

**BOROUGH OF KUTZTOWN
FINANCE AND ELECTRIC COMMITTEE MEETING
MINUTES OF DECEMBER 12, 2024**

A regular meeting of the Finance and Electric Committee was held on Thursday, December 12, 2024 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Dr. Derek Mace, Chairman. Members present were: Dr. Derek Mace, Mr. Kevin Snyder and Mr. Ed Seyler. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Steve Diehl, Electric Superintendent; Mrs. Sharon Dalickas, Finance Director/Asst. Treasurer; and Ms. Jill Remick, Recording Secretary. There was no public in attendance.

APPROVAL OF MINUTES

The November 14, 2024 minutes were reviewed by members. A motion was made by Mr. Seyler and seconded by Mr. Snyder to approve the November 14, 2024 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

NEW BUSINESS

- **Discuss Procedure to Post PJM Material/Electric Rate Increase**

Mr. Khalife previously sent several documents via email for member review. Committee members suggested posting the AMP video, and other materials sent to us from outside resources, to the Borough website.

- **Discuss Finance for Public Works Facility**

Mr. Khalife and Committee Members discussed finance options to fund the project. The Committee decided once the project is bid they will further discuss the direction the Borough will take for funding.

OLD BUSINESS/UPDATES

- **Discuss the Replacement of Bucket Truck #4**

Mr. Diehl stated the truck will be received near the end of 2025. A motion was made by Mr. Seyler, seconded by Mr. Snyder, to approve the purchase of a 2025 Freightliner Versalift bucket truck, through Costars, in the amount of \$364,810.00, to replace the Electric Department's 2006 International bucket truck. The motion passed by unanimous vote.

- **Discuss Participation in AMP's Peak Shaving Program**

Mr. Diehl and Committee Members agreed the Borough is interested in participating in the program and further discussed possible locations. Mr. Diehl will inquire with other municipalities to find out their location site and speak with AMP regarding other fuel questions.

BUDGET PERFORMANCE REPORT/ELECTRIC FUND BUDGET PERFORMANCE

Link: www.kutztownboro.org/departments/finance/index.php

Mrs. Dalickas reviewed the report with Committee members.

OFF AGENDA

None

ADJOURNMENT

There being no further business to discuss, a motion was made by Mr. Snyder and seconded by Mr. Seyler to adjourn the meeting. The motion passed by unanimous vote and the meeting adjourned at 8:15 p.m.