A regular meeting of the Kutztown Borough Council was called to order at 7:30 p.m. in the Kutztown Train Station by the President, Mr. Kevin Snyder, with other members of Borough Council present: Mr. James Schlegel, Mr. Edwin Seyler, Ms. Rachael Martin, Ms. Peggy Devlin and the Mayor, Ms. Sandra Green. Mr. Derek Mace was absent. Mr. Keith Mooney, Borough Solicitor; Ms. Laura Eberly, representing the Borough’s planning and water/wastewater engineering firm of SSM Group, Inc.; Mr. Gabriel Khalife, Borough Manager/Treasurer; Ms. Gina M. Wiand, Borough Secretary/Director of Marketing Communications and Customer Relations; Mr. Daniel Eslinger, Community Development Director/Zoning Officer; Maxatawny Township representative Steve Wilson; Kutztown Area School District representative Donna Hill-Cheney; Kutztown Group Holdings (College Town Communities) representatives Matt Genesio and Tim Sipe; and Kutztown Area Transport representatives Philip Salamone and Rodney Freeman were also present.

Donna Hill-Cheney, from the Kutztown Area School District, presented Council with two pieces of artwork that were designed by the Greenwich Elementary School and that celebrate Kutztown’s Pennsylvania Dutch heritage.

Kutztown Group Holdings (College Town Communities) representatives Matt Genesio and Tim Sipe provided Council with an update on their proposed plans for the Silk Mill and surrounding areas. They said that they are willing to accommodate changes to the plans based on feedback and they have already revised their plans to work on the Silk Mill first.
Mr. Khalife stated that he has met with Mr. Genesio and Mr. Sipe, and he thinks that their project has a lot of positives to offer the Borough. He also acknowledged that he appreciates that they do their homework and try to work with the Borough.

Mr. Eslinger announced that he is trying to schedule a Planning Commission workshop on June 3, 2014, at 6:30 p.m. After that, he would like to organize a joint meeting of the Planning Commission and Borough Council.

President Snyder asked if there was anyone who wished to address Council before proceeding with the agenda.

Kutztown Area Transport representative Philip Salamone reported to Council that the radio system is still incomplete, because there are three towers that still need to go up (two of which are in Albany Township); however, they will be compliant on time.

A motion was made by Mr. Seyler, seconded by Mr. Schlegel, Resolved, To approve the Consent Agenda, consisting of the following items:

• Review and accept the Minutes of the April 15, 2014 Borough Council meeting.

• Review and accept the Borough Community Development Report for April, 2014.

• Take action on the request from the Kutztown Community Choir for the use of the Bandshell, for its annual "Flag Day Concert" on June 10, 2014, at 7:30 p.m., and to waive the associated rental fees and insurance requirements.

• Conditionally hire the following 2014 seasonal pool employees, contingent upon meeting all pre-employment requirements: Christopher Collier, head lifeguard, $10.04 per hour; Alexandra Garrett, lifeguard, $8.16 per hour; Christian Kanaskie, lifeguard, $8.55 per hour; Trevor Kanaskie, lifeguard, $9.02 per hour; Zoe Keim, lifeguard, $7.89 per hour; Keaton McCoach, lifeguard, $7.89 per hour; Kennedy Miller, lifeguard, $8.16 per hour; Brock Rabenold, lifeguard, $8.16 per hour; Ethan Reider, lifeguard, $7.89 per hour; Hannah Schumacher, lifeguard, $7.89 per hour; Tammy Touhsaent, lifeguard, $9.02 per hour; Tyler Williams, lifeguard, $8.16 per hour; Leah Dietrich, office clerk, $7.70 per hour; Brooke Koller, office clerk, $7.70 per hour; Layne Mertz, office clerk, $7.70 per hour; and Amy Mucelli, office clerk, $7.70 per hour.
• Take action to approve payment #1 to Joao & Bradley Construction Co., Inc., in the amount of $449,006.40, for work completed on the Water Line Replacement project.

• Take action to approve payment #7 to Wickersham Construction and Engineering, Inc., in the amount of $350,425.00, for work completed at the Water Treatment Plant.

• Take action to approve payment #19 to Wickersham Construction and Engineering, Inc., in the amount of $164,787.00, for work completed at the Wastewater Treatment Plant.

• Ratify approval for the payment of bills and necessary transfers of funds which, have been provided to Borough Council in the Accounts Payable G/L Distribution Report, including payment dates from April 11, 2014 through May 15, 2014, as summarized below:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$354,257.85</td>
</tr>
<tr>
<td>Refuse and Recycling Fund</td>
<td>$47,722.65</td>
</tr>
<tr>
<td>Fire Protection Tax Fund</td>
<td>$114.50</td>
</tr>
<tr>
<td>Recreation Tax Fund</td>
<td>$182.87</td>
</tr>
<tr>
<td>Road Tax Fund</td>
<td>$457.96</td>
</tr>
<tr>
<td>Water Fund</td>
<td>$1,017,646.49</td>
</tr>
<tr>
<td>Electric Fund</td>
<td>$489,050.79</td>
</tr>
<tr>
<td>Sewer Fund</td>
<td>$267,922.09</td>
</tr>
<tr>
<td>Telecommunications Fund</td>
<td>$128,214.37</td>
</tr>
</tbody>
</table>

Passed by unanimous vote.

