A regular meeting of the Kutztown Borough Council was called to order at 7:30 p.m. in the Kutztown Train Station by the President, Mr. Kevin Snyder, with other members of Borough Council present: Mr. James Schlegel, Mr. Malcolm Eidle, Mr. Edwin Seyler, Mr. Derek Mace, Ms. Rachael Birckbichler and the Mayor, Ms. Sandra Green. Mr. Keith Mooney, Borough Solicitor; Mr. Gabriel Khalife, Borough Manager/Treasurer; Ms. Gina M. Wiand, Borough Secretary/Director of Marketing Communications and Customer Relations; Mr. David Horvath, Information Technologies Coordinator; Mr. Daniel Eslinger, Director of Community Development/Zoning Officer; Police Chief Craig Summers; Kutztown Planning Commission representatives Karen Feridun and Andrew Arnold; Kutztown Community Partnership President John Scott; VIST Insurance representative Sam Harter; Jim and Beth Gdowik, Kutztown, PA; Salvatore Brucculeri, Kutztown, PA; Miguel M. Debon, Esquire, Reading, PA; resident Victor Franzone; Ms. Lisa Mitchell, reporter for the Kutztown Area Patriot; and Mr. Val Lacis, reporter for the Reading Eagle were also present.

Kutztown Community Partnership (KCP) President John Scott presented Borough Council with KCP’s 2011 financial and downtown revitalization report. He explained that KCP is planning for the next 10 years, and that their goal is to be sustainable.

Sam Harter, representing VIST Insurance, presented to Council a proposed renewal of the Borough’s insurance policy.

A motion was made by Mr. Seyler, seconded by Mr. Eidle, Resolved, To approve the proposed renewal of the Borough’s insurance policy. Passed by unanimous vote.
President Snyder asked if there was anyone who wished to address Council before proceeding with the agenda.

Val Lacis asked if Council has progressed with the sign program suggestions from Michael Werner, and he noted that it would be beneficial to get school children involved in such a program. Mr. Mace responded that a group associated with Kutztown University is working on it.

A motion was made by Mr. Schlegel, seconded by Mr. Mace, Resolved, To approve the Consent Agenda, consisting of the following items:

- Review and accept the Minutes of the June 19, 2012 Borough Council meeting.
- Review and accept the Minutes of the June 26, 2012 Special Borough Council meeting.
- Ratify approval for the payment of bills and necessary transfers of funds which, have been provided to Borough Council in the Accounts Payable G/L Distribution Report, including payment dates from June 15, 2012 to July 12, 2012, as summarized below:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$238,281.53</td>
</tr>
<tr>
<td>Refuse and Recycling Fund</td>
<td>$59,600.99</td>
</tr>
<tr>
<td>Fire Protection Tax Fund</td>
<td>$37.82</td>
</tr>
<tr>
<td>Recreation Tax Fund</td>
<td>$37.82</td>
</tr>
<tr>
<td>Road Tax Fund</td>
<td>$93.10</td>
</tr>
<tr>
<td>Water Fund</td>
<td>$100,901.43</td>
</tr>
<tr>
<td>Electric Fund</td>
<td>$489,500.80</td>
</tr>
<tr>
<td>Sewer Fund</td>
<td>$99,294.81</td>
</tr>
<tr>
<td>Telecommunications Fund</td>
<td>$83,636.69</td>
</tr>
</tbody>
</table>

Passed by unanimous vote.

Under Borough Planning Commission, Karen Feridun read aloud the Planning Commission’s recommendation to approve the variance request regarding Z-12-01 for 37 Willow Street, with the conditions outlined in the letter dated July 12, 2012.
A motion was made by Mr. Seyler, seconded by Ms. Birckbichler, Resolved, To support the Planning Commission’s recommendation to approve the variance requested regarding Z-12-01 for 37 Willow Street, and to send Solicitor Keith Mooney to the hearing on behalf of the Borough. Passed by unanimous vote.

Ms. Feridun read aloud the Planning Commission’s recommendation to deny the variance requests and special exception regarding Z-12-03 for 474 West Main Street.

A motion was made by Mr. Seyler, seconded by Mr. Schlegel, Resolved, To support the Planning Commission’s recommendation to deny the variance requests and special exception regarding Z-12-03 for 474 West Main Street, and to send Solicitor Keith Mooney to the hearing on behalf of the Borough. All in favor except for Mr. Snyder, who abstained from the vote, because he owns an adjoining property. There being a majority in favor, the motion passed.

