

**BOROUGH OF KUTZTOWN  
FINANCE AND ELECTRIC COMMITTEE MEETING  
MINUTES OF MAY 14, 2026**

A regular meeting of the Finance and Electric Committee was held on Thursday, March 12, 2026 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:35 p.m. by Dr. Derek Mace, Chairman. Members present were: Dr. Derek Mace and Mr. Ed Seyler. Also in attendance: Mrs. Sharon Dalickas, Finance Director/Asst. Treasurer/Asst. Borough Manager; Mr. Evan Muller, Electric Superintendent; Mr. James Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: none.

**APPROVAL OF MINUTES**

The March 12, 2026 minutes were reviewed by members. A motion was made by Mr. Seyler and seconded by Dr. Mace to approve the March 12, 2026 minutes as written. The motion passed unanimously.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None

**NEW BUSINESS**

**Review Change Order #18 (Correction to Change Order #17)**

Committee members reviewed Change Order #18. Motion by Mr. Seyler and seconded by Dr. Mace to recommend Borough Council take action to approve Change order #18. The motion passed unanimously.

**Review Request of Tax Collector**

Committee members discussed the tax collector recommendation. Motion by Mr. Seyler and seconded by Dr. Mace to recommend Borough Council take action to approve the tax collector's list of 14 refunds of the difference between the discount amount and flat amount, due to mail and timing issues. The motion passed unanimously.

**Discuss Future Replacement of Digger Derrick**

Mr. Muller explained this truck is used to drill holes and set poles and noted the order would be for separate components of a truck and chassis. Committee members directed Mr. Muller to gather pricing for the truck and the chassis.

**Discuss Peak Load Generators**

Mr. Muller stated that at the recent AMP meeting a discussion took place regarding the installation of generators, by AMP, at the substation. Committee members directed Mr. Muller to obtain additional information.

**Purchase of 1 Skid of Alumaform Cutouts at \$5,508.00**

Mr. Muller noted the Electric Department has been replacing ceramic cutouts. Motion by Mr. Seyler and seconded by Dr. Mace to approve the purchase of one skid of Alumaform Cutouts in the amount \$5,508.00. This purchase is part of the department's capital budget.

**OLD BUSINESS/UPDATES**

None

**BUDGET PERFORMANCE REPORT/ELECTRIC FUND BUDGET PERFORMANCE**

Link: [www.kutztownboro.org/departments/finance/index.php](http://www.kutztownboro.org/departments/finance/index.php)

Mrs. Dalickas reviewed the report and answered member questions. She noted income from Charge Point for February and March was \$534.09.

**OFF AGENDA**

None

**ADJOURNMENT**

There being no further business to discuss, a motion was made by Mr. Seyler and seconded by Dr. Mace to adjourn the meeting. The motion passed by unanimous vote and the meeting adjourned at 8:03 p.m.