

Kutztown Borough Planning Commission  
45 Railroad Street  
Kutztown, PA 19530

## **2023 Kutztown Borough Planning Commission Annual Report**

### INTRODUCTION

This report details our membership of the commission, a listing of public meetings held by the commission, and a brief summary of activities and actions taken by the commission during the 2023 calendar year.

### COMMISSION MEMBERSHIP

Our current membership comprises of 6 with two vacant positions. One for a commissioner and one for the Recording Secretary.

POSITION	NAME	TERM ENDING
Chairperson	Robert Weller	01/01/24
Vice Chairperson	Patricia M. Snyder	07/01/24
Secretary	Stephen Fenstermacher	03/01/26
Member	Joel Seidel	06/01/24
Member	Randy Marsteller	12/01/25
Member	Denise Bosler	01/01/25
Member	Vacant	
Recording Secretary	Vacant	

### COMMISSION POSITIONS

Membership changes during the 2023 calendar year.

Laurel Ziegler served as a commissioner from 01/01/23 until 11/28/23.

### PUBLIC MEETINGS

Regular meetings of the Planning Commission took place on the second Monday of each month at 7:00 PM, and Workshop meetings took place on the fourth Monday of each month at 7:00 PM. Below is a listing of all the regular meetings and workshop meetings held during the 2023 calendar year.

MONTH	REGULAR MEETINGS	WORKSHOP MEETINGS
January	01/09/23	01/23/23
February	02/13/23	02/27/23
March	03/13/23	03/27/23
April	04/10/23	04/24/23
May	05/08/23	05/22/23
June	06/12/23	06/26/23
July	07/10/23	Cancelled
August	08/14/23	Cancelled
September	09/11/23	09/25/23
October	10/09/23	Cancelled
November	11/13/23	11/27/23
December	12/11/23	Cancelled

### ACTIVITIES AND ACTIONS

Below is brief a summary of activities and action items brought before the commission.

- Our members attended an informational talk hosted by the Berks County Planning Commission to gain more knowledge on procedure, and benefits of a joint comprehensive plan.
- Worked with Community Development Office on blighted properties within the borough.
- Made recommendations on variance requests and attended several zoning hearings.
- Reviewed and made recommendations for candidates for vacancies.
- Reviewed the Hailstone Plan for potential action items.
- Discussion and planning for updating the 2012 Comprehensive Plan.
- Planning Commission representation (Pat Snyder) at Several monthly meetings with the other municipalities involved in the proposed joint comprehensive Plan.
- Prepared and presented proposal to Borough council regarding Kutztown Borough Participation in the regional joint comprehensive plan. Proposal was approved, and the Berks County planning commission is currently Awaiting grant approval.
- Reviewed and proposed several versions of a noise ordinance to Community Development and Borough Council.
- Started pursuing options for noise abatement of the Rt. 222 bypass.

#### FUTURE GOALS

Looking forward to 2024, our Planning Commission hopes to fill the vacant position while maintaining the continuity of our current membership. Continue to pursue options with state and local officials for noise abatement of the Rt. 222 bypass. Focus on updating the 2012 Comprehensive Plan while working with surrounding municipalities in a joint Comprehensive Plan. We also hope to continue our work on open action items within the Hailstone Plan.

Respectfully submitted,



Robert Weller  
Chairperson  
Kutztown Borough Planning Commission