A regular meeting of the Kutztown Borough Council was called to order at
7:31 p.m. in the Kutztown Train Station by the President, Mr. Kevin Snyder, with other
members of Borough Council present: Mr. Derek Mace, Mr. Edwin Seyler, Ms. Peggy
Devlin, Mr. Richard Diehm, Mr. Scott Piscitelli, and the Mayor, Ms. Sandra Green.
Mr. Keith Mooney, Borough Solicitor; Mr. Darryl Jenkins, representing the Borough’s
planning and water/wastewater engineering firm of SSM Group, Inc.; Mr. Gabriel
Khalife, Borough Manager/Treasurer; Ms. Gina M. Wiand, Borough Secretary/Public
Relations and Marketing Director; Police Chief Craig Summers; Kutztown University
Student Ambassador to the Mayor, Patrick Moyer; Borough Planning Commission
representative Lisa Ladd-Kidder; Kutztown Community Library representatives Joanne
Yoder, Janet Yost, Cathy Ruhf and Martin Smith; Long Barrell representatives Jack Long
and Tracey Etchberger; Kutztown Fire Company representative Troy Arndt; BSA
representative Justin Moyer; Kutztown Area Transport Services representatives Rodney
Freeman and Cheri Keim; Maxatawny Township representative Steve Wilson; residents
Allison Fuller, Eric Boyer and Andy Arnold; Ms. Laura Quain, reporter for Berks-Mont
News; and Mr. Ron Devlin, reporter for the Reading Eagle, were also present.

President Snyder recognized Troy Arndt for 10 years of dedicated service as
Kutztown Fire Chief and presented him with a clock plaque.

President Snyder announced that Charles Leibensperger was unable to attend to
receive his award for 19 years of dedicated service as Kutztown Fire Chief.

Jack Long and Tracey Etchberger, from Long Barrell, presented Council with the
2015 Audit Report. There were no questions or comments.

Kutztown Community Library Board members Joanne Yoder, Cathy Ruhf and Martin Smith presented their annual report to Council. They commended the library staff and volunteers, and thanked the Borough for its continued support.

President Snyder noted that Downtown Trick-or-Treat Night is scheduled for Wednesday, October 26, from 6:00 p.m. to 8:00 p.m., with a rain date of Friday, October 28, and Borough Trick-or-Treat night is scheduled for Thursday, October 27, from 6:00 p.m. to 9:00 p.m.

President Snyder asked if there was anyone who wished to address Council before proceeding with the agenda. There were no public comments.

A motion was made by Ms. Devlin, seconded by Mr. Piscitelli, Resolved, To approve the Consent Agenda, consisting of the following items:

- Review and accept the Minutes of the September 20, 2016 Borough Council meeting.

- Review and accept the Borough Community Development Report for September, 2016.

- Ratify approval for the payment of bills and necessary transfers of funds which, have been provided to Borough Council in the Accounts Payable G/L Distribution Report, including payment dates from September 17, 2016 through October 14, as summarized below:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$875,057.11</td>
</tr>
<tr>
<td>Refuse and Recycling Fund</td>
<td>$56,352.17</td>
</tr>
<tr>
<td>Fire Protection Tax Fund</td>
<td>$7.69</td>
</tr>
<tr>
<td>Recreation Tax Fund</td>
<td>$21.43</td>
</tr>
<tr>
<td>Road Tax Fund</td>
<td>$30.79</td>
</tr>
<tr>
<td>Water Fund</td>
<td>$134,710.83</td>
</tr>
<tr>
<td>Electric Fund</td>
<td>$348,341.18</td>
</tr>
<tr>
<td>Sewer Fund</td>
<td>$380,468.91</td>
</tr>
<tr>
<td>Telecommunications Fund</td>
<td>$84,285.79</td>
</tr>
</tbody>
</table>

Passed by unanimous vote.
Under Borough Planning Commission, there was nothing to report.

Under Environmental Advisory Commission, there was nothing to report.

Under Community Development and Public Safety Committee, the Monthly

Police Report for September 2016 was submitted.

The following fines were collected:

<table>
<thead>
<tr>
<th>Source</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>District Justice Greth</td>
<td>August, 2016</td>
<td>$5,222.30</td>
</tr>
<tr>
<td>Clerk of Common Pleas</td>
<td>August, 2016</td>
<td>$111.16</td>
</tr>
<tr>
<td>Secretary’s Office</td>
<td>September, 2016</td>
<td>$7,225.00</td>
</tr>
</tbody>
</table>

A motion was made by Mr. Piscitelli, seconded by Mr. Diehm, Resolved, To

enact and ordain the following Ordinance:

ORDINANCE NO. 4–2016

AN ORDINANCE OF THE BOROUGH OF KUTZTOWN, BERKS COUNTY, PENNSYLVANIA, VACATING AND REMOVING FROM THE TOPOGRAPHICAL SURVEY OF THE BOROUGH OF KUTZTOWN, A PORTION OF CHERRY ALLEY, AS DESCRIBED HEREIN.

