



**BOROUGH OF KUTZTOWN  
COMMUNITY DEVELOPMENT OFFICE  
324 WEST MAIN STREET      PHONE: 610-683-3290  
KUTZTOWN, PA 19530-1606      FAX: 610-683-3537**

**APPLICATION FOR SIGN PERMIT  
(UNDER 32 S.F. or BANNER or VINYL/PAINT)**

Location of proposed sign \_\_\_\_\_ Width of building \_\_\_\_\_

**Two sketches showing the type, size, shape and wording of each proposed sign and the location of the building, and building dimensions, shall be submitted with this application. A zoning application must also be submitted with this application.**

Type of proposed sign:	Size of proposed sign:	<u>Sign #1</u>	<u>Sign #2</u>	<u>Sign #3</u>
<input type="checkbox"/> Flush	Height	_____	_____	_____
<input type="checkbox"/> Free-standing	Width	_____	_____	_____
<input type="checkbox"/> Projecting	Square footage	_____	_____	_____
<input type="checkbox"/> Sandwich (A-frame)	Projection	_____	_____	_____
	Sidewalk distance	_____	_____	_____
		Bottom / Top	Bottom / Top	Bottom / Top

Material \_\_\_\_\_ Type of Illumination \_\_\_\_\_

PA One Call I.D. Number \_\_\_\_\_ Date \_\_\_\_\_

	<i>Name</i>	<i>Address</i>	<i>Phone</i>
Property Owner			
	Email: _____		
Applicant			
	Email: _____		
Contractor			
	Email: _____		

\*We hereby agree that all proposed work will conform to the applicable ordinances and regulations and the Code of the Borough of Kutztown and the regulations of the Commonwealth of Pennsylvania.

Applicant \_\_\_\_\_  
Print Name
Signature\*
Date

Owner \_\_\_\_\_  
Print Name
Signature\*
Date

**INCOMPLETE APPLICATION SHALL BE RETURNED.**

**ANY WORK THAT CREATES A NUISANCE IS PROHIBITED AT NIGHT AND ON SUNDAYS AND/OR HOLIDAYS, EXCEPT UPON WRITTEN AUTHORIZATION ISSUED BY THE BOROUGH COMMUNITY DEVELOPMENT OFFICE.**

NIGHT IS ½ HOUR BEFORE SUNSET AND ½ HOUR AFTER SUNRISE.

**Permitted Work** \_\_\_\_\_  
 \_\_\_\_\_

Location \_\_\_\_\_ PIN \_\_\_\_\_

Use Group \_\_\_\_\_ Type of Construction \_\_\_\_\_

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Reviewed for compliance with Chapter 225 "Zoning" of the Code of the Borough of Kutztown and

- Approved       Approved as noted       Not Approved;  
 Appeal Notice Issued     Yes     No

By \_\_\_\_\_ Date \_\_\_\_\_

**THE UNDERSIGNED HEREBY ACKNOWLEDGES AND ACCEPTS THE CONDITIONS OF APPROVAL AS NOTED ABOVE AND ON THE PLAN(S) MARKED "APPROVED AS NOTED."**

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

Fees: See § A231-1.20.A(1)(d) of the Kutztown Code.	New Signage:	Square footage	x \$ S.F. Costs	\$
			<i>Permit Fee</i>	\$

Credit Card

Cash

Check # \_\_\_\_\_

Date

Paid \_\_\_\_\_

Received

By \_\_\_\_\_

Permit Number \_\_\_\_\_