A motion was made by Ms. Birckbichler, seconded by Mr. Seyler, Resolved, To send a letter to the Berks County Planning Commission in support of the Borough Planning Commission’s comments regarding their review of the Berks County Comprehensive Plan. Passed by unanimous vote.

A motion was made by Ms. Birckbichler, seconded by Mr. Schlegel, Resolved, To send a letter to Maxatawny Township in support of the Borough Planning Commission’s comments regarding their review of Maxatawny Township’s proposed Zoning Ordinance, and to send a representative from SSM Group, Inc. to the public meeting on behalf of the Borough. Passed by unanimous vote.

Under Environmental Advisory Commission, a motion was made by Mr. Schlegel, seconded by Ms. Birckbichler, Resolved, To appoint Tara Erney as a member
of the Environmental Advisory Commission, whose term shall expire on January 1, 2014.

Passed by unanimous vote.


Mr. Mace reported the following fines were collected:

- District Justice Greth May, 2012 $9,172.21
- Clerk of Common Pleas May, 2012 $403.40
- Secretary’s Office June, 2012 $1,650.00

A motion was made by Mr. Mace, seconded by Mr. Schlegel, Resolved, To approve the request from the Berks County Emergency Response Team for a $500 donation. Passed by unanimous vote.

Under Public Works Committee, President Snyder had nothing to report.

Under Personnel Committee, a motion was made by Mr. Seyler, seconded by Ms. Birckbichler, Resolved, To reappoint Dorothy Fox as a member of the Housing License Appeals Board, whose term shall expire August 1, 2013. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Schlegel, Resolved, To accept, with regret, the resignation of Youth Librarian Roseanne Perkins. Passed by unanimous vote.

An Executive Session to discuss a personnel matter was deferred until the end of the meeting.

Under Finance and Electric Committee, Mr. Khalife presented Borough Council with a 2012 budget review, including the following topics: 2012 Year-To-Date; Change of Mentality; 2012 Purchases and Projects; New Investment Model; Looking Ahead to 2013; and Debt Reassignment.
Under Telecommunications and Information Technologies Committee, a motion was made by Ms. Birckbichler, seconded by Mr. Schlegel, Resolved, To authorize advertisement of the proposed Resolution amending the fees associated with the Borough’s provision of video, television, Internet and telephone services as provided for in Chapter 110 of the Kutztown Code. Passed by unanimous vote.

Under Water and Wastewater Committee, a motion was made by Mr. Schlegel, seconded by Mr. Eidle, Resolved, To approve a sewer credit, in the amount of $24.89, for 211 Highland Avenue. Passed by unanimous vote.

A motion was made by Mr. Schlegel, seconded by Mr. Eidle, Resolved, To approve a sewer credit, in the amount of $47.29, for 246 Constitution Boulevard. Passed by unanimous vote.

A motion was made by Mr. Schlegel, seconded by Mr. Eidle, Resolved, To authorize SSM Group, Inc. to prepare bid specifications to replace the Anaerobic Digester's outer shell. Passed by unanimous vote.

Under Miscellaneous, President Snyder noted that the Sacony Creek Regional Authority is seeking three members to serve the following terms: one one-year term, one two-year term and one three-year term.

President Snyder noted the following vacancies:

Code Appeals Board: One Member Vacancy
Housing License Appeals Board: One Alternate Vacancy
Zoning Hearing Board: Three Alternate Vacancies
Environmental Advisory Commission: Two Alternate Vacancies
Telecommunications Advisory Commission: Two Member Vacancies

President Snyder called for an Executive Session at 9:02 p.m. to discuss a personnel matter. The Executive Session ended and the meeting reconvened at
9:25 p.m.

A motion was made by Mr. Seyler, seconded by Mr. Schlegel, Resolved,

To authorize the Borough Manager to hire temporary help to fill the vacancies of the full-time permanent employees absent from the front office, and to ask for help from other Borough employees as needed. Passed by unanimous vote.

A motion was made by Mr. Schlegel, seconded by Mr. Mace, Resolved,

To adjourn the Council meeting upon vote. Passed by unanimous vote. The meeting ended at 9:28 p.m.

Prepared and Attested by: Gina M. Wiand
Borough Secretary

Kevin Snyder and Gina Wiand hereby ordered payment of the expenditures listed in the Accounts Payable G/L Distribution Report, including payment dates from June 15, 2012 to July 12, 2012, in accordance with Section 1106 of the Borough Code, Commonwealth of Pennsylvania.

_____________________________  _____________________________
Kevin Snyder     Gina M. Wiand