

**BOROUGH OF KUTZTOWN  
FINANCE AND ELECTRIC COMMITTEE MEETING  
MINUTES OF DECEMBER 11, 2025**

A regular meeting of the Finance and Electric Committee was held on Thursday, December 11, 2025 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Dr. Derek Mace. Members present were: Dr. Derek Mace, Mr. Kevin Snyder and Mr. Ed Seyler. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mrs. Sharon Dalickas, Finance Director/Asst. Treasurer/Acting Asst. Borough Manager; and Steven Diehl, Electric Superintendent. Public Attendance: Travis Danenhower.

**APPROVAL OF MINUTES**

The November 13, 2025 minutes were reviewed by members. A motion was made by Mr. Snyder and seconded by Mr. Seyler to approve the November 13, 2025 minutes with the noted correction. The motion passed unanimously.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None

**NEW BUSINESS**

**Update on Social Quarters Payment Plan**

Mr. Danenhower representing the Kutztown Fire Department Social Quarters was present to discuss with the Committee the Social Quarters' transition.

Mr. Mace noted that payments have been made to date and are spot on for the past four years at the \$200 per month level and is asking if the Social Quarters would be able to increase their contribution. Mr. Danenhower reviewed their memberships, their overall debt payments that have been made to others, including a heating system that they had to contribute to with the fire department. Mr. Danenhower noted that they are getting great community support and better relations with the upstairs. He stated he will take the request back to his board and will keep the Water/Wastewater Committee up-to-date as to what they might be able to do in addition to the \$200 a month

**Discuss to Enter into an Interconnection Agreement for 221 Chestnut Street**

Mr. Diehl noted that the interconnection agreement for 221 Chestnut Street is the same as others. Motion by Mr. Seyler and second by Mr. Snyder to move the agreement to Council for approval. The motion passed unanimously.

**OLD BUSINESS/UPDATES**

None

**BUDGET PERFORMANCE REPORT/ELECTRIC FUND BUDGET PERFORMANCE**

Link: [www.kutztownboro.org/departments/finance/index.php](http://www.kutztownboro.org/departments/finance/index.php)

Mrs. Dalickas reviewed the report and answered member questions.

Mr. Deihl informed the Committee that the Charge Point unit needed to be repaired and the repairs were covered under warranty, just under the warranty expiration date.

Mr. Seyler mentioned that an unanticipated water line project needs to be funded, with the cost being anywhere between half a million to a million dollars. A failing water main on the southern end of West Main Street was discovered during a water leak.

### **OFF AGENDA**

Committee members discussed the need to create a public information message regarding the upcoming rate increase, and to compare the Borough rates to that of PPL and Met-Ed's rate increase, which has now surpassed the Bourgh's residential rate.

### **ADJOURNMENT**

There being no further business to discuss, a motion was made by Mr. Snyder and seconded by Mr. Seyler to adjourn the meeting. The motion passed by unanimous vote and the meeting adjourned at 8:18 p.m.