A regular meeting of the Finance and Electric Committee was held on September 10, 2020 via a zoom meeting.

The meeting was called to order at 7:33 p.m. by Dr. Derek Mace. Members present were: Dr. Derek Mace, Mr. Kevin Snyder and Mr. Ed Seyler. Also in attendance: Mr. Gabriel Khalife, Borough Manger; Mr. Steve Diehl, Electric Superintendent; Ms. Sue Johnston, Finance Director; and Ms. Cheri Freeh, CPA, representing Hutchison, Gillahan & Freeh P.C. Public Attendance: Ken Franke.

APPROVAL OF MINUTES
The August 13, 2020 minutes were reviewed by members. A motion was made by Mr. Snyder and seconded by Mr. Seyler to approve the August 13, 2020 minutes as written. The motioned carried by unanimous vote.

PUBLIC COMMENT ON NON-AGENDA ITEMS
There were no public comments.

NEW BUSINESS
• Review of 2019 Audit – Presented by Cheri Freeh, CPA
Ms. Cheri Freeh, CPA, presented the 2019 audited Financial Statements and explained recommendations and answered member questions.

• 2021 Municipal Minimum Obligation – Uniform and Non-Uniform Notification
Mr. Khalife explained the reasons for the significant increases to police and non-uniform amounts to be paid.

• Discuss the Filling-In of Electric Department Personnel for Assisting Other Departments.
Mr. Seyler presented the plan to collect recyclables on both sides of the town each Wednesday on a trial basis beginning in 2021. Mr. Diehl was concerned about the Electric crew always being used to fill in the gaps of personnel. The plan was discussed and a rotation schedule will be determined by all the effected department supervisors.

OLD BUSINESS
• Discuss the Charge Point EV Charging Station to be Installed at the 2 Hour Lot
Mr. Diehl explained the work needed to install the two Charge Point EV charging stations and noted three parking spaces would be needed to make the stations ADA accessible. Motion by Mr. Seyler and seconded by Mr. Snyder to approve using three
parking spaces for the installation of the Charge Point EV charging stations. The motioned carried by unanimous vote.

**BUDGET PERFORMANCE REPORT/ELECTRIC FUND BUDGET PERFORMANCE**


Members reviewed the July 2020 Year-To-Date report with Ms. Johnston.

**OFF AGENDA**

Mr. Khalife presented a plan to donate a six-year old Lenovo laptop and an eight-year old HP desktop computer to the Civil Air Patrol (CAP) unit for Cyber Security training of Scout Squadron 907. Motion by Mr. Seyler and seconded by Mr. Snyder to recommend Borough Council approve donating the two computers to the CAP. The motioned carried by unanimous vote.

Mr. Khalife presented a proposed Resolution for PMRS to amend the non-uniform pension. Mr. Khalife noted this is a change in language only and not a change in benefits. Motion by Mr. Seyler and seconded by Mr. Snyder to recommend Borough Council approve the proposed Resolution electing to amend its non-uniform pension plan. The motioned carried by unanimous vote.

Mr. Khalife presented and discussed a power point regarding the General Fund revenue/expense projections for the 2020/2021 years.

The Committee also had a general discussion regarding the sale of the Wells Fargo building, the accessibility of the Covid Ordinance on the Borough website, and different procedures for hosting zoom Borough Council meetings.

**ADJOURNMENT**

There being no further business to discuss a motion was made by Mr. Snyder and seconded by Mr. Seyler to adjourn the meeting. The motion passed by unanimous vote and the meeting adjourned at 8:52 p.m.