

**BOROUGH OF KUTZTOWN
FINANCE AND ELECTRIC COMMITTEE MEETING
MINUTES OF FEBRUARY 12, 2026**

A regular meeting of the Finance and Electric Committee was held on Thursday, February 12, 2026 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Dr. Derek Mace, Chairman. Members present were: Dr. Derek Mace, Mr. Kevin Snyder and Mr. Ed Seyler. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mrs. Sharon Dalickas, Finance Director/Asst. Treasurer/Acting Asst. Borough Manager; Mr. Evan Muller, Electric Crew Leader; Mr. James Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary . Public Attendance: Mr. Joshua Young, Kutztown Fire Company

APPROVAL OF MINUTES

The January 8, 2026 minutes were reviewed by members. A motion was made by Mr. Seyler and seconded by Dr. Mace to approve the January 8, 2026 minutes as written. The motion passed unanimously.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

NEW BUSINESS

Order Acknowledgement of New Foundry Breaker

Mr. Muller reported the breaker has been ordered, through Costars, with a cost of \$111,494.00 and a 96 week turnaround time.

Purchase of Three 100kva Pole Mount Transformers

Mr. Muller explained the three transformers will cost approximately \$12,273.00, and will be paid through the electric maintenance budget. The transformers are a proactive purchase for future preparedness. Motion by Mr. Snyder and seconded by Mr. Seyler to approve the purchase of three pole mount transformers. The motion passed unanimously.

Purchase of New Pad Mount Switch

Mr. Muller noted the need to order a new pad mount switch and stated he will be reaching out to obtain pricing.

Discuss \$450.00 Donation/Partnership with the Reading Phillies

Committee members discussed the option. No motion was made.

Discuss Fire Company Request for Disbursement from the Fire Tax Fund for Renovations

Mr. Young explained the fire company is requesting to withdraw \$400,000.00 from the Fire Protection Tax to be used for the renovation/rehabilitation of the fire house. Motion by Mr. Seyler and seconded by Mr. Snyder to recommend Borough Council take action to approve the disbursement. The motion passed unanimously.

OLD BUSINESS/UPDATES

None

BUDGET PERFORMANCE REPORT/ELECTRIC FUND BUDGET PERFORMANCE

Link: www.kutztownboro.org/departments/finance/index.php

Mrs. Dalickas reviewed the report and answered member questions.

OFF AGENDA

Committee members reviewed the request of Friend, Inc. for the donation of two family pool passes to be auctioned at their annual benefit auction. Motion by Mr. Seyler and seconded by Mr. Snyder to recommend Borough Council approve the donation. The motion passed unanimously.

Committee members reviewed the request of the Brandywine Heights PTC for the donation of a family pool pass to be auctioned at their annual silent auction. Motion by Mr. Seyler and seconded by Mr. Snyder to recommend Borough Council approve the donation. The motion passed unanimously.

Committee members discussed the possibility of leasing the Muller Auction Company parking lot located on North Whiteoak Street. Members requested additional information before making a decision.

ADJOURNMENT

There being no further business to discuss, a motion was made by Mr. Snyder and seconded by Mr. Seyler to adjourn the meeting. The motion passed by unanimous vote and the meeting adjourned at 8:29 p.m.