A regular meeting of the Community Development and Public Safety Committee was held on Tuesday, March 8, 2022 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. George Kusterer, Chairperson. Members present were Mr. George Kusterer, Dr. Derek Mace, and Ms. Arabel Elliott. Also present: Mr. Craig Summers, Chief of Police; Mr. James Schlegel, Mayor; Mr. Gabriel Khalife, Borough Manager; Ms. Michele Lopez, Zoning/Code Enforcement Officer for the Borough of Kutztown; and Ms. Carolann Moody, Recording Secretary. Public Attendance: Chief Mike Russo, representing Kutztown Fire & Rescue; Ms. Sandy Green, representing Kutztown Community Partnership; Benjamin Hoffman, Kutztown Area High School Visual Arts Teacher; Borough residents Nicole DeLong and Eric Boyer.

PUBLIC COMMENTS:
Ms. Nicole DeLong reviewed with Committee members the reasons why she does not want the proposed sidewalk on her property, adding that there are many sidewalks in need of repair. She requested that those sidewalks be repaired before new sidewalks are installed. Dr. Mace stated that sidewalks in need of repair are the responsibility of the homeowner and that the proposed sidewalks are part of the Multimodal Grant which would also include making some sidewalks ADA accessible. Mr. Khalife mentioned that corner needs to be made ADA accessible and any alterations could disrupt the path that is being done. He added that the Grant is designed for pedestrian improvements and consistency.

KUTZTOWN FIRE & RESCUE:
Chief Russo mentioned that Kutztown Fire & Rescue responded to 43 calls in February and 110 calls year to date.

Mr. George Kusterer stated that he wanted to commend the Chief, Kutztown Fire and Rescue as well as the other companies that responded to two recent house fires: one in the Borough of Kutztown and one in Greenwich Twp. He added, “Everyone did an admirable job, and we should be proud of our Fire Department.”

EMERGENCY MANAGEMENT:
Chief Russo mentioned that he is still looking for a grant that would cover the siren.

REVIEW AND ACCEPT THE MINUTES:
Members reviewed the February 8, 2022 Committee meeting minutes. Motion by Dr. Mace and seconded by Ms. Elliott to approve the February 8, 2022 minutes as written. The motion passed by unanimous vote.

PLANNING AND ZONING:
Ms. Lopez stated that there are a few grants coming through the Code Office, adding that one is an Eagle Scout, wanting to do a project at the Kutztown Community Library.
Ms. Lopez mentioned that the Elm Street Project did get their approvals for the preliminary plan, and they will be looking to move forward with the final plan. She added that Mr. Engelhardt did draft a letter from the Planning Commission to Kutztown Borough Council with their recommendations for the project. She reviewed with Committee members one of the items that needs to be addressed.

Ms. Lopez stated that they are receiving many zoning permit applications.

Ms. Lopez mentioned that she received an email from a sorority that they would like to sell mac n cheese as a fundraiser. Following a brief discussion, Chief Summers stated that a representative of the sorority needs to obtain a Transient Retail Business License Application from the Police Department. Once completed, the application needs to be returned with all the required documents for approval.

Mr. Kusterer inquired as to the progress of the proposed Fireworks Ordinance. Ms. Lopez stated that Mr. Keith Mooney, Borough Solicitor has forwarded the proposed Ordinance to Mr. Khalife. Mr. Kusterer suggested that the Fire Chief also receive a copy so that it can be reviewed with the Fire Marshall. Chief Summers added that he would like to receive a copy also so that he may review it regarding enforcement.

**CODE ENFORCEMENT:**
- **DCR Report – February 2022**
  Ms. Lopez reviewed the report. There were no questions or comments.

