

**BOROUGH OF KUTZTOWN
COMMUNITY DEVELOPMENT AND PUBLIC SAFETY
COMMITTEE MEETING
MINUTES OF JUNE 10, 2025**

The meeting was called to order at 7:30 PM by Mr. George Kusterer, Chairperson. Member present: Mr. Fred Engelhardt. Dr. Derek Mace was absent. Also present: P. Michael Clery, Chief of Police; Mr. Gabriel Khalife, Borough Manager; Mr. Josh Young, Code Enforcement Officer; and Ms. Carolann Bartik, Recording Secretary. Public Attendance: Ms. Sharon Dalickas, Finance Director for the Borough of Kutztown; Mr. Michael Holmes and Ms. Kim Nguyen, representing Kutztown Community Partnership; Bob Weller, Mike Downing, Jeff Dietrich, Julie Stark, Martha Kuhns, and Eric Boyer, Borough Residents.

PUBLIC COMMENTS:

Mr. Jeff Dietrich questioned something he overheard Chief Clery and Mr. Young discussing prior to the meeting regarding the draft noise ordinance and sleep legislation what is to be discussed.

Mr. Michael Downing mentioned he saw a draft noise ordinance on the Borough website that had not been enacted and questioned Borough Council about it. When speaking to Ms. Gina Wiand, Borough Secretary, she mentioned that draft should not be on the website and removed it.

Mr. Downing added that he also spoke with Borough Council about Sleep Legislation in Pennsylvania. The Sleep Legislation will be discussed under Code Enforcement.

Ms. Martha Kuhns questioned if there is anything in Borough Code that addresses Jake Brakes. Chief Clery mentioned that he is not aware the Borough has any restrictions on the use of Jake Brakes. Mr. George Kusterer mentioned that Noble Street is a state road, therefore, she would need to reach out to PennDOT with her complaint and placing signage. Mr. Engelhardt recommended that this item stay on the agenda for next month and Mr. Young look into ordinances from other communities that this Committee can review.

There were no other comments from the public.

KUTZTOWN FIRE & RESCUE:

• Monthly Report – May 2025

Mr. Young reviewed the May report with Committee members, adding that Kutztown Fire & Rescue has responded to 354 calls to date.

- **Building renovation project update**

Mr. Young mentioned that they have not received any bids as of this date, adding that it will be reposted tomorrow.

EMERGENCY MANAGEMENT:

- **General Update**

Mr. Young mentioned that he received the Municipal Coordinator Certification through the State, adding that he is working on the next level, but he needs a few more classes that need to be completed.

Mr. Young stated that he will be attending the Borough of Lyons Council meeting next month to discuss their need for an Emergency Management Coordinator.

TOPTON AMBULANCE:

- **Monthly Report for May**

Chief Evans mentioned that there will be an intermittent third ambulance as there is a need for it.

REVIEW AND ACCEPT THE MINUTES:

Members reviewed the May 13, 2025 Committee meeting minutes. Motion by Mr. Engelhardt and seconded by Mr. Kusterer to approve the May 13, 2025, minutes as written. The motion passed by unanimous vote.

PLANNING AND ZONING:

Mr. Khalife mentioned that the Zoning Hearing Board denied McDonald's application, adding that the Planning Commission sent the short-term rental final draft to Mr. Keith Mooney for his review and will then be sent to Borough Council for final approval.

Mr. Bob Weller mentioned that at the June 23, 2025 Planning Commission workshop meeting they will be discussing tractor trailers and recreational vehicles parked on Borough Streets. They will also be starting the discussion on data centers.

CODE ENFORCEMENT:

- **DCR Report – May 2025**

There were no DCR's issued in May.

- **Discuss draft noise ordinance that was not enacted**

Chief Clery reviewed what constitutes unreasonable noise from motor vehicles with the public in attendance. Mr. Engelhardt mentioned that the only area of the Borough that has a specific decibel limit is the Industrial Zone. Chief Clery mentioned that he will speak with officers about extra enforcement.

- **Discuss sleep legislation in PA**

Mr. Downing mentioned that the proposed sleep legislation is not law yet, but he wanted to bring this item to the attention of Borough Council. There was a brief discussion regarding this proposed legislation.

COMMUNITY DEVELOPMENT:

- **Monthly Report – May 2025**

Mr. Young reviewed the report with Committee members. There was a brief discussion regarding BYOB License.

There were no additional comments.

KCP/MAIN STREET:

Mr. Michael Holmes mentioned that Fall Fest on Main, which was formerly Dinner on Main, will be held on September 13, 2025. There was a brief discussion regarding the event. Mayor Schlegel added that he will waive the Open Container Ordinance for the event.

There was nothing else to discuss under KCP/Main Street.

POLICE DEPARTMENT:

- **Incidents reported – Year to Date 2025**

Chief Clery reviewed the report with Committee members. There were no questions or comments.

- **Arrest report – Year to Date 2025**

Chief Clery reviewed the report with Committee members. There were no questions or comments.

- **Reportable crimes – May 2025**

Chief Clery reviewed the report with Committee members. There were no questions or comments.

Chief Clery mentioned that Breakfast with a Cop will be held this Saturday. He added that Taste of Kutztown, an anti-Trump protest as well as a “Trump Train” are also happening this Saturday.

Chief Clery reviewed the speed study that was conducted on S Laurel Street.

MAYOR’S REPORT:

Mayor Schlegel mentioned that his wife started tracking the hours the mayor spends being the mayor. He reviewed the report with Committee members.

Mayor Schlegel had nothing else to report.

OFF AGENDA:

Mr. Young mentioned that at this time last year, he brought up the Lithium-Ion Standard Operating Procedure from the County, adding that at the beginning of this month there was a lithium-ion battery fire at Kutztown University. He stated that they had no containment or any idea of what to do with it, so they followed the County SOP. Mr. Young mentioned that he and Chief Evans discussed it with Kutztown Fire & Rescue membership and were approved to order four of the lithium-ion containments.

There was nothing else to discuss off agenda.

ADJOURNMENT:

With no further business to discuss, a motion was made by Mr. Engelhardt and seconded by Mr. Kusterer to adjourn the meeting. The motion carried and the meeting adjourned at 8:23.