

General Contractor Licensing

Listed below is specific information our Office must have on file to pull a permit.

- A certificate of insurance indicating workers' compensation (the Borough of Kutztown must be shown as certificate holder). If a contractor does not have any employees and, therefore, does not carry workers' compensation, an affidavit (which has been completed by the contractor and notarized) must be submitted to this Office.
- The company's tax identification number on letterhead.
- The company's PA Home Improvement Contractor (HIC) license, if applicable.
- The Borough of Kutztown does not require a license for general contractors.