

**BOROUGH OF KUTZTOWN
FINANCE AND ELECTRIC COMMITTEE MEETING
MINUTES OF JUNE 9, 2026**

A regular meeting of the Finance and Electric Committee was held on Thursday, June 9, 2026 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Kevin Snyder. Members present were: Mr. Kevin Snyder and Mr. Ed Seyler. Also in attendance: Ms. Andrea Coaxum, Borough Manager/Treasurer; Mrs. Sharon Dalickas, Finance Director/Asst. Treasurer/Asst. Borough Manager; Mr. James Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: none.

APPROVAL OF MINUTES

The March 12, 2026 minutes were reviewed by members. A motion was made by Mr. Seyler and seconded by Mr. Snyder to approve the March 12, 2026 minutes as written. The motion passed unanimously.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

NEW BUSINESS

Review/Take Action on Line Truck Body and Chassis Quote

Committee members discussed the quote for the new line truck for the Electric Department. Motion by Mr. Seyler and seconded by Mr. Snyder to recommend Borough Council take action to approve ordering a Freightliner M2 Plus chassis with a cost of \$114,544.00 and a Hydraulic derrick rear mount truck body with a cost of \$305,979.00, from COSTARS, with a total purchase price of \$420,523.00. The motion passed unanimously.

Kinsley Payment #9

Motion by Mr. Seyler and seconded by Mr. Snyder to recommend Borough Council take action to approve Payment #9, to Kinsley Construction, LLC in the amount of \$715,385.47 for the Public Works and Administration Building Project. The motion passed unanimously.

Change Order #19 – Temp. Generator Connections

Committee members discussed the change order. Motion by Mr. Snyder and seconded by Mr. Seyler to recommend Borough Council take action to approve Change Order No. 19, in the amount of \$21,128.11, from Kinsley Construction, for temporary generator connections (from existing and permanent), for the Public Works and Administration Building Project. The motion passed unanimously.

Change Order #20 – Pressure Washer Upgrade

Committee members tabled this item in order to obtain additional information from ACELA.

Change Order #21 – Boiler

Committee members tabled this item in order to obtain additional information from ACELA.

OLD BUSINESS/UPDATES

None

BUDGET PERFORMANCE REPORT/ELECTRIC FUND BUDGET PERFORMANCE

Link: www.kutztownboro.org/departments/finance/index.php

Mrs. Dalickas reviewed the report and answered member questions. She noted income from Charge Point for April was \$245.55.

OFF AGENDA

None

ADJOURNMENT

There being no further business to discuss, a motion was made by Mr. Seyler and seconded by Mr. Snyder to adjourn the meeting. The motion passed by unanimous vote and the meeting adjourned at 8:18 p.m.