

**BOROUGH OF KUTZTOWN  
FINANCE AND ELECTRIC COMMITTEE MEETING  
MINUTES OF NOVEMBER 13, 2025**

A regular meeting of the Finance and Electric Committee was held on Thursday, November 13, 2025 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Dr. Derek Mace. Members present were: Dr. Derek Mace, Mr. Kevin Snyder and Mr. Ed Seyler. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mrs. Sharon Dalickas, Finance Director/Asst. Treasurer/Acting Asst. Borough Manager; Ms. Jill Remick, Recording Secretary. Public Attendance: none.

**APPROVAL OF MINUTES**

The August 14, 2025 minutes were reviewed by members. Mr. Snyder noted that a correction is needed to the approval of the August minutes. A motion was made by Mr. Seyler and seconded by Mr. Snyder to approve the August 14, 2025 minutes with the noted correction. The motion passed unanimously.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None

**NEW BUSINESS**

- **Review 2026 Tax Rate Ordinance**

Committee members reviewed the Ordinance which will increase the property tax from 5.7 mils. to 5.9 mils. Motion by Mr. Seyler and seconded by Mr. Snyder to forward the 2026 Tax Rate Ordinance to Borough Council for review and approval. The motion passed unanimously.

- **Review 2026 Electric Rate Ordinance**

Committee members reviewed the Ordinance which will increase residential electric rates by 9%. Motion by Mr. Seyler and seconded by Mr. Snyder to forward the 2026 Electric Rate Ordinance to Borough Council for review and approval. The motion passed unanimously. Dr. Mace noted he would like to include a billing insert, to inform the residents of the increase, included in December's and January's utility bills.

- **Windstream Pole Attachment Agreement**

Motion by Mr. Seyler and seconded by Mr. Snyder to recommend Borough Council approve and enter into the agreement with Windstream. The motion passed unanimously.

**OLD BUSINESS/UPDATES**

None

## **BUDGET PERFORMANCE REPORT/ELECTRIC FUND BUDGET PERFORMANCE**

Link: [www.kutztownboro.org/departments/finance/index.php](http://www.kutztownboro.org/departments/finance/index.php)

Mrs. Dalickas reviewed the report and answered member questions.

Mrs. Dalickas noted the income from Charge Point, for August, September and October was \$617.27. Mr. Khalife noted that currently that equipment is down for repairs.

### **OFF AGENDA**

Committee members discussed and agreed the Electric Department should leave the snowflakes hanging on Main Street into the winter months of January and February.

### **ADJOURNMENT**

There being no further business to discuss, a motion was made by Mr. Snyder and seconded by Mr. Seyler to adjourn the meeting. The motion passed by unanimous vote and the meeting adjourned at 8:16 p.m.