BOROUGH OF KUTZTOWN  
FINANCE AND ELECTRIC COMMITTEE MEETING  
MINUTES OF NOVEMBER 10, 2022

A regular meeting of the Finance and Electric Committee was held on Thursday, November 10, 2022 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Dr. Derek Mace. Members present were: Dr. Derek Mace, Mr. Kevin Snyder and Mr. Ed Seyler. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Steven Diehl, Electric Superintendent; Mrs. Sharon Dalickas, Finance Director/Asst. Treasurer; Mr. Jim Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: Mr. George Kusterer

APPROVAL OF MINUTES
The October 13, 2022 minutes were reviewed by members. A motion was made by Mr. Seyler and seconded by Mr. Snyder to approve the October 13, 2022 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENT ON NON-AGENDA ITEMS
There were no public comments.

NEW BUSINESS
- Reduction in Assessed Value – Refunds Needed
A motion was made by Mr. Seyler and seconded by Mr. Snyder to recommend Borough Council approve the appropriate refunds for 3 Peach Street and 230 S. Baldy Street. The motion passed by unanimous vote.

OLD BUSINESS/UPDATES

BUDGET PERFORMANCE REPORT/ELECTRIC FUND BUDGET PERFORMANCE
Link: www.kutztownboro.org/departments/finance/index.php

Mrs. Dalickas reviewed the report with Committee members. Members discussed the past due and current amount due for the Kutztown Fire Company.

OFF AGENDA
Mr. Diehl noted that the Christmas trees to be hung on the Main Street lights have been purchased; however, the trees are getting harder to find and more expensive to purchase. He asked the Committee to think about options for next year and gave Mr. Snyder some examples of snowflakes, which can be hung on the poles, and wouldn’t need to be purchased every year.

ADJOURNMENT
There being no further business to discuss a motion was made by Mr. Seyler and seconded by Mr. Snyder to adjourn the meeting. The motion passed by unanimous vote and the meeting adjourned at 8:05 p.m.