A regular meeting of the Community Development and Public Safety Committee was held on Tuesday, June 9, 2020 via Zoom Video Communications, hosted by Mr. Gabriel Khalife, Borough Manager.

The meeting was called to order at 7:30 PM by Ms. Amanda Raudenbush, Chairperson. Members present were: Ms. Arabel Elliott and Dr. Derek Mace. Also present: Mr. James Schlegel, Mayor; Ms. Judith Danko, Director of Community Development; Mr. Craig Summers, Chief of Police; Mr. Gabriel Khalife, Borough Manager; and Ms. Carolann Moody, Recording Secretary. Public Attendance: Ms. Sandra Green representing Kutztown Community Partnership

PUBLIC COMMENTS
Ms. Amanda Raudenbush mentioned that she wanted to thank everyone that was involved in planning the Kutztown Area High School graduation parade as well as the Kutztown Solidarity march. She stated that both events were wonderful and emotional and appreciated the Chief, police officers, EMS, Public Works, and Kutztown Fire Company for keeping everyone safe. Ms. Raudenbush added that she felt both events went very well and that it was a proud week for Kutztown in many different ways.

FIRE COMPANY
There was no one from the Kutztown Fire Company in attendance.

APPROVAL OF MINUTES
Members reviewed the March 10, 2020 Committee meeting minutes. Motion by Dr. Mace and seconded by Ms. Elliott to approve the March 10, 2020 minutes as written. The motion passed by unanimous vote.

PLANNING AND ZONING
- All Zoning Hearings on Hold due to Pandemic
Ms. Danko stated that all Zoning hearings are on hold and that she spoke with Attorney Price and they will continue to follow through until meetings can be held in person.

- Discuss AT&T Small Cell Request
Dr. Mace reviewed with committee members that the small cell regulation was set by Borough Council as to not allow AT&T, Verizon, etc. to place their small cell/nodes for the 5g network
anywhere in town, rather Borough Council would be able to direct where they could or could not put their cells. He stated that AT&T currently wants to install one small cell/node at the corner of W Main and N Whiteoak Streets. He added that the Finance/Electric Committee had some concerns, therefore, representatives from AT&T would meet to discuss and review their plans. Dr. Mace mentioned that Borough Council does not want to prevent 5g, but to prevent them from being on every pole. Following a brief discussion, Ms. Danko stated committee members should contact her regarding their availability to meet regarding this request and she will set it up.

CODE ENFORCEMENT

- **DCR Report – May, 2020**
  Ms. Danko reviewed the report. There were no questions or comments.
- **Update on 330 W Walnut Street Violations**
  Ms. Danko mentioned that she has been working with the homeowner, who has been updating her regularly. She stated that the property is now cleaned up and the structure has been removed. Ms. Elliott mentioned that several of her neighbors have mentioned to her that they are pleased and grateful for the progress at this property.

COMMUNITY DEVELOPMENT

- **CDO Monthly Report – May, 2020**
  Ms. Danko reviewed the report. There were no questions or comments.
- **Discuss Assistance to Kutztown Businesses During Pandemic Yellow Phase**
  Ms. Danko mentioned that she spoke with Ms. Sandy Green regarding Kutztown Community Partnership’s proposed Kutztown Community Re-Opening Plan and reviewed the information she researched from Spring Township and their transition into the yellow-phase of the COVID-19 restrictions.

  Ms. Green mentioned that all through the COVID-19 pandemic, Kutztown Community Partnership has been reaching out to the small business to find ways to help them. She reviewed with committee members the proposed re-opening plan with suggested best practices for the yellow-phase and moving into the green-phase. There was a lengthy discussion regarding outdoor dining while following social distancing guidelines, pedestrian traffic safety, other possible pocket parks, special pick-up locations for food and/or retail businesses, the responsibility of trash and hygiene monitoring by each business, as well as the PLCB special license waiver and Mayor Schlegel’s Open Container Ordinance waiver so that restaurants would be able to serve alcohol to outdoor dining patrons.

Motion by Dr. Mace and seconded by Ms. Elliott to recommend Borough Council approve the closing of the 200 block of W Main Street from Friday evening through Sunday evening beginning on Friday, June 19, 2020 for a trial period through July 1, 2020, with the option of renewal pending Borough Council approval and that businesses adhere to all directives from the State. The motion passed by unanimous vote.
Motion by Ms. Elliott and seconded by Dr. Mace to recommend Borough Council approve the implementation of the Kutztown Community Partnership Re-Opening Plan with the suggested best practices in place. The motion passed by unanimous vote.

- **Discuss Hailstone and Ordinance Updates**
  Ms. Raudenbush reviewed with committee members and asked their thoughts on items that were discussed at the most recent Task Force Committee meeting regarding Hailstone Group assisting the Planning Commission with some ordinances that need to be updated, adding that this would also allow Borough Council to see what kind of work they do in writing ordinances rather than just plan writing. Committee members were in favor of the suggestion and Ms. Raudenbush stated that she will reach out to representatives of Hailstone Economic.

**KCP/MAIN STREET REPORT:**
- **Kutztown Community Proposed Re-Opening Plan**
  Discussed and motions made during the “Discuss Assistance to Kutztown Businesses During Pandemic Yellow Phase” under Community Development.

**POLICE**
- **Incidents Reported – Jan thru May, 2020**
  Chief Summers reviewed the report. There were no questions or comments.
- **Offenses Reported – Jan thru May, 2020**
  Chief Summers reviewed the report. There were no questions or comments.
- **Arrest Report – Year to Date, 2020**
  Chief Summers reviewed the report. There were no questions or comments.
- **Discuss Policies and Procedures**
  Ms. Raudenbush mentioned her discussions with Chief Summers regarding poor policing being done throughout the country, recognizing that Kutztown is a more diverse town at least 10 months out of the year. She added that in doing research she came across eight policies that decrease police brutality and forwarded them to Chief Summers. Chief Summers reviewed each of the policies with committee members and offered the opportunity to ride along with a police officer and/or participate in use of force training to get a better understanding of what a police officer goes through when interacting with people. Following a lengthy discussion regarding the policies that were discussed, Dr. Mace mentioned he wanted to remind everyone of his position regarding the size of the police force and as the population drops at Kutztown University, he believes Borough Council needs to assess where they can save money.

**MAYOR’S REPORT**
Mayor Schlegel mentioned that he is proud of how things turned out on Sunday, adding that he did not like the negative signs regarding the police and the signs with foul language.
EMERGENCY MANAGEMENT:
Mayor Schlegel mentioned that Mr. Mike Russo temporarily moved Emergency Management Operation to Kutztown Fire Company during the Kutztown Solidarity march in case there were any problems. Chief Summers added that the Kutztown Fire Company and Kutztown Area Transport Service had staff available to assist if needed.

MISCELLANEOUS
There was no Miscellaneous business to discuss

OFF AGENDA
There was nothing to discuss Off Agenda

ADJOURNMENT
With no further business to discuss a motion was made by Dr. Mace and seconded by Ms. Elliott to adjourn the meeting. The motion carried and the meeting was adjourned at 9:11PM.