling Fund</td>
<td>$41,926.57</td>
</tr>
<tr>
<td>Water Fund</td>
<td>$73,637.13</td>
</tr>
<tr>
<td>Electric Fund</td>
<td>$421,630.98</td>
</tr>
<tr>
<td>Sewer Fund</td>
<td>$95,872.15</td>
</tr>
<tr>
<td>Telecommunications Fund</td>
<td>$105,414.69</td>
</tr>
</tbody>
</table>

Passed by unanimous vote.
Under Borough Planning Commission, there was nothing to report.

Under Environmental Advisory Commission, there was nothing to report.

Under Community Development and Public Safety Committee, the Monthly Police Report for January 2016 was submitted.

The following fines were collected:

<table>
<thead>
<tr>
<th>Source</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>District Justice Greth</td>
<td>December, 2015</td>
<td>$4,374.65</td>
</tr>
<tr>
<td>Clerk of Common Pleas</td>
<td>December, 2015</td>
<td>$132.78</td>
</tr>
<tr>
<td>Secretary’s Office</td>
<td>January, 2016</td>
<td>$425.00</td>
</tr>
</tbody>
</table>

Mr. Piscitelli noted that a report of the Borough of Kutztown Civil Service Commission expenses for 2015 has been distributed to Council.

Under Public Works Committee, a motion was made by Mr. Piscitelli, seconded by Mr. Diehm, Resolved, To approve the request from the Allentown and Auburn Railroad to use the Train Station for 2016 train ride dates. Passed by unanimous vote.

A motion was made by Ms. Devlin, seconded by Mr. Seyler, Resolved, To approve the purchase of a recycling conveyor, through COSTARS, in the amount of $53,675.00, which will be funded by a grant. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Diehm, Resolved, To authorize advertisement for new pool restaurant management if needed. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Piscitelli, Resolved, To authorize advertisement for pool life guards and clerks for the 2016 season. Passed by unanimous vote.

Under Personnel Committee, a motion was made by Ms. Devlin, seconded by Mr. Diehm, Resolved, To accept the resignation of Library Clerk Level 1 Tina Ulaner.
Passed by unanimous vote.

A motion was made by Ms. Devlin, seconded by Mr. Diehm, Resolved, To ratify the hiring of Jacqueline Sharayko, as a Library Clerk Level 1, contingent upon passing all required background checks. Passed by unanimous vote.

A motion was made by Ms. Devlin, seconded by Mr. Piscitelli, Resolved, To enter into a Memorandum of Understanding (MOU) with AFSCME Local 593 regarding Article 41 of the Labor Agreement. Passed by unanimous vote.

An Executive Session to discuss personnel and legal matters was deferred until the end of the meeting.

Under Finance and Electric Committee, a motion was made by Mr. Seyler, seconded by Ms. Devlin Resolved, To introduce and authorize advertisement of the proposed Resolution amending labor and equipment rates. Passed by unanimous vote.

Under Telecommunications and Information Technologies Committee, there was nothing to report.

Under Water and Wastewater Committee, a motion was made by Mr. Seyler, seconded by Ms. Devlin, Resolved, To approve the proposal for grant funding for the 2016 Agricultural BMPs, in the wellhead watershed, to be conducted by the Berks Nature. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Diehm, Resolved, To approve moving forward with the feasibility analysis on two options regarding New Enterprise Stone and Lime Co., Inc., as outlined by SSM Group, Inc. Passed by unanimous vote.

Under Miscellaneous, President Snyder noted that the Borough Code is in the
process of being updated with Supplement No. 20.

President Snyder noted the following vacancies:

- Code Appeals Board: One Member Vacancy, One Alternate Vacancy
- Zoning Hearing Board: Two Alternate Vacancies
- Housing License Appeals Board: One Member Vacancy, Three Alternate Vacancies
- Telecommunications Advisory Commission: One Member Vacancy

President Snyder called for an Executive Session at 7:51 p.m. to discuss personnel and legal matters. The Executive Session ended and the meeting reconvened at 8:01 p.m.

Off of the agenda, a motion was made by Ms. Devlin, seconded by Mr. Diehm, Resolved, To grant an extension of time, beyond March 2016, to officer Sanchez to permit him to utilize his 2015 vacation days, in calendar year 2016, pursuant to the proposal received from the Kutztown Police Department. Passed by unanimous vote.

Off of the agenda, a motion was made by Mr. Seyler, seconded by Mr. Diehm, Resolved, To approve the easement agreement with Carlton Wolfinger, as submitted, subject to the final review by Barley Snyder. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Piscitelli, Resolved, To adjourn the Council meeting upon vote. Passed by unanimous vote. The meeting ended at 8:02 p.m.

Prepared and Attested by: Gina M. Wiand
Borough Secretary

Kevin Snyder and Gina Wiand hereby ordered payment of the expenditures listed in the Accounts Payable G/L Distribution Report, including payment dates from January 16,
2016 through February 12, 2016, in accordance with Section 1106 of the Borough Code, Commonwealth of Pennsylvania.

____________________________________  ____________________________________
Kevin J. Snyder                           Gina M. Wiand