A regular meeting of the Kutztown Borough Council was called to order at 7:30 p.m. in the Kutztown Train Station by the President, Mr. Kevin Snyder, with other members of Borough Council present: Mr. James Schlegel, Mr. Malcolm Eidle, Mr. Edwin Seyler, Ms. Rachael Birckbichler and the Mayor, Ms. Sandra Green. Mr. Derek Mace was absent. Mr. Keith Mooney, Borough Solicitor; Ms. Laura Eberly, representing the Borough’s planning and water/wastewater engineering firm of SSM Group, Inc.; Mr. Gabriel Khalife, Borough Manager/Treasurer; Ms. Gina M. Wiand, Borough Secretary/Director of Marketing Communications and Customer Relations; Mr. David Horvath, Interim Director of Information Technology; Police Chief Craig Summers; Interim Telecommunications Director Mark Arnold; Fair Board representatives Robert Geist and Chris Manwiller; Optimist Club representative Andy Schlegel; Action Truck USA representative Doug Rose; Business Link representative Jeremy Foose; residents Richard Johnston, Barbara Riegel and Jeff Dengler; and Ms. Carole Duran, reporter for the Reading Eagle were also present.

President Snyder asked if there was anyone who wished to address Council before proceeding with the agenda. There were no public comments.

A motion was made by Mr. Eidle, seconded by Mr. Schlegel, Resolved, To approve the Consent Agenda, consisting of the following items:

- Review and accept the Minutes of the May 23, 2013 Borough Council meeting.
- Review and accept the Borough Community Development Report for May, 2013.
- Approve the request from the Kutztown Community Library to use of the Band Shell and four 8’ tables, for their Summer Reading Program, on August 16, 2013, from 9:00 a.m. to 12:00 noon, and to waive any associated fees.
• Approve the request from the Kutztown Community Partnership for the Borough to provide a dumpster behind the Community Development Office on August 25, 2013, for the Community Clean Up from 11:00 a.m. until 2:00 p.m., and to waive any associated fees.

• Ratify the request from the Kutztown Community Partnership to use the Train Station on June 13, 2013, from 8:30 a.m. to 10:00 a.m., and to waive any associated fees.

• Ratify approval for the payment of bills and necessary transfers of funds which, have been provided to Borough Council in the Accounts Payable G/L Distribution Report, including payment dates from May 17, 2013 to June 13, 2013, as summarized below:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$181,850.79</td>
</tr>
<tr>
<td>Refuse and Recycling Fund</td>
<td>$53,480.41</td>
</tr>
<tr>
<td>Water Fund</td>
<td>$113,405.11</td>
</tr>
<tr>
<td>Electric Fund</td>
<td>$433,087.98</td>
</tr>
<tr>
<td>Sewer Fund</td>
<td>$437,388.78</td>
</tr>
<tr>
<td>Telecommunications Fund</td>
<td>$96,568.53</td>
</tr>
</tbody>
</table>

Passed by unanimous vote.

Under Borough Planning Commission, there was nothing to report.

Under Environmental Advisory Commission, there was nothing to report.

Under Community Development and Public Safety Committee, a Monthly Police Report was not submitted for May, 2013.

Mr. Seyler reported the following fines were collected:

<table>
<thead>
<tr>
<th>Fines Collector</th>
<th>Collection Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>District Justice Greth</td>
<td>April, 2013</td>
<td>$7,752.52</td>
</tr>
<tr>
<td>Clerk of Common Pleas</td>
<td>April, 2013</td>
<td>$806.28</td>
</tr>
<tr>
<td>Secretary’s Office</td>
<td>May, 2013</td>
<td>$8,050.00</td>
</tr>
</tbody>
</table>

Under Public Works Committee, the review and discussion on the status and options regarding the Storage Barn located at the Kutztown Farm was tabled to be further discussed at the next Public Works Committee meeting.

The review of the Electronic Access Control System and agreement was tabled to be further discussed at the next Public Works Committee meeting.
Off of the agenda, a motion was made by Mr. Eidle, seconded by Ms. Birckbichler, Resolved, To authorize the Environmental Advisory Commission to proceed with the Kutztown Park Tree Inventory and Mapping Project at an estimated cost of $1,500.00. Passed by unanimous vote.