Passed by unanimous vote.

Under Public Works Committee, a motion was made by Mr. Seyler, seconded by Mr. Piscitelli, Resolved, To approve the request from Rachel Lambdin to use the Scooter Building on October 15, 2016. Passed by unanimous vote.

A motion was made by Ms. Devlin seconded by Mr. Diehm, Resolved, To

approve the request from Angela Olshevski to use the Band Shell on May 19 and 20, 2017, for a wedding, and to only be charged for one day. Passed by unanimous vote.

A motion was made by Mr. Piscitelli, seconded by Mr. Seyler, Resolved, To

approve Payment No. 2, to EJB Paving for the East Main Street Improvements project, in the amount of $381,043.57. Passed by unanimous vote.

A motion was made by Mr. Piscitelli, seconded by Mr. Seyler, Resolved, To
approve the Petro Mat Change Order, from EJB Paving, for the East Main Street Improvements project, in the amount of $46,200.00. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Diehm, Resolved, To approve Payment No. 3, in the amount of $7,605.00, and Payment No. 4, in the amount of $3,209, to Hannahoe Painting for the Train Station project. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Diehm, Resolved, To approve the request from Keith Wuchter to use the Scooter Building on June 17, 2017, for a family reunion. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Diehm, Resolved, To approve the request from Barb Smith to use the Band Shell on August 19 and 20, 2017, for a wedding, and to only be charged for one day. Passed by unanimous vote.

Under Personnel Committee, a motion was made by Ms. Devlin, seconded by Mr. Piscitelli, Resolved, To execute the three-year agreement between the Borough of Kutztown and the Kutztown Police Association. Passed by unanimous vote.

A motion was made by Ms. Devlin, seconded by Mr. Mace, Resolved, To accept the resignation of Andrew Arnold, with regret, from the Borough Planning Commission. Passed by unanimous vote.

A motion was made by Ms. Devlin, seconded by Mr. Piscitelli, Resolved, To Ratify the conditional employment offer to Matthew James Yerger, as a probationary Patrol Officer, contingent upon passing the following requirements: polygraph, psychological exam, physical and drug screening, and the MPOETC certification test. Passed by unanimous vote.

A motion was made by Ms. Devlin, seconded by Mr. Seyler, Resolved, To hire
Jarrad Babel, as a part-time Public Works Seasonal Laborer, contingent upon passing all required background checks. Passed by unanimous vote.

Ms. Devlin deferred the agenda item to fill the Water Plant Manager position until after the Executive Session.

Ms. Devlin noted that Nathan Keller has completed his AMP Advanced Line Worker training and is now a First Class Lineman.

An Executive Session to discuss personnel and legal matters was deferred until the end of the meeting.

Under Finance and Electric Committee, there was nothing to report.

Under Telecommunications and Information Technologies Committee, a motion was made by Mr. Diehm, seconded by Mr. Piscitelli, Resolved, To renew the Lease Agreement with Windstream to lease space in the NOC for phone service. Passed by unanimous vote.

Under Water and Wastewater Committee, a motion was made by Mr. Seyler, seconded by Mr. Mace, Resolved, To allow the Berks County Water and Sewer Association to use the Executive Summary from the Borough of Kutztown’s approved Source Water Protection Plan. Passed by unanimous vote.

Mr. Seyler noted that during the month of November, the Borough of Kutztown’s Wastewater Department will clean and televise approximately 16,000 linear feet of sewer pipe line in the southeast quadrant of the Borough. The area involved is between East Main Street, the Saucony Creek area, Kohler Road and Elm Street. A list of affected streets and dates will be posted on the Borough Web site.

Under Miscellaneous, President Snyder noted the following vacancies:
President Snyder called for an Executive Session at 7:50 p.m. to discuss personnel and legal matters. The Executive Session ended and the meeting reconvened at 8:10 p.m.

A motion was made by Ms. Devlin, seconded by Mr. Diehm, Resolved, To make Troy Smith the Water Plant Manager, at a salary of $61,711.00. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Piscitelli, Resolved, To adjourn the Council meeting upon vote. Passed by unanimous vote. The meeting ended at 8:10 p.m.

Kevin Snyder and Gina Wiand hereby ordered payment of the expenditures listed in the Accounts Payable G/L Distribution Report, including payment dates from September 17, 2016 through October 14, in accordance with Section 1106 of the Borough Code, Commonwealth of Pennsylvania.

Kevin J. Snyder  
Gina M. Wiand