

**BOROUGH OF KUTZTOWN
FINANCE AND ELECTRIC COMMITTEE MEETING
MINUTES OF NOVEMBER 14, 2024**

A regular meeting of the Finance and Electric Committee was held on Thursday, November 14, 2024 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Dr. Derek Mace, Chairman. Members present were: Dr. Derek Mace, Mr. Kevin Snyder and Mr. Ed Seyler. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Steve Diehl, Electric Superintendent; Mrs. Sharon Dalickas, Finance Director/Asst. Treasurer; and Ms. Jill Remick, Recording Secretary. Public Attendance: Mr. Jed Dietrich and Mr. Travis Danenhower representing the Kutztown Social Quarters.

APPROVAL OF MINUTES

The October 10, 2024 minutes were reviewed by members. A motion was made by Mr. Seyler and seconded by Mr. Snyder to approve the October 10, 2024 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Committee members and Mr. Dietrich and Mr. Danenhower, representing the Kutztown Social Quarters, discussed the monthly utility payment submitted by the social quarters.

NEW BUSINESS

- **Discuss/Approve Foundry Electric Rate for 2025**

Mr. Diehl and Committee members discussed the current KF rate. Motion by Mr. Seyler and seconded by Mr. Snyder to recommend Borough Council take action to adopt a 10% electric rate increase to the KF rate, effective January 1, 2025, with the electric bills due and payable on and after February 1, 2025. The motion passed by unanimous vote.

Mr. Diehl and Committee members discussed the Borough's increased cost to purchase electricity. Motion by Mr. Snyder and seconded by Mr. Seyler to recommend Borough Council take action to adopt a 2.5% residential electric rate increase, effective January 1, 2025, with the electric bills due and payable on and after February 1, 2025. The motion passed by unanimous vote.

- **Discuss/Approve Fire Tax Rate for 2025**

Motion by Mr. Seyler and seconded by Mr. Snyder to recommend Borough Council take action to adopt a .2% millage rate increase for the Fire Tax, beginning with the year 2025. The motion passed by unanimous vote.

- **Discuss/Approve Refuse Rates for 2025**

Motion by Mr. Snyder and seconded by Mr. Seyler to recommend Borough Council take action to adopt a 5% refuse rate increase, beginning with January 2025 refuse collection. The motion passed by unanimous vote.

Motion by Mr. Snyder and seconded by Mr. Seyler to recommend Borough Council take action to increase the dumpster tipping fee to \$81.00/ton, beginning with January 2025 tipplings. The motion passed by unanimous vote.

- **2025 Budget**

Mr. Khalife briefly reviewed the 2025 Budget which will be discussed at the November 19, 2024 Borough Council Meeting.

- **Discuss/Approve NextEra Proposal**

Committee members further discussed the proposal and no action was taken to accept and approve the proposal.

OLD BUSINESS/UPDATES

- **Discuss the Replacement of Bucket Truck #4**

Mr. Diehl stated he and the crew will demo another truck later in the month and bring a recommendation/quote to the December meeting.

- **Discuss AMP's Behind the Meter II Project**

Committee members, Mr. Diehl and Mr. Khalife discussed the project. No action was taken.

BUDGET PERFORMANCE REPORT/ELECTRIC FUND BUDGET PERFORMANCE

Link: www.kutztownboro.org/departments/finance/index.php

Mrs. Dalickas reviewed the report with Committee members.

OFF AGENDA

Mrs. Dalickas and Mr. Khalife explained the need to approve an Ordinance regarding the contract entered into between the Borough of Kutztown and the Pennsylvania Municipal Retirement System. Motion by Mr. Seyler and seconded by Mr. to recommend Borough Council take action to approve the proposed Ordinance amending Chapter 33, Article III, §17 of the Code of the Borough of Kutztown, entitled "Acceptance of Contract and Obligations". The motion passed by unanimous vote.

ADJOURNMENT

There being no further business to discuss, a motion was made by Mr. Snyder and seconded by Mr. Seyler to adjourn the meeting. The motion passed by unanimous vote and the meeting adjourned at 9:20 p.m.