BOROUGH OF KUTZTOWN  
FINANCE AND ELECTRIC COMMITTEE MEETING  
MINUTES OF FEBRUARY 10, 2022

A regular meeting of the Finance and Electric Committee was held on Thursday, February 10, 2022 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Dr. Derek Mace. Members present were: Dr. Derek Mace, Mr. Ed Seyler, Mr. Kevin Snyder. Also in attendance: Mr. Steven Diehl, Electric Superintendent; Mrs. Sharon Dalickas, Finance Director; and Ms. Jill Remick, Recording Secretary. Public Attendance: Dennis DeTurk, Craig Koller and Karen Delong representing the Kutztown Historical Society; Marcus Simonetti representing the Kutztown Fire Co. Social Hall; Mike Russo and George Kusterer representing the Kutztown Volunteer Fire Co.

APPROVAL OF MINUTES
The January 13, 2022 minutes were reviewed by members. A motion was made by Mr. Snyder and seconded by Mr. Seyler to approve the January 13, 2022 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENT ON NON-AGENDA ITEMS
There were no public comments.

NEW BUSINESS
- Discuss Historical Society Electric Bill
  Committee members, Mr. Diehl and Historical Society representatives discussed the Historical Society electric bill. Mr. Diehl explained there is a commercial demand rate for non-profit entities. Members directed Mr. Diehl to research the work involved and Borough costs for the computer programing needed to set up the CD Non-Profit rate information in the billing system.

- Discuss Fire Company Payment Plan
  Mr. Simonetti answered member questions and discussed the recent updates that have occurred at the Kutztown Fire Company Social Hall.

  Mr. Russo inquired about the ownership of the small light poles along the sidewalk on Noble Street, in front of the fire company, stating the bulbs have burned out. Mr. Diehl stated he will look into replacing the existing bulbs with LEDs.

- Discuss Purchase of a Fault Wizard II (Underground Fault Locator)
  Mr. Diehl explained the Department’s Fault Wizard I is no longer in operation. A representative of the company came out to the Borough and gave a demonstration of the Fault Wizard II. Mr. Diehl requested to purchase the Fault Wizard II and noted this
is a needed piece of equipment that is used to locate underground faults. Committee members directed Mr. Diehl to purchase the equipment, at a cost of $10,970.00.

OLD BUSINESS/UPDATES
None

BUDGET PERFORMANCE REPORT/ELECTRIC FUND BUDGET PERFORMANCE
Link:  www.kutztownboro.org/departments/finance/index.php

Mrs. Dalickas reviewed the report with Committee members as well as the additional bar graph report comparing previous year to current year.

OFF AGENDA
Members briefly discussed the generator peaking project and directed Mr. Diehl to contact AMP.

ADJOURNMENT
There being no further business to discuss a motion was made by Mr. Seyler and seconded by Mr. Snyder to adjourn the meeting. The motion passed by unanimous vote and the meeting adjourned at 8:45 p.m.