A regular meeting of the Kutztown Borough Council was called to order at 7:30 p.m. in the Kutztown Train Station by the President, Mr. Kevin Snyder, with other members of Borough Council present: Mr. James Schlegel, Mr. Edwin Seyler, Mr. Derek Mace, Ms. Rachael Martin, Ms. Peggy Devlin, and the Mayor, Ms. Sandra Green. Mr. Keith Mooney Borough Solicitor; Ms. Gina M. Wiand, Borough Secretary/Director of Marketing Communications and Customer Relations; Mr. Daniel Eslinger, Community Development Director/Zoning Officer; Maxatawny Township representative Steve Wilson; Kutztown Area Transport Services representative Rodney Freeman; Borough Planning Commission representatives Amanda Raudenbush and Andrew Arnold; Kutztown Community Partnership representative Nancy Brooks; Borough employee Therese Mertz; residents Sylvia Wolff, Allison Fuller, and Lisa Bailey; and reporter for the Reading Eagle, Mr. Ron Devlin, was also present.

Mayor Green thanked everyone involved for a successful Bicentennial celebration week and she announced that there is a photo slideshow on the Bicentennial Web page.

President Snyder asked if there was anyone who wished to address Council before proceeding with the agenda. There were no public comments.

A motion was made by Mr. Schlegel, seconded by Ms. Devlin, Resolved, To approve the Consent Agenda, consisting of the following items:

- Review and accept the Minutes of the July 21, 2015 Borough Council meeting.
• Ratify approval for the payment of bills and necessary transfers of funds which, have been provided to Borough Council in the Accounts Payable G/L Distribution Report, including payment dates from July 17, 2015 through August 13, 2015, as summarized below:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$615,106.53</td>
</tr>
<tr>
<td>Refuse and Recycling Fund</td>
<td>$52,718.14</td>
</tr>
<tr>
<td>Fire Protection Tax Fund</td>
<td>$17.94</td>
</tr>
<tr>
<td>Recreation Tax Fund</td>
<td>$71.76</td>
</tr>
<tr>
<td>Road Tax Fund</td>
<td>$71.76</td>
</tr>
<tr>
<td>Water Fund</td>
<td>$359,040.43</td>
</tr>
<tr>
<td>Electric Fund</td>
<td>$498,890.79</td>
</tr>
<tr>
<td>Sewer Fund</td>
<td>$562,809.79</td>
</tr>
<tr>
<td>Telecommunications Fund</td>
<td>$92,791.75</td>
</tr>
</tbody>
</table>

Passed by unanimous vote.


A motion was made by Ms. Devlin, seconded by Mr. Mace, Resolved, To approve Zoning Appeal No. Z-15-04 regarding 220 South Maple Street. All in favor except for Mr. Schlegel and Mr. Seyler who both voted Nay. There being a majority in favor, the motion passed.

Under Environmental Advisory Commission, there was nothing to report.

Under Community Development and Public Safety Committee, the Monthly Police Report for July 2015 was submitted.

The following fines were collected:

<table>
<thead>
<tr>
<th>Source</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>District Justice Greth</td>
<td>June, 2015</td>
<td>$4,204.53</td>
</tr>
<tr>
<td>Clerk of Common Pleas</td>
<td>June, 2015</td>
<td>$578.98</td>
</tr>
<tr>
<td>Secretary’s Office</td>
<td>July, 2015</td>
<td>$825.00</td>
</tr>
</tbody>
</table>

Under Public Works Committee, a motion was made by Mr. Seyler, seconded by Mr. Schlegel, Resolved, To add the Sacony and North Park walking trails to the weed...
spray list. All in favor except for Mr. Mace who voted Nay. There being a majority in favor, the motion passed.

Under Personnel Committee, a motion was made by Mr. Seyler, seconded by Mr. Mace, Resolved, To repeal Borough Policy 400.15, Infectious and Blood Borne Disease and Control, and direct the Borough Manager to update the policy as needed. Passed by unanimous vote.

An Executive Session to discuss personnel and legal matters was deferred until the end of the meeting.

Off of the agenda, a motion was made by Mr. Seyler, seconded by Ms. Devlin, Resolved, To hire Sandy Schaeffer as a part-time police secretary, at an hourly rate of $15.00, contingent upon passing all required background checks. Passed by unanimous vote.

Under Finance and Electric Committee, there was nothing to report.

Under Telecommunications and Information Technologies Committee, there was nothing to report.

Under Water and Wastewater Committee, a motion was made by Mr. Schlegel, seconded by Mr. Mace, Resolved, To approve Change Order #34 (decrease in cost) and final payment #18, to Wickersham Construction and Engineering, Inc., in the amount of $3,397.00 for work completed at the Malcolm “Mac” Eidle Water Treatment Plant. Passed by unanimous vote.

A motion was made by Mr. Schlegel, seconded by Mr. Mace, Resolved, To approve the sewer credit request, for 60 Noble Street, in the amount of $192.55. Passed by unanimous vote.
Under Miscellaneous, on behalf of the Kutztown Community Partnership, Nancy Brooks thanked Borough Council and employees for their help and support (labor and financial).

President Snyder noted the following vacancies:

- **Code Appeals Board:**
  - One Member Vacancy
  - One Alternate Vacancy

- **Zoning Hearing Board:**
  - Two Alternate Vacancies

- **Housing License Appeals Board:**
  - One Member Vacancy
  - Three Alternate Vacancies

- **Telecommunications Advisory Commission:**
  - Two Member Vacancies

President Snyder called for an Executive Session at 7:45 p.m. to discuss personnel and legal matters. The Executive Session ended and the meeting reconvened at 7:46 p.m. No action was taken.

Sylvia Wolff asked to address Council because she missed the Public Comments segment at the beginning of the meeting. Mrs. Wolff asked for clarification from Keith Mooney regarding correspondence about her previously discussed complaints concerning her neighbor. Although Mr. Mooney explained his position repeatedly, Mrs. Wolff did not agree with or appreciate his response and the conversation came to an impasse.

President Snyder called for an Executive Session at 8:04 p.m. to discuss personnel and legal matters. The Executive Session ended and the meeting reconvened at 8:18 p.m.

Off of the agenda, a motion was made by Mr. Seyler, seconded by Mr. Mace, Resolved, To appoint Dwight Yoder from Gibbel, Graybill and Hess to represent the Borough in the inter-municipal sewer agreement arbitration. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Schlegel, Resolved, To adjourn the Council meeting upon vote. Passed by unanimous vote. The meeting
ended at 8:19 p.m.

Prepared by: Gina M. Wiand
Borough Secretary

Kevin Snyder and Gina Wiand hereby ordered payment of the expenditures listed in the Accounts Payable G/L Distribution Report, including payment dates from July 17, 2015 through August 13, 2015, in accordance with Section 1106 of the Borough Code, Commonwealth of Pennsylvania.

____________________________   _________________________
Kevin J. Snyder                  Gina M. Wiand

August 18, 2015 Council Meeting Minutes