

**BOROUGH OF KUTZTOWN
COMMUNITY DEVELOPMENT AND PUBLIC SAFETY
COMMITTEE MEETING
MINUTES OF OCTOBER 10, 2023**

The meeting was called to order at 7:30 PM by Mr. George Kusterer, Chairperson. Members present were: Mr. George Kusterer, Dr. Derek Mace and Mr. Fred Engelhardt. Also present: P. Michael Clery, Chief of Police; Mr. Joshua Young, Code Enforcement Officer, and Ms. Carolann Bartik, Recording Secretary. Public Attendance: Chief Todd Evans, representing Kutztown Fire & Rescue and Topton Ambulance; Ms. Grace Machon, representing Phi Sigma Sigma; Mr. Warren Shaub and Mr. Eric Boyer, Borough Residents.

PUBLIC COMMENTS:

Mr. Warren Shaub inquired if the speed sign had been posted. Chief Clery reviewed the speed results for Vine Lane as well as the results from S Maple Street with Committee members.

There were no additional comments from the public.

KUTZTOWN FIRE & RESCUE:

Chief Evans stated that so far this year, Kutztown Fire & Rescue has responded to 545 calls. He added that the total for September was 80 and 26 of those calls were in the Borough of Kutztown.

EMERGENCY MANAGEMENT:

There was nothing to report under Emergency Management.

TOPTON AMBULANCE:

Chief Todd Evans mentioned there were 341 dispatches between both stations for Topton Ambulance. Maxatawny station transported 95 residents out of the Borough of Kutztown in September. He added that out of 341 dispatches, 301 patients were transported. Chief Evans mentioned they have three trucks on lately and are trying to add more staff, adding that the call volume in the Borough of Kutztown is high yet unpredictable. He also stated that he has been receiving a lot of positive comments.

REVIEW AND ACCEPT THE MINUTES:

Members reviewed the September 12, 2023, Committee meeting minutes. Motion by Mr. Engelhardt and seconded by Mr. Kusterer to approve the September 12, 2023, minutes as written. The motion passed by unanimous vote.

PLANNING AND ZONING:

There was nothing to discuss under Planning and Zoning.

CODE ENFORCEMENT:

• **DCR Report – September 2023**

Mr. Young mentioned that there was 1 DCR and 7 nuisance calls for the month of September. There was a lengthy discussion regarding the DCR process.

There were no additional questions or comments.

COMMUNITY DEVELOPMENT:

- **Monthly Report – September 2023**

Mr. Young reviewed the Monthly Report with Committee members. There were no questions or comments.

KCP/MAIN STREET:

There was nothing to discuss under KCP/Main Street

POLICE DEPARTMENT:

- **Incidents Reported – Year to Date 2023**

Chief Clery reviewed the report with Committee members. There were no questions or comments.

- **Arrest Report – Year to Date 2023**

Chief Clery reviewed the report with Committee members. There were no questions or comments.

- **Reportable Crimes – August 2023**

Chief Clery reviewed the report with Committee members. There were no questions or comments.

- **Request from Phi Sigma Sigma for a fundraiser**

Ms. Grace Machon, representing Phi Sigma Sigma reviewed the fundraising event with Committee members. Motion by Dr. Mace and seconded by Mr. Engelhardt to approve the fundraising event. The motion passed by unanimous vote.

There was a brief discussion regarding fraud as well as Police Department staff information posted on the website.

Chief Clery mentioned that the budget was approved for the Police Department. He added that he did get a grant for body cameras, adding that they are expensive, but they need to be replaced. Chief Clery stated that he is getting some of the AED's replaced as well.

MAYOR'S REPORT:

There was no Mayor's Report for September.

OFF AGENDA:

There was nothing to discuss Off Agenda.

ADJOURNMENT:

With no further business to discuss, a motion was made by Mr. Engelhardt and seconded by Dr. Mace to adjourn the meeting. The motion carried and the meeting adjourned at 8:15 PM