

**BOROUGH OF KUTZTOWN
FINANCE AND ELECTRIC COMMITTEE MEETING
MINUTES OF FEBRUARY 13, 2025**

A regular meeting of the Finance and Electric Committee was held on Thursday, February 13, 2025 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Dr. Derek Mace, Chairman. Members present were: Dr. Derek Mace, Mr. Kevin Snyder and Mr. Ed Seyler. Also in attendance: Mr. Steve Diehl, Electric Superintendent; Mrs. Sharon Dalickas, Finance Director/Asst. Treasurer; Mr. James Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. There was no public in attendance.

APPROVAL OF MINUTES

The December 12, 2024 minutes were reviewed by members. A motion was made by Mr. Seyler and seconded by Mr. Snyder to approve the December 12, 2024 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

NEW BUSINESS

None

OLD BUSINESS/UPDATES

- **Discuss Future Public Works Facility**

Members noted the change to the bathroom facilities. Mrs. Dalickas reviewed current fund balances and estimated end balances if the new building was funded 100% by the Borough's Cash Reserves. Committee discussion reflected their reluctance to fund the project using 100% cash reserves.

- **Discuss Website Post of PJM Material/Electric Rate Increase**

Committee Members approved the submitted materials.

BUDGET PERFORMANCE REPORT/ELECTRIC FUND BUDGET PERFORMANCE

Link: www.kutztownboro.org/departments/finance/index.php

Mrs. Dalickas reviewed the report and answered member questions.

OFF AGENDA

Dr. Mace asked if there was any option to streamline/shorten the billing process in order to provide residents with their paper bill earlier in the month. It was also noted that residents could set up an online account, via the Borough's website, to receive an alert

when the bill is able to be viewed through the online account portal. This alert comes early in the month, usually around the 7th, depending on timing of the first weekend of the month.

ADJOURNMENT

There being no further business to discuss, a motion was made by Mr. Snyder and seconded by Mr. Seyler to adjourn the meeting. The motion passed by unanimous vote and the meeting adjourned at 8:11 p.m.