**COMMUNITY DEVELOPMENT:**
- **Monthly Report – February 2022**
  Ms. Lopez reviewed the report. There were no questions or comments.
  - **New Legislation regarding 10-year smoke alarms**
    Mr. Kusterer stated that there is new legislation regarding smoke alarms for rental properties. He said that the smoke alarms have a 10-year battery life span and the batteries are not replaceable. Ms. Lopez stated that these smoke alarms are wireless with a 10-year battery that can neither be removed nor replaced. She said that without the Fire Code being adopted, the Borough needs to follow IPMC, which was adopted. She added that the IPMC does require smoke detectors, but it does not dictate what must be utilized. Mr. Kusterer stated that this new legislation would require the 10-year battery, adding that he will keep the Committee updated regarding this legislation.

**KCP/MAIN STREET:**
- **Update regarding Kutztown University Senior Send-Off**
  Ms. Green reviewed with Committee members, the details of the Kutztown University Senior Send-Off, scheduled for May 7, 2022.
- **Update regarding Dinner on Main**
  Ms. Green reviewed with Committee members, the details of Dinner on Main, scheduled for August 5, 2022 with a rain date of August 6, 2022.
- **Discuss Block Party and Christmas in Kutztown**
  Ms. Green mentioned that they are thinking about having the Block Party on October 1, 2022 and moving the location down to Railroad Street, adding that people seemed to enjoy having Christmas in Kutztown at the Railroad Street location. She added that they would like to keep Christmas in Kutztown at the Railroad Street location as well.
● Discuss mural design for the Kutztown Fire Company
Mr. Ben Hoffman reviewed his proposal for a mural at the Kutztown Fire Company. Following a brief discussion, Ms. Green stated that she will work with Ms. Lopez on the permit application. Mr. Hoffman added that he would like to involve members of the community to help with the mural and once complete, he will present the final design to Committee members.

● Discuss Keith Haring outdoor fitness court
Ms. Green stated that there is a Keith Haring outdoor fitness court coming to Kutztown. The fitness court will be located on the corner of Normal Avenue and South Baldy Street. She mentioned that funding is taking place, adding that they already have $150,000 funded for the project.

POLICE DEPARTMENT:
● Incidents Reported – Year to Date 2022
Chief Summers reviewed the report. There were no questions or comments.

● Arrest Report – Year to Date 2022
Chief Summers reviewed the report. There were no questions or comments.

● Reportable Crimes – February 2022
Chief Summers reviewed the report. There were no questions or comments.

● Life Saving Award – Patrolman Schemberg
Chief Summers reviewed the incident with Committee members for which he would like to present a Life Saving Award to Patrolman Schemberg. Motion by Dr. Mace and seconded by Ms. Elliott to recommend Borough Council present the Life Saving Award to Patrolman Schemberg.

● Discuss new Police uniforms, shoulder patch and badge design for Police Department Centennial
Chief Summers mentioned that the Kutztown Police Department was established in 1824 and the centennial is coming up in 2024. He said that he would like to explore modifying the design of the shoulder patch, badge patch as well as the uniform as they are all at least 20 years old. Following a brief discussion, Chief Summers with meet with Mr. Hoffman and others regarding this project.

MAYOR’S REPORT:
Mayor Schlegel stated that Kutz Patty’s Day will be March 26, 2022. He mentioned that there has already been advertisement by Advantage Point regarding their promotion of Kutz Patty’s Day. Chief Summers stated that the Sheriff’s Department and LCE will be assisting; and the State Police will be conducting DUI patrols.

Mayor Schlegel reviewed an email that he received from the State regarding ticks and Lyme disease, adding that he would like this information to be placed on the Borough website and sent to the Patriot.

OFF AGENDA:
Mr. Kusterer shared with Committee members a letter he received regarding 455 Normal Avenue. The letter was reviewed and there was a brief discussion.

There were no other items to be discussed off agenda.

ADJOURNMENT:
With no further business to discuss, a motion was made by Dr. Mace and seconded by Ms. Elliott to adjourn the meeting. The motion carried and the meeting adjourned at 8:25 p.m.