Under Borough Planning Commission, there was nothing to report.

Under Environmental Advisory Commission, there was nothing to report.


Mr. Schlegel reported the following fines were collected:

<table>
<thead>
<tr>
<th>Source</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>District Justice Greth</td>
<td>March, 2014</td>
<td>$9,381.53</td>
</tr>
<tr>
<td>Clerk of Common Pleas</td>
<td>March, 2014</td>
<td>$712.68</td>
</tr>
<tr>
<td>Secretary’s Office</td>
<td>April, 2014</td>
<td>$4,150.00</td>
</tr>
</tbody>
</table>

A motion was made by Ms. Devlin, seconded by Mr. Seyler, Resolved, To appeal the Zoning Hearing Board’s decision to grant the variance for 26 Noble Street (Z-14-01).
Passed by unanimous vote.

Off of the agenda, a motion was made by Ms. Devlin, seconded by Ms. Martin, Resolved, To make a recommendation to Kutztown University that Mayor Green serve on the Kutztown University Presidential Search Committee. Passed by unanimous vote.

Under Public Works Committee, a motion was made by Mr. Seyler, seconded by Mr. Schlegel, Resolved, To execute the agreement for the Pennsylvania Department of Environmental Protection Section 902 Recycling Development and Implementation Grant. Passed by unanimous vote.

A motion was made by Mr. Schlegel, seconded by Ms. Devlin, Resolved, To support Larry Lloyd’s efforts to seek grant funds and to develop a Management Plan for North Park, with the Environmental Advisory Commission, on behalf of the Borough. Passed by unanimous vote.

A motion was made by Mr. Schlegel, seconded by Mr. Seyler, Resolved, To approve the Optimist Club’s proposal to donate and install four or more park benches at the Main Street Park. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Ms. Devlin, Resolved, To authorize Great Valley Consultants to begin the bidding process for the 2014 Streets Improvement Project. Passed by unanimous vote.

A motion was made by Ms. Martin, seconded by Mr. Seyler, Resolved, To seek bids for the demolition of 15 Railroad Street. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Ms. Martin, Resolved, To approve the request from the Rohrbach family to rent the Scooter Building on Sunday June 1, 2014, from 10:30 a.m. until approximately 6:00 p.m. Passed by unanimous vote.
Off of the agenda, a motion was made by Mr. Seyler, seconded by Mr. Schlegel, Resolved, To authorize YSM finish and submit the grant application for the playground equipment. Passed by unanimous vote.

Under Personnel Committee, a motion was made by Mr. Seyler, seconded by Ms. Martin, Resolved, To approve the Contract for Professional Services, with Sheila Sacks, for graphic design services. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Ms. Devlin, Resolved, To hire Matt Smith and Tyler Johnson as seasonal help in the Public Works Department, primarily for the park. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Ms. Martin, Resolved, To accept the resignation, with regret, of Youth Services Librarian, Alison Trautmann, effective May 23, 2014. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Ms. Martin, Resolved, To hire Joy Newswanger as the Youth Services Librarian, effective May 8, 2014, at a starting rate of $15.00 per hour, with an increase after three months to $16.00. Passed by unanimous vote.

An Executive Session to discuss a legal matter was deferred until the end of the meeting.

Off of the agenda, a motion was made by Mr. Seyler, seconded by Ms. Martin, Resolved, To accept the resignation of William Speth, Community Service Officer II, effective March 24, 2014. Passed by unanimous vote.

Under Finance and Electric Committee, there was nothing to report.
Under Telecommunications and Information Technologies Committee, there was nothing to report.

Under Water and Wastewater Committee, a motion was made by Mr. Schlegel, seconded by Ms. Devlin, Resolved, To approve the Borough to host an EPWPCOA YP Committee event at the Wastewater Treatment Plant in approximately April, 2015. Passed by unanimous vote.

Under Miscellaneous, President Snyder noted the following vacancies:

- Code Appeals Board: One Member Vacancy
  One Alternate Vacancy
- Housing License Appeals Board: One Member Vacancy
  Three Alternate Vacancies
- Zoning Hearing Board
- Environmental Advisory Commission: Two Member Vacancies
- Telecommunications Advisory Commission: Two Member Vacancies

Mr. Khalife offered a special “thank you” to Laura Eberly, who is leaving her job with SSM Group, Inc.

President Snyder called for an Executive Session at 8:20 p.m. to discuss a legal matter. The Executive Session ended and the meeting reconvened at 8:59 p.m.

A motion was made by Ms. Martin, seconded by Mr. Seyler, Resolved, To adjourn the Council meeting upon vote. Passed by unanimous vote. The meeting ended at 9:00 p.m.

Prepared and Attested by: Gina M. Wiand
Borough Secretary

Kevin Snyder and Gina Wiand hereby ordered payment of the expenditures listed in the Accounts Payable G/L Distribution Report, including payment dates from April 11, 2014 through May 15, 2014, in accordance with Section 1106 of the Borough Code, Commonwealth of Pennsylvania.

Kevin Snyder  Gina M. Wiand

May 21, 2014 Council Meeting Minutes