RESOLUTION NO. 9-2026

A RESOLUTION OF THE BOROUGH OF KUTZTOWN, COUNTY OF BERKS, COMMONWEALTH OF PENNSYLVANIA AUTHORIZING AND DIRECTING ANDREA L. COAXUM, THE BOROUGH MANAGER, AND/OR P. MICHAEL CLERY, THE BOROUGH CHIEF OF POLICE, OR ANY OTHER APPROPRIATE BOROUGH OFFICIALS, TO EXECUTE AN AGREEMENT BETWEEN THE BOROUGH OF KUTZTOWN AND DOCTRACT FOR THE PROVISION OF POLICY MANAGEMENT SOFTWARE FOR THE BOROUGH POLICE DEPARTMENT.

WHEREAS, the Borough of Kutztown currently utilizes DocTract software to manage the various policies and training standards for the Borough's Police Department; and

WHEREAS, the Borough of Kutztown current policy software contract with DocTract is set to expire in October of 2026; and

WHEREAS, DocTract has made a proposal to the Borough of Kutztown for the provision of policy management software to the Borough's Police Department for a three (3) year term; and

WHEREAS, the Borough Council of the Borough of Kutztown desires to enter into a a policy management software agreement with DocTract for a three (3) year term; and

NOW, THEREFOREE, IT IS HEREBY RESOLVED by the Council of the Borough of Kutztown, County of Berks, Commonwealth of Pennsylvania that Andrea Coaxum, Borough Manager and/or P. Michael Clery, Police Chief, and any other appropriate Borough officials, are hereby authorized and directed to execute and enter into an agreement with DocTract for the provision of policy management software to the Borough's Police Department in an amount of Ten Thousand Four Hundred Thirty-eight and 00/100 Dollars ($10,438.00).

ADOPTED by the Council of the Borough of Kutztown, Berks County, Pennsylvania, in lawful session duly assembled this 20th day of October, 2026.

BOROUGH OF KUTZTOWN

BY: _____
Kevin J. Snyder
President of Borough Council

ATTEST: _____
Gina M. Wiand
Borough Secretary

APPROVED as a Resolution this 20th day of October, 2026.

_____
James F. Schlegel
Mayor