Under Personnel Committee, a motion was made by Mr. Seyler, seconded by Ms. Birckbichler, Resolved, To authorize the execution of the Information Systems Support Scope of Work Document from SystemsReady. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Ms. Birckbichler, Resolved, To reappoint Danny Seaman as a member of the Code Appeals Board, whose term shall expire July 1, 2018. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Schlegel, Resolved, To reappoint Andrew Arnold as a member of the Housing License Appeals Board, whose term shall expire July 1, 2014. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Schlegel, Resolved, To reappoint Craig Koller as a member of the Housing License Appeals Board, whose term shall expire July 1, 2014. Passed by unanimous vote.

An Executive Session to discuss personnel matters was deferred until the end of the meeting.

Off of the agenda, a motion was made by Mr. Seyler, seconded by Mr. Schlegel, Resolved, To rescind the employment offer to hire Andrea Cascino as a lifeguard for the 2013 season. Passed by unanimous vote.

Off of the agenda, a motion was made by Mr. Seyler, seconded by Mr. Eidle,
Resolved, To hire Natalie Cascino as a lifeguard, contingent upon meeting all pre-employment requirements, at a rate of $8.38 per hour. Passed by unanimous vote.

Under Finance and Electric Committee, a motion was made by Mr. Eidle, seconded by Mr. Seyler, Resolved, To allow the customer, whose electric bill was miscalculated, to pay 50 percent of the balance over a five month period. Passed by unanimous vote.

A motion was made by Mr. Eidle, seconded by Mr. Seyler, Resolved, To accept the Krumsville Road Electric Easement Agreements with Met-Ed. Passed by unanimous vote.

A motion was made by Mr. Eidle, seconded by Mr. Schlegel, Resolved, To authorize the Borough Manager and/or Secretary to research collection agencies.

Off of the agenda, Mr. Eidle announced that all elected officials are invited to attend an Emergency Management meeting on June 26, 2013.

Under Telecommunications and Information Technologies Committee, Ms. Birckbichler noted that the July 3, 2013 Committee meeting is cancelled.

Under Water and Wastewater Committee, a motion was made by Mr. Schlegel, seconded by Mr. Eidle, Resolved, To approve payment #8 to Wickersham Construction and Engineering, Inc., for work completed at the Wastewater Treatment Plant, in the amount of $651,655.00. Passed by unanimous vote.

A motion was made by Mr. Schlegel, seconded by Mr. Eidle, Resolved, To approve Keystone Engineering Group's proposal for work to be completed at the Wastewater Treatment Plant, for the plant upgrade project, in the amount of $58,470.00. Passed by unanimous vote.
Under Miscellaneous, President Snyder noted the following vacancies:

- Code Appeals Board: One Member Vacancy
  One Alternate Vacancy
- Housing License Appeals Board: One Member Vacancy
  Three Alternate Vacancies
- Zoning Hearing Board: Two Alternate Vacancies
- Environmental Advisory Commission: Two Member Vacancies
- Telecommunications Advisory Commission: Two Member Vacancies

President Snyder called for an Executive Session at 7:56 p.m. to discuss personnel matters. The Executive Session ended and the meeting reconvened at 8:53 p.m.

Mr. Seyler noted that Council discussed the salaries of the “interim” management employees.

A motion was made by Mr. Eidle, seconded by Mr. Schlegel, Resolved, To adjourn the Council meeting upon vote. Passed by unanimous vote. The meeting ended at 8:54 p.m.

Prepared and Attested by: Gina M. Wiand
Borough Secretary

Kevin Snyder and Gina Wiand hereby ordered payment of the expenditures listed in the Accounts Payable G/L Distribution Report, including payment dates from May 17, 2013 to June 13, 2013, in accordance with Section 1106 of the Borough Code, Commonwealth of Pennsylvania.

_____________________________  _____________________________
Kevin Snyder     Gina M. Wiand