

**BOROUGH OF KUTZTOWN
COMMUNITY DEVELOPMENT AND PUBLIC SAFETY
COMMITTEE MEETING
MINUTES OF SEPTEMBER 12, 2023**

The meeting was called to order at 7:00 p.m. by Mr. George Kusterer, Chairperson. Members present were: Mr. George Kusterer, and Mr. Fred Engelhardt. Dr. Derek Mace was absent. Also present: Corporal Charles Lawson; Mr. James Schlegel, Mayor; Mr. Joshua Young, Code Enforcement Officer, Mr. Gabriel Khalife, Borough Manager, and Ms. Carolann Bartik, Recording Secretary. Public Attendance: Mr. Bob Weller, representing Kutztown Planning Commission; Chief Todd Evans, representing Kutztown Fire & Rescue; Mr. Mindy Wagaman, Mr. Warren Shaub and Mr. Eric Boyer, Borough Residents.

PUBLIC COMMENTS:

Mr. Warren Shaub reviewed with Committee members speeding issues on Vine Lane as well as parking issues in the area. Mr. Kusterer added that there is also speeding issues on S Maple Street as well. Corporal Charles Lawson reviewed the guidelines for setting up a speed device and other possible solutions were discussed.

There were no additional comments from the public.

KUTZTOWN FIRE & RESCUE:

Chief Evans stated that so far this year, Kutztown Fire & Rescue has responded to 492 calls. He added that the total for August was 71 and 15 of those calls were in the Borough of Kutztown.

EMERGENCY MANAGEMENT:

Mr. Joshua Young mentioned that the Run Cards for the Borough are finished and have been submitted. He added that he is still waiting for the County to advertise the NIMS 300 class.

There was a brief discussion regarding the siren.

AMBULANCE SERVICE:

Chief Todd Evans stated that Topton Ambulance stepped up immediately after Kutztown Area Transport Service closed their doors. He added that the second station is open in Maxatawny. There was a brief discussion regarding monetary assistance to Topton due to them having to purchase another ambulance as well as paying a lot of overtime.

REVIEW AND ACCEPT THE MINUTES:

Members reviewed the August 8, 2023, Committee meeting minutes. Motion by Mr. Engelhardt and seconded by Mr. Kusterer to approve the August 8, 2023, minutes as written. The motion passed by unanimous vote.

PLANNING AND ZONING:

Mr. Young mentioned that the Zoning Hearing meeting is scheduled for September 26, 2023.

CODE ENFORCEMENT:

- **DCR Report – August 2023**

Mr. Young mentioned that there were no DCR's for the month of August.

Mr. Young added that he is looking into taking the ICC test for Property Maintenance.

COMMUNITY DEVELOPMENT:

- **Monthly Report – August 2023**

Mr. Young reviewed the Monthly Report with Committee members. There were no questions or comments.

Warren Shuab questioned the DCR process. Following a brief discussion, Corporal Lawson stated that he will discuss the issue with Chief Clery.

KCP/MAIN STREET:

There was nothing to discuss under KCP/Main Street

POLICE DEPARTMENT:

- **Incidents Reported – Year to Date 2023**

Corporal Lawson reviewed the report with Committee members. There were no questions or comments.

- **Arrest Report – Year to Date 2023**

Corporal Lawson reviewed the report with Committee members. There were no questions or comments.

- **Reportable Crimes – August 2023**

Corporal Lawson reviewed the report with Committee members. There were no questions or comments.

Corporal Lawson mentioned that there are parking, traffic, and public viewing preparations have been made for the Wall That Heals.

MAYOR'S REPORT:

Mayor Schlegel mentioned that he and Chief Clery will be leading the procession for the Wall That Heals.

Mayor Schlegel stated that Dinner on Main will be held on Saturday, October 7, 2023 in the 200 block of W Main Street. He added that he did prepare a letter to waive the Open Container Ordinance for that event.

Mayor Schlegel added that he will be swearing in the new Chief, Sergeant and three Corporals at the Kutztown Borough Council meeting.

OFF AGENDA:

There was nothing to discuss off agenda.

ADJOURNMENT:

With no further business to discuss, a motion was made by Mr. Engelhardt and seconded by Mr. Kusterer to adjourn the meeting. The motion carried and the meeting adjourned at 8:05 p.m.