

**BOROUGH OF KUTZTOWN
FINANCE AND ELECTRIC COMMITTEE MEETING
MINUTES OF JANUARY 8, 2026**

A regular meeting of the Finance and Electric Committee was held on Thursday, January 8, 2026 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, acting Chairman. Members present were: Mr. Kevin Snyder and Mr. Ed Seyler. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mrs. Sharon Dalickas, Finance Director/Asst. Treasurer/Acting Asst. Borough Manager; Steven Diehl, Electric Superintendent; Mr. Evan Muller, Electric Crew Leader; Mr. James Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary . Public Attendance: None.

APPROVAL OF MINUTES

The December 11, 2025 minutes were reviewed by members. A motion was made by Mr. Snyder and seconded by Mr. Seyler to approve the December 11, 2025 minutes as written. The motion passed unanimously.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

NEW BUSINESS

Review the Request of James Schulz for Reimbursement of Appliances

Mr. Diehl and Committee Members discussed the circumstances surrounding the outage and Mr. Schulz's damaged appliances. Motion by Kevin Snyder and second by Mr. Seyler to not approve reimbursement for damaged appliances/equipment. The motion passed by unanimous vote.

Discuss Sending Employees to PMEA Superintendents/Foreman's Meeting March 26 and 27, 2026

Mr. Diehl explained that Mr. Muller will attend the meeting.

Discuss Purchase of a New 69 KV Breaker for the 69 Substation and Associated Bidding Costs

Mr. Diehl and Mr. Muller explained the need to order a new breaker for the foundry. Committee members recommended Mr. Diehl and Mr. Muller begin the bidding process to order the new breaker.

Update on the Ordered New Bucket Truck #4

It was noted that the truck needs an additional \$2,431.00 worth of equipment.

OLD BUSINESS/UPDATES

None

BUDGET PERFORMANCE REPORT/ELECTRIC FUND BUDGET PERFORMANCE

Link: www.kutztownboro.org/departments/finance/index.php

Mrs. Dalickas reviewed the report and answered member questions.

OFF AGENDA

None

ADJOURNMENT

There being no further business to discuss, a motion was made by Mr. Snyder and seconded by Mr. Seyler to adjourn the meeting. The motion passed by unanimous vote and the meeting adjourned at 8:15 p.m.