BOROUGH OF KUTZTOWN
FINANCE AND ELECTRIC COMMITTEE MEETING
MINUTES OF MARCH 10, 2022

A regular meeting of the Finance and Electric Committee was held on Thursday, March 10, 2022 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Dr. Derek Mace. Members present were: Dr. Derek Mace, Mr. Ed Seyler, Mr. Kevin Snyder. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Steven Diehl, Electric Superintendent; Mrs. Sharon Dalickas, Finance Director; Mr. Jim Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: None

APPROVAL OF MINUTES
The February 10, 2022 minutes were reviewed by members. A motion was made by Mr. Snyder and seconded by Mr. Seyler to approve the February 10, 2022 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENT ON NON-AGENDA ITEMS
There were no public comments.

NEW BUSINESS
  • Discuss Historical Society Electric Bill
Committee members, Mr. Diehl and Historical Society representatives discussed the Historical Society electric bill. Mr. Diehl explained there is a commercial demand rate for non-profit entities. Members directed Mr. Diehl to research the work involved and Borough costs for the computer programing needed to set up the CD Non-Profit rate information in the billing system.

  • Discuss Reimbursement for Damage to 732 Highland Ave.
Mr. Diehl briefly explained the damage done to a shed. Motion by Mr. Snyder and seconded by Mr. Seyler to recommend Borough Council take action to approve reimbursement for shed damage, in the amount of $63.58, to the owner of 732 Highland Avenue. The motion passed by unanimous vote.

  • Discuss Approving Borough Utility Engineers to Review the Customer Generation Ordinance, Applications, and Agreements for Residential and Commercial Customers.
Mr. Diehl explained the information in the ordinance is outdated and needs to be reviewed and updated with current and relevant information. Motion by Mr. Snyder and seconded by Mr. Seyler to have the utility engineer review the Customer Generation Ordinance, applications, and agreements for Residential and Commercial Customers. The motion passed by unanimous vote.
OLD BUSINESS/UPDATES

- Discuss the Purchase of an Additional Charge Point Level 2 Charging Unit
  Mr. Diehl explained there is a $4,000 per plug rebate, but he still doesn’t have the cost to purchase the charging unit.

BUDGET PERFORMANCE REPORT/ELECTRIC FUND BUDGET PERFORMANCE


Mrs. Dalickas reviewed the report with Committee members as well as the additional bar graph report comparing previous year to current year.

Committee members reviewed the most recent list of delinquent customer utility bills.

OFF AGENDA

None

ADJOURNMENT

There being no further business to discuss a motion was made by Mr. Seyler and seconded by Mr. Snyder to adjourn the meeting. The motion passed by unanimous vote and the meeting adjourned at 8:30 p.m.