

**BOROUGH OF KUTZTOWN
COMMUNITY DEVELOPMENT AND PUBLIC SAFETY
COMMITTEE MEETING
MINUTES OF JUNE 9, 2026**

The meeting was called to order at 7:33 PM by Ms. Katharine Keegan, Chairperson. Members present: Ms. Lisa Ladd-Kidder, and Ms. Katharine Keegan. Dr. Derek Mace and Mr. George Kusterer were absent. Also present: P. Michael Clery, Chief of Police; Mr. James Schlegel, Mayor; Ms. Michele Lopez, Code Enforcement Officer; Ms. Sharon Dalickas, Finance Director; Ms. Carolann Bartik, Recording Secretary; Mr. Kevin Snyder, Borough Council President; Ms. Andrea Coaxum, Borough Manager; and Mr. Todd Evans, deputy fire chief. Public Attendance: Please see sign-in sheets.

PUBLIC COMMENTS:

Ms. Katharine Keegan stated that due to the exceptionally large turnout, Public Comments would be held until the end of the meeting agenda.

KUTZTOWN FIRE & RESCUE:

There was no one in attendance from Kutztown Fire & Rescue.

EMERGENCY MANAGEMENT:

There was no one in attendance from Emergency Management.

TOPTON AMBULANCE:

There was no one in attendance from Tipton Ambulance.

REVIEW AND ACCEPT THE MINUTES:

Members reviewed the May 12, 2026 Committee meeting minutes. Motion by Ms. Ladd-Kidder and seconded by Ms. Keegan to approve May 12, 2026, minutes as written. The motion passed by unanimous vote.

PLANNING AND ZONING:

There was nothing to discuss under Planning and Zoning.

CODE ENFORCEMENT:

• **DCR Report – May 2026**

Ms. Lopez reviewed the DCR Report with Committee members.

Ms. Lopez mentioned that she has been getting some complaints regarding tall grass and weeds, adding that she is addressing those issues as they come in.

COMMUNITY DEVELOPMENT:

- **Monthly Report –**

Ms. Lopez reviewed the monthly report with Committee members.

There were no questions or comments.

KCP/MAIN STREET:

Ms. Ellen Overcast, President of the Board of Kutztown Community Partnership submitted an email to Carolann Bartik, Recording Secretary, that read, “Permits have been signed and submitted to begin the renovations on the Strand Theater, hopefully by the end of June/beginning of July.”

“We held the first annual “Kutztown Community Choice Awards” and had over 800 votes for local businesses. We will be announcing the winners on June 24, 2026 during our walk around with KU SBDC and several VIPs between 10 AM – 2:00 PM”.

“Nick Tempe is working with Michelle on a survey to determine what businesses people are looking for.”

“KCP will be attending the General Council meeting on June 17th to present again information on our fundraising for the Strand Theater and discuss the progress we’ve made.”

POLICE DEPARTMENT:

- **Incidents reported – Year to Date 2026**

Chief Clery reviewed the report with Committee members. There were no questions or comments.

- **Arrest report – Year to Date 2026**

Chief Clery reviewed the report with Committee members. There were no questions or comments.

- **Reportable crimes – May 2026**

Chief Clery reviewed the report with Committee members. There were no questions or comments.

- **Parking Tickets – May 2026**

Chief Clery reviewed the report with Committee members. There were no questions or comments.

Chief Clery mentioned that in the month of May, the police department participated in the Kutztown Area High School graduation parade, adding that last week the police department held their annual Bike Rodeo and this weekend is the Taste of Kutztown.

There were no additional questions or comments.

MAYOR'S REPORT:

Mayor Schlegel reviewed his hours for the month of May.

Mayor Schlegel requested approval for the fireworks for Kutztown Day and to have all fees waived. Motion by Ms. Ladd-Kidder and seconded by Ms. Keegan to recommend Borough Council approve the fireworks for Kutztown Day and to waive all fees. The motion passed by unanimous vote.

MISCELLANEOUS:

There was nothing to discuss under Miscellaneous.

OFF AGENDA:

Deputy Chief Todd Evans arrived at the meeting at approximately 7:50 and mentioned that due to the substantial number of people in the building (there were 136 names on the sign-in sheets), this was a fire hazard and suggested the meeting be postponed.

Following a discussion between Committee members and Deputy Chief Todd Evans, it was decided that since the venue was not large enough to accommodate the number of people in attendance, Ms. Keegan stated that as the Chairperson of the Committee, she is moving the meeting to a larger, more comfortable location. She added that since there are no public comments on agenda items, she will not be hearing any public comments. Ms. Keegan stated that if anyone has any immediate concerns, they should go on to the Borough of Kutztown website and send an email. She added that they should also check the website for further information on the rescheduled meeting.

ADJOURNMENT:

With no further business to discuss, a motion was made by Ms. Ladd-Kidder and seconded by Ms. Keegan to adjourn the meeting. The motion carried and the meeting adjourned at 8:02 pm.

Ms. Keegan mentioned to those in attendance that Action Track was not on the agenda, therefore, there would be no public comments or discussion.